



# Moorpark SLO Committee Minutes

Tuesday, September 11, 2018, 1:00-2:30pm in Admin 138

## Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

## SLO Committee Charter

The Student Learning Outcomes Committee promotes campus-wide understanding and integration of Student Learning Outcomes, facilitating campus dialogue to enhance institutional effectiveness and the continuous improvement of student learning. The specific tasks of this committee are:

- Refine the plan and timeline for the ongoing development and assessment of Student Learning Outcomes, General Education Student Learning Outcomes, and Institutional Student Learning Outcomes as needed
- Guide the college through the continual process of developing, implementing, assessing, and evaluating outcomes
- Monitor and evaluate the process of assessing Student Learning Outcomes for courses, programs, and services; and
- Monitor and document Student Learning Outcome efforts and results for accreditation

POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	POSITION	NAME	PRESENT
Co-chair	Danielle Vieira	X	Child Development/Education	Shannon Coulter	X	Student Health Center		
Co-chair	Oleg Bepalov	X	Fine and Performing Arts	John Loprieno		Visual And Media Arts	Susan Gardner	
Academic Senate President	Nenagh Brown	X	Counseling	Pablo Diaz	X	World Languages/Library	Danielle Ka[relian	X
Dean	Karen Rothstein	X	EATM	Brenda Woodhouse	X	Curriculum Chair (non-voting)	Jerry Mansfield	X
SLO Coordinator	Rachel Beetz	X	English/ ESL	Ryan Kenedy/ Sydney Sims	X	Student Liaison	OPEN?	
ACCESS	Matthew Cassaro		Health Sciences	Christina Lee	X			
Athletics/ Health Education/Kinesiology	Remy McCarthy	X	Life Sciences	Andrew Kinkella/Beth Miller				
Behavioral Sciences	Julie Campbell	X	Mathematics	Laurel Drane	X			
Business/Accounting/CIS/CSNE	Ruth Bennington	X	Physics/Astronomy/Engineering/Comp Sci	Scarlet Relle	X			
Chemistry/Earth Sciences	Rob Keil	X	Social Sciences	Lee Ballesterio	X			

Agenda Item	Notes
1. Call to Order, Public Comments, Approval of 3/13/18 Minutes	<ul style="list-style-type: none"> <li>•Call to order 1:11pm.</li> <li>•Dani will work with Lisa Putnam to get 03/13/18 minutes ready for approval at next month's meeting.</li> </ul> <p>PUBLIC COMMENTS:</p> <ul style="list-style-type: none"> <li>•Nenagh commented on Moorpark College's addition of three recognitions within five weeks. Ryan elaborated with English department's success at getting students through first year of college level English courses.</li> <li>•Dani shared current generation of students did not experience 9/11 and will only read about event. Observed 30 seconds of silence.</li> <li>•Pablo noted high-ranking GPA of MC athletes. Transition to Starfish has made it hard to track of</li> </ul>

	students. Feel free to email Pablo with any student athlete concerns.
2 Introduction of new SLO Coordinator	<ul style="list-style-type: none"> <li>•Rachel Beetz is new SLO Coordinator replacing Mahta Rosenfeld. Will have SLO Coordinator Report at next month's meeting.</li> </ul>
3. Makeup of Committee for 2018	<ul style="list-style-type: none"> <li>•Health Sciences – Christina Lee</li> <li>•Student Health Center – Dena Stevens replacing Sharon Manakas</li> <li>•Child Development/Education – Shannon Coulter replacing Cynthia Sheaks-McGowan</li> <li>•Counseling – Pablo Diaz only</li> <li>•Scarlet Relle – Also representing Computer Science</li> <li>•Ruth Bennington – Also representing Computer Information Systems and CNSE</li> </ul> <p>ACTIONS:</p> <ul style="list-style-type: none"> <li>• Nenagh will ask for AS approval for Student Services – Health Center to be represented by classified staff</li> </ul>
4. Discussion of Committee Goals for Year 2018 – Where does assessment fit in the Guided Pathways model?	<ul style="list-style-type: none"> <li>•Scarlett Relle brought up SLO link has not been active since August and is only reachable through indirect path. Dani confirmed SLO Coordinator and IE would fill missing information. Oleg will check on link issue and estimated completion of missing information by next month.</li> <li>•Dani presented results from previous standing committee survey with six responses. Committee expressed need for improvements of questions. Nenagh said there would be a discussion at dean's council and co-chair meeting for suggestions.</li> <li>•Dani and Rachel hope to offer SLO PD at next January flex day.</li> <li>•Oleg and Lisa Branton continually looking for ways to improve response rates for the committee evaluation survey.</li> <li>•Participation varies by department</li> <li>•Karen brought up goal to have results used to make meaningful changes.</li> <li>•Julie suggested improvement on administrative side to make it easier for faculty to have SLO interaction.</li> </ul> <p>ACTIONS:</p> <ul style="list-style-type: none"> <li>• Dani will send out goals for review and proposed changes</li> </ul>
5. Other items of interest and/or concern – May 2019 Meeting	
<b>Announcements</b>	
<b>Adjournment</b>	<b>Future Meetings</b>
Adjournment – 2:20 PM	Fall 2018: September 11, October 9, November 13 Spring 2019: January 8, February 12, March 12, April 9, May 14 (Finals Week?)

## Committee Goals 2017-2018

Goal	Details / Questions to Answer
Continue to disseminate standardized acronyms used for each level of outcome assessment processes.	<ul style="list-style-type: none"> <li>• Update CurricUNET to reflect appropriate titles and acronyms (CurricUNET still shows “Program Outcome” on the COR print-out.)</li> <li>• Create SLO learning resources for SLO creation and assessment for instruction and service (defining each level outcome; define outcomes vs. objectives. Provide examples of well written, effective outcomes. Define Direct and Indirect measures)</li> <li>• Communicate these acronyms to our constituents</li> </ul>
Develop Clear Workflow for updating SLO (CurricUNET vs. TracDat vs. Mapping Sheets vs. Catalog)	<ul style="list-style-type: none"> <li>• Continue to simplify and communicate process</li> <li>• Best practices on storing evidence; what to keep, how long to keep, where to keep</li> </ul>
Promote the culture of outcomes assessment	<ul style="list-style-type: none"> <li>• Professional development activities               <ul style="list-style-type: none"> <li>-- Direct and Indirect measurements professional development activity</li> <li>-- How to best tabulate results; best practices on making process easy for those who don’t really want to participate</li> <li>-- Explore other ScanTron options that allow for ease of transferring information into Excel</li> </ul> </li> <li>• Discuss Best Practices on how to address specific hurdles, such as instructors refusing to participate</li> <li>• Connect with NFO Explore ways to bring in new adjunct faculty so they understand our processes and expectations</li> </ul>
Discuss Program Level Outcomes (PLOs)	<ul style="list-style-type: none"> <li>• Discuss Best Practices</li> <li>• Discuss the differences and similarities between CLOs, PLOs, and GLOs</li> <li>• Discuss if (and how) we should assess “majors” vs. all students when the program does not have a capstone course</li> </ul>
Improve General Education Learning Outcomes (GLOs) Assessment Processes	<ul style="list-style-type: none"> <li>• Create form (or find draft) for programs to use to report their assessment activity to the General Education Subcommittee of Curriculum for documentation of completion.</li> </ul>

Support ongoing development of Course Level Outcomes (CLOs) and Service Learning Outcomes	<ul style="list-style-type: none"><li>• Continue Best Practices conversations</li></ul>
Re-evaluate the Institutional Learning Outcomes and discuss how to assess these outcomes. Discuss our expectations, processes, necessary adjustments	<ul style="list-style-type: none"><li>• Continue ongoing discussions on ILOs in response to the various State initiatives and match to our College Mission Statement</li></ul>