



# Moorpark SLO Committee Meeting Minutes

Tuesday, October 9, 2018, 1:00-2:30pm in Admin 138

## Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

## SLO Committee Charter

The Student Learning Outcomes Committee promotes campus-wide understanding and integration of Student Learning Outcomes, facilitating campus dialogue to enhance institutional effectiveness and the continuous improvement of student learning. The specific tasks of this committee are:

- Refine the plan and timeline for the ongoing development and assessment of Student Learning Outcomes, General Education Student Learning Outcomes, and Institutional Student Learning Outcomes as needed
- Guide the college through the continual process of developing, implementing, assessing, and evaluating outcomes
- Monitor and evaluate the process of assessing Student Learning Outcomes for courses, programs, and services; and
- Monitor and document Student Learning Outcome efforts and results for accreditation

POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	POSITION	NAME	PRESENT
Co-chair	Danielle Vieira	X	Child Development/Education	Shannon Coulter		Student Health Center		
Co-chair	Oleg Bepalov	X	Fine and Performing Arts	John Loprieno	X	Visual And Media Arts	Susan Gardner	
Academic Senate President	Nenagh Brown	X	Counseling	Pablo Diaz		World Languages/Library	Danielle Ka[relian	X
Dean	Karen Rothstein	X	EATM	Brenda Woodhouse		Curriculum Chair (non-voting)	Jerry Mansfield	
SLO Coordinator	Rachel Beetz	X	English/ ESL	Ryan Kenedy/ Sydney Sims		Student Liaison	Joe Rizzi	
ACCESS	Matthew Cassaro		Health Sciences	Christina Lee	X			
Athletics/ Health Education/Kinesiology	Remy McCarthy		Life Sciences	Andrew Kinkella/Beth Miller				
Behavioral Sciences	Julie Campbell	X	Mathematics	Laurel Drane	X			
Business/Accounting/CIS/CSNE	Ruth Bennington		Physics/Astronomy/Engineering/Comp Sci	Scarlet Relle	X			
Chemistry/Earth Sciences	Rob Keil		Social Sciences	Lee Ballestero	X			

Agenda Item	Notes
1. Call to Order, Public Comments, Approval of 9/11/18 Minutes	<ul style="list-style-type: none"> <li>• Call to order 1:14pm</li> <li>• 9/11/18 Minutes - Not enough committee members to meet quorum</li> <li>• No public comments</li> </ul>
2 SLO Coordinator Report – Rachel Beetz	<ul style="list-style-type: none"> <li>• Rachel has spent past month orientating with SLO and TracDat</li> <li>• She will be meeting with 8 programs this school year and has questions on Area D, Services, and EATM</li> <li>• Rachel shared TracDat instructions and "SLO Cheat Sheet" that were found within materials received last month. Files need to be revised but something similar could be used for best practices.</li> </ul>



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<p>3. Update on ACCJC requirements (disaggregation of data, etc)</p>	<ul style="list-style-type: none"> <li>• Oleg updated on ACCJC requirement to disaggregate SLO data after visit few years ago. Requirement has changed to recommendation for improvement and will not be forced. Feedback from ACCJC was disaggregation is okay at modality level and does not have to be by demographic. Could be relatively easy to stay in compliance.</li> <li>• Nenagh brought up that the Chancellor may ask for disaggregation even if ACCJC does not.</li> <li>• Karen gave the idea of aligning SLOs with incoming/next class and with career. Scarlet volunteered to talk to Math &amp; Physics about aligning since they feed into Engineering. Scarlet will report at November’s committee meeting and Rachel will ask departments as they meet.</li> <li>• Dani reminds everyone accreditation is concerned with how data is being used, not the data itself. Karen’s idea is good for sequential classes and could be a departmental decision.</li> <li>• Lee added disaggregated data would be good if you could pinpoint the students who are not meeting outcomes and need to progress. MC does not have the technology to track and asked if it would be possible for the committee to make the recommendation. SLOs aren’t only an end but a continuing goal.</li> <li>• Karen shared an idea of a student “SLO Scorecard” where students tell if they met SLOs. A reason for resistance to Illumen could be customer support issues.</li> <li>• Oleg will get clarification if Student Services have SLOs or satisfaction.</li> </ul>
<p>4. Continue of Discussion of SLO Committee Goals</p>	<ul style="list-style-type: none"> <li>• Dani asked if old committee goals should be disregarded.</li> <li>• <b>Continue to disseminate standardized acronyms used for each level of outcome assessment processes</b> – Julie thinks there is still confusion. Rachel’s “Cheat Sheet” will be revised and include short bullet points. Revised form will be distributed at division meetings via SLO Coordinator.</li> <li>• <b>Develop Clear Workflow for updating SLO (CurricUNET vs. TracDat vs. Mapping Sheets vs. Catalog)</b> – Faculty not in SLO Committee are not sure how SLOs are to be reported or why it is being done. Nenagh volunteered to be Guided Pathways liaison and report. Maybe a Guided Pathways visitor can speak at SLO meeting.</li> </ul>
<p>5. Other items of interest and/or concern</p>	
<p><b>Announcements</b></p>	
<p><b>Adjournment</b></p>	<p><b>Future Meetings</b></p>



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Adjournment – 2:18 PM	Fall 2018: <del>September 11</del> , October 9, November 13 Spring 2019: January 8, February 12, March 12, April 9, May 14 (Finals Week?)
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## Committee Goals 2017-2018

Goal	Details / Questions to Answer
Continue to disseminate standardized acronyms used for each level of outcome assessment processes.	<ul style="list-style-type: none"> <li>• Update CurricUNET to reflect appropriate titles and acronyms (CurricUNET still shows “Program Outcome” on the COR print-out.)</li> <li>• Create SLO learning resources for SLO creation and assessment for instruction and service (defining each level outcome; define outcomes vs. objectives. Provide examples of well written, effective outcomes. Define Direct and Indirect measures)</li> <li>• Communicate these acronyms to our constituents</li> </ul>
Develop Clear Workflow for updating SLO (CurricUNET vs. TracDat vs. Mapping Sheets vs. Catalog)	<ul style="list-style-type: none"> <li>• Continue to simplify and communicate process</li> <li>• Best practices on storing evidence; what to keep, how long to keep, where to keep</li> </ul>
Promote the culture of outcomes assessment	<ul style="list-style-type: none"> <li>• Professional development activities               <ul style="list-style-type: none"> <li>-- Direct and Indirect measurements professional development activity</li> <li>-- How to best tabulate results; best practices on making process easy for those who don’t really want to participate</li> <li>-- Explore other ScanTron options that allow for ease of transferring information into Excel</li> </ul> </li> <li>• Discuss Best Practices on how to address specific hurdles, such as instructors refusing to participate</li> <li>• Connect with NFO Explore ways to bring in new adjunct faculty so they understand our processes and expectations</li> </ul>
Discuss Program Level Outcomes (PLOs)	<ul style="list-style-type: none"> <li>• Discuss Best Practices</li> <li>• Discuss the differences and similarities between CLOs, PLOs, and GLOs</li> <li>• Discuss if (and how) we should assess “majors” vs. all students when the program does not have a capstone course</li> </ul>
Improve General Education Learning Outcomes (GLOs) Assessment Processes	<ul style="list-style-type: none"> <li>• Create form (or find draft) for programs to use to report their assessment activity to the General Education Subcommittee of Curriculum for documentation of completion.</li> </ul>
Support ongoing development of Course Level Outcomes (CLOs) and Service Learning Outcomes	<ul style="list-style-type: none"> <li>• Continue Best Practices conversations</li> </ul>
Re-evaluate the Institutional Learning Outcomes and discuss how to assess these outcomes. Discuss our expectations, processes, necessary adjustments	<ul style="list-style-type: none"> <li>• Continue ongoing discussions on ILOs in response to the various State initiatives and match to our College Mission Statement</li> </ul>