



Moorpark SLO Committee Agenda

Tuesday, February 12, 2019, 1:00-2:30pm in Admin 138

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

SLO Committee Charter

The Student Learning Outcomes Committee promotes campus-wide understanding and integration of Student Learning Outcomes, facilitating campus dialogue to enhance institutional effectiveness and the continuous improvement of student learning. The specific tasks of this committee are:

- Refine the plan and timeline for the ongoing development and assessment of Student Learning Outcomes, General Education Student Learning Outcomes, and Institutional Student Learning Outcomes as needed
- Guide the college through the continual process of developing, implementing, assessing, and evaluating outcomes
- Monitor and evaluate the process of assessing Student Learning Outcomes for courses, programs, and services; and
- Monitor and document Student Learning Outcome efforts and results for accreditation

POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	POSITION	NAME	PRESENT
Co-chair	Danielle Vieira	X	Child Development/Education	Shannon Coulter	X	Student Health Center		
Co-chair	Oleg Bernalov	X	Fine and Performing Arts	John Loprieno	X	Visual And Media Arts	Susan Gardner	
Academic Senate President	Nenagh Brown	X	Counseling	Pablo Diaz	X	World Languages/Library	Danielle Kaprelian	X
Dean	Karen Rothstein		EATM	Brenda Woodhouse		Curriculum Chair (non-voting)	Jerry Mansfield	
SLO Coordinator	Rachel Beetz	X	English/ ESL	Ryan Kenedy Sydney Sims	X	Student Liaison	Joe Rizzi	
ACCESS	Matthew Cassaro		Health Sciences	Christina Lee	X			
Athletics/ Health Education/Kinesiology	Remy McCarthy		Life Sciences	Andrew Kinkella/Beth Miller				
Behavioral Sciences	Julie Campbell	X	Mathematics	Laurel Drane	X			
Business/Accounting/CIS/ CSNE	Ruth Bennington	X	Physics/Astronomy/Engineering/ Comp Sci	Scarlet Relle	X			
Chemistry/Earth Sciences	Rob Keil	X	Social Sciences	Lee Ballestero	X			

Agenda Item	Notes
1. Call to Order, Public Comments, Approval 1/8/2019 Minutes	<p>Call to Order: 1:05pm Public Comments:</p> <ul style="list-style-type: none"> • Pablo Diaz is available for any questions or concerns regarding any students, not just athletic. Progress reports were helpful but unable to process with starfish. • Lee Ballestero announced the Moorpark College Mock Trial team competed in a Regional Tournament in Claremont and placed 9th. They will be moving on to the Championship Tournament in March. Other schools attending include Berkley, Stanford, USC and UCLA. • Dani Vieira shared the SLO Committee implementation of Canvas. All committee members should have been invited. Modules include Agendas, Minutes and SLO Coordinator Reports.

	<p>Approval 1/8/2019 Minutes:</p> <ul style="list-style-type: none"> Updated CourseLeave to CourseLeaf. Removed bracket in Kaprelian in minutes but not current agenda. Nenagh Brown added 03/15/19 as exact date Curricunet will go dark. Nothing, including CORs, can be recorded after 3/15. Rachel Beetz said to send her a list of CLO updates for her to enter in TracDat. Motion to approve by [REDACTED], seconded by John Loprieno, and abstained by Rob Keil.
2 SLO Coordinator Report	<p>Page 11 of SLO Coordinator Report https://docs.google.com/document/d/1QQOOEHMlxGbbalAWLHt3S0JSHybkiBemFjVGkTD7m4/edit</p> <ul style="list-style-type: none"> Met with Jerry Mansfield, Scarlett, and Letrisha Mai to setup communication system between Curriculum Committee and SLO Coordinator Met with Mary Rees to go over predecessors plans regarding GE and future follow-ups. Built rubrics to evaluate elements of assignments. Can we encourage a qualitative discussion? Follow-up meetings scheduled.
3. Continue of Discussion of SLO Committee Goals – creation of final goals	<p>Scarlet asked if CTE should be included</p> <ul style="list-style-type: none"> It was explained to Rachel that CTE areas handle their own and SLOs and does not need to be involved. John asked what level of tracking the SLO Committee needs and Dani confirmed Committee is more for advisory and assistance, not tracking. Curriculum does approvals but SLO can support SLO and CLO creation for CTE. <p>Goal “Promote the culture of outcomes assessment” – Scarlet suggested an example be included on how a program/discipline assesses outcomes. Asked if committee agrees, can they pick an example of how to close loop and see the big picture.</p> <ul style="list-style-type: none"> Dani said it is up to departments to track their SLOs and CLOs. Reporting in TracDat for anyone to look at to see what is being done. Examples are on Canvas shell module. Scarlet offered to send template updated by GE Work Group. Rachel has updated SLO worksheet that will be brought to next meeting that may be more helpful than a curriculum worksheet. VC assessment results are done on portal. One form on portal for all departments. Dani will add goal to promote streamlining process. Lee brought up past discussion of using a software such as Ellucian as spoke about in past meeting. <p>Motion to approve goals by Julie and seconded by Scarlet</p>
4. Discussion of Ed Master Plan – Oleg	
5. Report from SLO Symposium – Dani and Rachel	Notes on Canvas
Announcements	
6. Other items of interest or concern	
Adjournment	Future Meetings
Adjournment – 2:15 PM	<p>Fall 2018: September 11, October 9, November 13 (CANCELLED) Spring 2019: January 8, February 12, March 12, April 9, May 14 (Finals Week)</p>



Committee Goals 2017-2018

Goal	Details / Questions to Answer
Continue to disseminate standardized acronyms used for each level of outcome assessment processes.	<ul style="list-style-type: none"> • Update CurricUNET to reflect appropriate titles and acronyms (CurricUNET still shows “Program Outcome” on the COR print-out.) • Create SLO learning resources for SLO creation and assessment for instruction and service (defining each level outcome; define outcomes vs. objectives. Provide examples of well written, effective outcomes. Define Direct and Indirect measures) • Communicate these acronyms to our constituents
Develop Clear Workflow for updating SLO (CurricUNET vs. TracDat vs. Mapping Sheets vs. Catalog)	<ul style="list-style-type: none"> • Continue to simplify and communicate process • Best practices on storing evidence; what to keep, how long to keep, where to keep
Promote the culture of outcomes assessment	<ul style="list-style-type: none"> • Professional development activities <ul style="list-style-type: none"> -- Direct and Indirect measurements professional development activity -- How to best tabulate results; best practices on making process easy for those who don’t really want to participate -- Explore other ScanTron options that allow for ease of transferring information into Excel • Discuss Best Practices on how to address specific hurdles, such as instructors refusing to participate • Connect with NFO Explore ways to bring in new adjunct faculty so they understand our processes and expectations
Discuss Program Level Outcomes (PLOs)	<ul style="list-style-type: none"> • Discuss Best Practices • Discuss the differences and similarities between CLOs, PLOs, and GLOs • Discuss if (and how) we should assess “majors” vs. all students when the program does not have a capstone course
Improve General Education Learning Outcomes (GLOs) Assessment Processes	<ul style="list-style-type: none"> • Create form (or find draft) for programs to use to report their assessment activity to the General Education Subcommittee of Curriculum for documentation of completion.
Support ongoing development of Course Level Outcomes (CLOs) and Service Learning Outcomes	<ul style="list-style-type: none"> • Continue Best Practices conversations
Re-evaluate the Institutional Learning Outcomes and discuss how to assess these outcomes. Discuss our expectations, processes, necessary adjustments	<ul style="list-style-type: none"> • Continue ongoing discussions on ILOs in response to the various State initiatives and match to our College Mission Statement