Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

SLO Committee Charter

The Student Learning Outcomes Committee promotes campus-wide understanding and integration of Student Learning Outcomes, facilitating campus dialogue to enhance institutional effectiveness and the continuous improvement of student learning. The specific tasks of this commit are:

- *Refine the plan and timeline for the ongoing development and assessment of Student Learning Outcomes, General Education Student Learning Outcomes, and Institutional Student Learning Outcomes as needed*
- *Guide the college through the continual process of developing, implementing, assessing, and evaluating outcomes*
- *Monitor and evaluate the process of assessing Student Learning Outcomes for courses, programs, and services; and*
- *Monitor and document Student Learning Outcome efforts and results for accreditation*

POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	POSITION	NAME	PRESENT
Co-chair	Danielle Vieira	x	Child Development/Education	Cynthia Sheaks-McGowen	x	Student Health Center	Sharon Manakas	
Co-chair	Carol Higashida	x	Fine and Performing Arts	John Loprieno		Visual And Media Arts	Susan Gardner	
Academic Senate President	Nenagh Brown	x	Counseling	Traci Allen/Pablo Diaz	x	World Languages/Library	OPEN	
Dean	Helga Winkler		EATM	Brenda Woodhouse		Curriculum Chair (non-voting)	Jerry Mansfield	
SLO Coordinator	Mahta Rosenfeld	x	English/ ESL	Ryan Kenedy/ Sydney Sims		*Student Liaison*	Joe Rizzi	
ACCESS	Matthew Cassaro		Health Sciences	Christina Lee	x			
Athletics/ Health Education/Kinesiology	Remy McCarthy	x	Life Sciences	Andrew Kinkella/Beth Miller				
Behavioral Sciences	Julie Campbell	x	Mathematics	David Mayorga	x			
Business/Accounting	Ruth Bennington	x	Physics/Astronomy/Engineering	Scarlet Relle	x			
Chemistry/Earth Sciences	Rob Keil	x	Social Sciences	Lee Ballestero	x			

Agenda Item	Notes
1. Call to Order, Public Comments, Approval of 11/14/17 Minutes	Public comments: •Nenagh announced that the Guided Pathways Forum is Jan. 19th from 8 am – 12 pm with a workgroup training session in the afternoon. Academic Senate is voting on the Guided Pathways assessment plan. Nenagh mentioned that according to Chancellor Oakley, Guided pathways are here to stay. Although, Santa Rosa College officially voted against them. There is more latitude with what to do with Guided Pathways, so Nenagh encouraged that faculty/staff attend the Guided Pathways Forum to have a voice. A question to think about is, "How do SLOs fit into Guided Pathways?" The goal for spring semester is to come up with the plan. If SLOs are

	being used as data, they would support the fourth pillar of Guided Pathways, "Ensure Learning."
	•Dean of Mathematics & Physical Science is working on a permanent replacement for Scarlet (whether it is for SLO committee or GE workgroup).
	•Question: Julie would like to know for faculty that teach at VC & MC, who is the appropriate person to refer them to at VC for SLO assistance. Does VC have a SLO Coordinator?
	•Did not have quorum to approve November minutes.
2. SLO Coordinator Report	Highlights from Mahta's SLO Coordinator Report:
	•GELO meeting for Area C: Arts and Humanities was successful. 13 individuals attended the meeting to discuss current GELOs and plans for assessing them. Currently, Humanities and Arts are not assessing GELOs (although they are assessing CLOs). Plans were made to assess GELOs in 2018 using a common data collection sheet which Mahta will send out.
	•Scarlet mentioned the importance of documenting GELOs and asked where they are presently documented. Currently, the GELOs are entered on a data collection sheet which is sent to Mahta. Carol stated it is appropriate for GELOs to be documented in TracDat similar to CLOs.
	•It was recommended that courses approved for GE should have a GELO documented in TracDat and that the GELO be stated in CurricuNet or the next system.
	•Nenagh stated that GELO results will go to GE committee. Area D is next to be reviewed in the 5 semester or 5 year cycle.
	ACTION:
	•Carol will talk to IE staff regarding the possibility of creating a GELO tab in TracDat similar to the CLO tab to document progress on the GE learning outcomes.
	•Carol will check if Mahta has access to TracDat in order to update CLOs and enter GELOs when created.
	•SLO Committee agenda item for next meeting: Create a new GELO cycle by the end of the semester
3.. Any updates on Curricunet and/or Tracdat	Jerry announced that the curriculum management system CourseLeaf will be replacing CurricUNET.
	Carol shared that ActionPoint will be the platform that houses both Tableau (data) and TracDat (program planning and SLOs).
	ACTION: Jerry will provide updates on the CourseLeaf roll-out, and Carol will do the same for ActionPoint.
4. Ideas for Professional Development for SLO best practices – Potential Spring and Fall SLO Presentations?	
5. Updates and continued discussion on Document Depository	District IT can create a Document Repository link on the SLO Committee website. Documents stored on the website will be accessible to the public. Until Mahta and

	Dani take the Drupal Training, District IT is willing to upload the documents. In the meantime, send documents for uploading to Carol. **ACTION:** Carol will find out the dates/times for Drupal training.
6. Other items of interest and/or concern	
Announcements	
Adjournment	**Future Meetings**
Adjournment – 2:15 PM	Fall 2017~~: September 12~~, ~~October 10~~, ~~November 14~~ Spring 2018: ~~January 9~~, February 13, March 13, April 10, May 8

Committee Goals 2017-2018

Goal	Details / Questions to Answer
Continue to disseminate standardized acronyms used for each level of outcome assessment processes.	• Update CurricUNET to reflect appropriate titles and acronyms (CurricUNET still shows "Program Outcome" on the COR print-out.) • Create SLO learning resources for SLO creation and assessment for instruction and service (defining each level outcome; define outcomes vs. objectives. Provide examples of well written, effective outcomes. Define Direct and Indirect measures) • Communicate these acronyms to our constituents
Develop Clear Workflow for updating SLO (CurricUNET vs. TracDat vs. Mapping Sheets vs. Catalog)	• Continue to simplify and communicate process • Best practices on storing evidence; what to keep, how long to keep, where to keep

Promote the culture of outcomes assessment	• Professional development activities
	    -- Direct and Indirect measurements professional development activity
	    -- How to best tabulate results; best practices on making process easy for those who don't really want to participate
	    -- Explore other ScanTron options that allow for ease of transferring information into Excel
	• Discuss Best Practices on how to address specific hurdles, such as instructors refusing to participate
	• Connect with NFO Explore ways to bring in new adjunct faculty so they understand our processes and expectations

Discuss Program Level Outcomes (PLOs)	• Discuss Best Practices • Discuss the differences and similarities between CLOs, PLOs, and GLOs • Discuss if (and how) we should assess "majors" vs. all students when the program does not have a capstone course

Improve General Education Learning Outcomes (GLOs) Assessment Processes	• Create form (or find draft) for programs to use to report their assessment activity to the General Education Subcommittee of Curriculum for documentation of completion.
Support ongoing development of Course Level Outcomes (CLOs) and Service Learning Outcomes	• Continue Best Practices conversations
Re-evaluate the Institutional Learning Outcomes and discuss how to assess these outcomes. Discuss our expectations, processes, necessary adjustments	• Continue ongoing discussions on ILOs in response to the various State initiatives and match to our College Mission Statement