Moorpark SLO Committee Minutes

Tuesday, **January 20, 2015**, 1:00-2:30pm in Admin 138

POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	POSITION	NAME	PRESENT
Co-chair	Mary Rees	X	Comm Studies/Theater Arts/FTVM	John Loprieno		Mathematics	Christine Cole	X
Co-chair	Lisa Putnam	X	Counseling	Traci Allen	X	Music/Dance	James Song	
Dean	Inajane Nicklas		English/ ESL	Ryan Kennedy		Physics/Astronomy/Engineering	Scarlet Relle / Erik Reese	X(SR)
SLO Coordinator	Julie Campbell		Business Services	Darlene Melby	X	Social Sciences	Hugo Hernandez Lee Ballistero	
ACCESS	Sherry D'Attile		Facilities, M &O	John Sinutko		Student Health Center	Sharon Manakas	
Athletics	Howard Davis		EATM	Cynthia Stringfield	X	Visual & Applied Arts/Media Arts	Cande Larson	
Behavioral Sciences	Dan Vieira	X	Health Education/Kinesiology	Remy McCarthy	X	World Languages	Raquel Olivera	
Business	Reet Sumal	X	Health Sciences	Carol Higashida	X	Curriculum Chair (non-voting)	Jerry Mansfield	
Chemistry/Earth Sciences	Rob Keil	X	Library	Mary LaBarge	X	*Student Liaison*	Andrea McLaughlin/ Melvin Kin	
Child Development	Kristi Almeida		Life Sciences	Norm Martin	X			

Agenda Item	Discussion	Action
Minutes	Approved: 9 Abstentions: 3 (Reet Sumal, Chris Cole, Cynthia Stringfield)	
PLO –proof Matching of PLOs in TracDat, CurricUNET, and Catalog	All three listings of Program Level Outcomes now should match – TracDat, CurricUNET and the printed Catalog. Carmen Leiva entered the PLOs in CurricUNET over the winter holiday break.	If any errors, please let us know.
Status- PLO assessment on the website- March	Office of Institutional Research is currently without staff. A provisional staff member is being sought and this person will be asked to post the PLO assessment on the College Web site as their first task. Each program will have one one "program" page which will list program statistics, student completions, gainful employment info, and PLO information, all in once central location. It is unlikely that this will be completed by our original goal of March 2015.	
GEO schedule from Curriculum Committee- review & approval (HANDOUT)	General Education Committee proposed a 5-year cycle. Question: How will these be entered into TracDat so that results can be entered? Answer: IR is currently reviewing TracDat options and will report back at February meeting. Question: In our 5-yr cycle, do all GE courses need to assess all GEOs? Answer: No. Each GELO needs to be assessed by at least one course in that 5-yr cycle. Question: Can a course have an SLO that does not map to a GEO? Answer: Yes.	Need to determine how we will program TracDat. We also need to determine if we should also map these in CurricUNET? Form being voted upon by Senate 1/20/15.

GEO Gap Analysis
    * Review GEO assessment sheets
    *Identify holes
    *Identify strategy to fill holes
	Different programs handle the assessment of GEOs in different ways. Should GE area disciplines have one common assessment, assessing the same content? This is one approach that could be very exciting.
	
	Question: What do we do about classes that are being offered in Sp 15 but not again till Sp 17, but our due date for GEOs is Fa 16?
	Answer: The course assessment will get caught in the next cycle.
		We will report back at next meeting on how TracDat will allow us to report GELOs. Then the form to GE Committee will just be a confirmation that the results were posted.

Review & approve GE form for Curriculum Committee's GE workgroup. (HANDOUT)	GEO Form from GE Workgroup distributed for review. Concern: Is this just one more form (or could be multiple forms if multiple GEOs). Can we use the mapping "form" as our template? Then, rather entering an "X" we would enter a date. Add a second box that allows us to report that a conversation took place and that the course still meets the GEO. Upload the Dept Minutes that show the discussion that took place regarding the results (in TracDat).	Consider re-working GEO Form, combining the GEO mapping form with GEO update form.

Outcome Linking Sheets -- Review & approve
    * Shows link of COR objectives, SLO,PLO,ILO, & Mission
    * Linking Sheet will be used to update SLOs in CurricUNET and TracDat for Fall 2015
    * Complete linking sheet in February
    * Depts Approve linking sheet in March
	How would Service Programs have a similar sheet?
	
	Would this be helpful? Or is it too much work? It was noted that it could be used in Department conversations. It will help to show relationships between the "O's". It will also help with the syllabus conversation – how do we list the Outcomes from the CORs on our syllabus. This helps those of us that are more "visual". It makes sense. Could faculty be asked to complete one of these forms so that they can actually "see" how these pieces all come together – as homework?
		Further discussion needed:
		Do we want faculty to complete these forms for new courses being developed? Need to talk about this in February or March… How do we want to keep these forms current??
		
		Change the form headings….
		Title the doc "Student Learning Outcomes" as the broad title. Then we would have "Course Level Outcomes" "Program Level Outcomes" and then "GEOs" rather than "GELOs"

Questions/Ideas	Can SLO Coordinator put together a short presentation on what all the outcomes are, and the significance? We should discuss our percentage "goals" in our SLO meetings – are we all in line with one another? Should we tie our SLOs with our Equity data? Presentation Suggestion: Using D2L for assessment efforts. Biology is doing this. Uses a common course shell that is accessible to everyone enrolled in the course. Every class would run that assessment and the students complete the assessment in class. If they are not successful, they can do a tutorial and then re-take the assessment. Then the shell is linked into existing shells… Great Pilot!	
Adjournment: 2:15 pm		

Future Meetings	Agenda Items	
February 17, 2015	IO: should they be the same as GLOs; Complete linking sheet-Feb	
March 17, 2015	Campus discussion on trends or areas where students struggle to meet SLO	
April 21, 2015	Campus discussion on the use of SLO data in planning	