



# Moorpark SLO Committee Minutes

Tuesday, January 17, 2017, 1:00-2:30pm in Admin 138

## Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

## SLO Committee Charter

The Student Learning Outcomes Committee promotes campus-wide understanding and integration of Student Learning Outcomes, facilitating campus dialogue to enhance institutional effectiveness and the continuous improvement of student learning. The specific tasks of this committee are:

- Refine the plan and timeline for the ongoing development and assessment of Student Learning Outcomes, General Education Student Learning Outcomes, and Institutional Student Learning Outcomes as needed
- Guide the college through the continual process of developing, implementing, assessing, and evaluating outcomes
- Monitor and evaluate the process of assessing Student Learning Outcomes for courses, programs, and services; and
- Monitor and document Student Learning Outcome efforts and results for accreditation

POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	POSITION	NAME	PRESENT
Co-chair	Danielle Vieira	X	Child Development/Education	Cynthia Sheaks-McGowen	X	Life Sciences	Andrew Kinkella/Jazmir Hernandez/Beth Miller	BMiller
Co-chair	Lisa Putnam	X	Comm Studies/Theater Arts/FTVM	John Loprieno		Mathematics	Phil Abramoff	
Academic Senate President	Nenagh Brown	X	Counseling	Traci Allen		Music/Dance	James Song	
Dean	Jennifer Goetz	X	Digital, Visual & Media Arts	Erika Lizee	X	Physics/Astronomy/Engineering	Scarlet Relle / Erik Reese	
SLO Coordinator	Katie Booth	X	English/ ESL	Sydney Sims		Social Sciences	Lee Ballestero / Hugo Hernandez	
ACCESS	Matthew Cassaro	X	Business Services	Darlene Melby		Student Health Center	Sharon Manakas	
Athletics	Remy McCarthy		EATM	Brenda Woodhouse		World Languages	Helga Winkler	
Behavioral Sciences	Julie Campbell	X	Health Education/Kinesiology	Sherry Ruter		Curriculum Chair (non-voting)	Jerry Mansfield	
Business	Gary Quire		Health Sciences	Carol Higashida		Student Liaison	Joe Rizzi	
Chemistry/Earth Sciences	Rob Keil		Library	Danielle Kaprelian/Mary LaBarge				

Agenda Item	Notes
1. Call to Order and Public Comments	Did not have quorum
2. Approval of Minutes: November 15, 2016	
3. SLO Coordinator Report; GLO Meetings Update	General Ed Learning Outcomes Reminder for meetings on May 5 <sup>th</sup> : Area B will meet from 1-3pm; Area F will meet from 3-4:30pm. Katie is coordinating these meetings.
4. Disaggregating Student Learning Assessment Reports – Continue Conversation	Tabled
5. Professional Development Activity	SLO Professional Development Activity being discussed (to be offered in March). Katie will work with the Professional Development Coordinator (Brian) to schedule.

<b>Announcements</b>	
<b>Adjournment</b>	<b>Future Meetings</b>
Adjournment – 2:15 PM	Spring 2017: <del>1/17</del> ; 2/21; 3/21; 4/18

## Committee Goals 2016-2017

Goal	Details / Questions to Answer
Continue to disseminate standardize acronyms used for each level of outcome assessment processes.	<ul style="list-style-type: none"> <li>Update CurricUNET to reflect appropriate titles and acronyms (CurricUNET still shows “Program Outcome” on the Course Outcome print-out.</li> <li>Create handout and/or video to help disseminate information across campus (defining each level outcome; define outcomes vs. objectives. Provide examples of well written, effective outcomes. Define Direct and Indirect measures)</li> <li>Communicate these acronyms to our constituents</li> </ul>
Develop Clear Workflow for updating SLO (CurricUNET vs. TracDat vs. Mapping Sheets vs. Catalog)	<ul style="list-style-type: none"> <li>Continue to simplify and communicate process</li> <li>Best practices on storing evidence; what to keep, how long to keep, where to keep</li> </ul>
Promote the culture of outcomes assessment	<ul style="list-style-type: none"> <li>Professional development activities <ul style="list-style-type: none"> <li>-- Direct and Indirect measurements professional development activity</li> <li>-- How to best tabulate results; best practices on making process easy for those who don’t really want to participate</li> <li>-- Explore other ScanTron options that allow for ease of dumping information into Excel (Anthropology and Biology have ideas)</li> </ul> </li> <li>SLO Coordinator to meet with programs – meet them at the level they are</li> <li>Discuss Best Practices on how to address specific hurdles (such as instructors refusing to participate)</li> <li>Connect with NFO</li> <li>Explore ways to bring in new adjunct faculty so they understand our processes and expectations. (SLO Coordinator)</li> </ul>
Program Level Outcomes (PLOs)	<ul style="list-style-type: none"> <li>Discuss Best Practices</li> <li>Discuss the differences and similarities between PLOs and GLOs</li> <li>Discuss if (and how) we should assess “majors” vs. all students when the program does not have a capstone course.</li> </ul>
General Education Learning Outcomes (GLOs) Assessment Processes	<ul style="list-style-type: none"> <li>Recommend a process to keep our GLO Assessment Calendar on track</li> <li>Create form (or find draft) for programs to use to report their assessment activity to the General Education Subcommittee of Curriculum for documentation of completion.</li> </ul>
Course Level Outcomes (CLOs)	<ul style="list-style-type: none"> <li>Continue Best Practices conversations</li> </ul>
Re-evaluate the Institutional Learning Outcomes and discuss how to assess these outcomes. Discuss our expectations, processes, necessary adjustments	<ul style="list-style-type: none"> <li>Do we need to adjust our ILOs in response to the various State initiatives and do we still match our College Mission Statement (which was just approved Dec 2015)?</li> </ul>