



Moorpark SLO Committee Minutes

Tuesday, February 13, 2018, 1:00-2:30pm in Admin 138

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

SLO Committee Charter

The Student Learning Outcomes Committee promotes campus-wide understanding and integration of Student Learning Outcomes, facilitating campus dialogue to enhance institutional effectiveness and the continuous improvement of student learning. The specific tasks of this committee are:

- Refine the plan and timeline for the ongoing development and assessment of Student Learning Outcomes, General Education Student Learning Outcomes, and Institutional Student Learning Outcomes as needed
- Guide the college through the continual process of developing, implementing, assessing, and evaluating outcomes
- Monitor and evaluate the process of assessing Student Learning Outcomes for courses, programs, and services; and
- Monitor and document Student Learning Outcome efforts and results for accreditation

POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	POSITION	NAME	PRESENT
Co-chair	Danielle Vieira	x	Child Development/Education	Cynthia Sheaks-McGowen	x	Student Health Center	Sharon Manakas	
Co-chair	Carol Higashida	x	Fine and Performing Arts	John Loprieno	x	Visual And Media Arts	Susan Gardner	
Academic Senate President	Nenagh Brown		Counseling	Traci Allen/Pablo Diaz	x	World Languages/Library	<u>/Faten Habib</u>	x
Dean	Helga Winkler		EATM	Brenda Woodhouse		Curriculum Chair (non-voting)	Jerry Mansfield	x
SLO Coordinator	Mahta Rosenfeld	x	English/ ESL	<u>Ryan Kenedy</u> / Sydney Sims	x	Student Liaison	Joe Rizzi	
ACCESS	Matthew Cassaro		Health Sciences	Christina Lee	x			
Athletics/ Health Education/Kinesiology	Remy McCarthy/ <u>Brock Cushman</u>	x	Life Sciences	Andrew Kinkella/Beth Miller				
Behavioral Sciences	Julie Campbell	x	Mathematics	David Mayorga	x			
Business/Accounting	Ruth Bennington	x	Physics/Astronomy/Engineering	Scarlet Relle	x			
Chemistry/Earth Sciences	Rob Keil	x	Social Sciences	Lee Ballestero	x			

Agenda Item	Notes
1. Call to Order, Public Comments, Approval of 11/14/17 Minutes AND 1/9/18 Minutes	<p>No public comments.</p> <p>John moved to approve the 11/14/17 minutes and seconded by Cindy. Abstentions by Brock, David, and Julie. Ruth moved to approve the 1/9/18 meeting minutes and seconded by John. Abstentions by Faten and Brock.</p> <p>Carol announced that this semester, she does not qualify to serve as the Dean Co-Chair, because she is now faculty. The need for a Dean Co-Chair</p>

	<p>replacement was presented at Dean’s Council. Either Lisa Putnam or Karen Rothstein will be the Dean Co-Chair and will begin in March.</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> •Follow-up with Julius regarding which Dean will serve as the Dean Co-Chair •Need to identify a Dean committee representative
<p>2. SLO Coordinator Report</p>	<p>Highlights:</p> <ul style="list-style-type: none"> •Criminal Justice has unique and varied assessments for each course and they are inputting results. •ACCESS is the first student services area to meet with Mahta. The SLO handout titled <i>Course Objectives vs. Learning Outcomes</i> was utilized to update the CLO for LS M02. •ICA/KIN/HED CLOs updated and reduced the number of quiz questions. Data collection sheet was customized for ICA/KIN/HED and Brock agreed to edit the tool. • Physics has unique and measurable course assessments. They have analyzed the results and are inputting action items. •Mahta’s plan is to have follow-up meetings with the disciplines she met with in fall semester. Additionally, to meet with all disciplines up for curriculum review next year.
<p>3.. Report from the SLO Symposium on 2/9/18 at Orange Coast College: Carol, Mahta and Dani</p>	<p>Mahta:</p> <ul style="list-style-type: none"> •Attended breakout session on <i>Student Service/Academic Support outcomes: A New Perspective on Assessment</i> -East LAC developed Student Services Outcomes (SSOs) and assessment methods that make sense for faculty working with students in non-classroom settings. They Identified verbs that pertain to student services like how Bloom’s Taxonomy works for instruction. <p>Carol:</p> <ul style="list-style-type: none"> •Mentioned the keynote speaker was from the National Institute for Learning Outcomes (NILOA) and their website has good resources regarding SLOs, which includes textbooks on the subject. •Attended breakout session on <i>Nuventive</i>, which talked about the feature of <i>Improve Analytics</i> (Moorpark does not have this feature). Provides data on status of SLOs by department, discipline, and courses. <p>Dani:</p> <ul style="list-style-type: none"> •Attended breakout session on <i>Transitioning SLOs into Canvas</i> -Coastline College has incorporated their SLOs into Canvas and found it helped faculty to engage in the SLO process. •Shared that the <i>eLumen</i> platform integrates various systems, such as curriculum, catalog, and learning outcomes assessment data (all systems talk to each other).



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	ACTION: Check with the library to see if couple of the textbooks on SLOs can be placed on reserve.
4. Dialog/Discussion: SLOs and Faculty Issues in development, assessment and follow ups.	<p>Dani would like to revisit the purpose of the SLO committee meetings. Dani mentioned that the meetings have been more listening and suggests that meetings be more active. Dani proposes having discussion items at the meetings about the progress of PLOs or CLOs.</p> <p>ACTION: Committee members are to make a decision regarding the purpose of the SLO Committee meetings.</p>
5. Ideas for Professional Development for SLO best practices	<ul style="list-style-type: none"> •Distributed blank sheet of paper to committee members so they could write their Ideas for professional development. •Requested that members submit ideas to Mahta <p>ACTION: Committee members will submit their ideas for professional development to Mahta.</p>
6. Other items of interest and/or concern	Follow-up to last meeting's action item: The lead SLO faculty member at VC is Nathan Cole (theater faculty).
Announcements	
Adjournment	Future Meetings
Adjournment – 2:15 PM	<p>Fall 2017: September 12, October 10, November 14</p> <p>Spring 2018: January 9, February 13, March 13, April 10, May 8</p>

Committee Goals 2017-2018

Goal	Details / Questions to Answer
Continue to disseminate standardized acronyms used for each level of outcome assessment processes.	<ul style="list-style-type: none"> • Update CurricUNET to reflect appropriate titles and acronyms (CurricUNET still shows "Program Outcome" on the COR print-out.) • Create SLO learning resources for SLO creation and assessment for instruction and service (defining each level outcome; define outcomes vs. objectives. Provide examples of well written, effective outcomes. Define Direct and Indirect measures)

	<ul style="list-style-type: none"> • Communicate these acronyms to our constituents
Develop Clear Workflow for updating SLO (CurricUNET vs. TracDat vs. Mapping Sheets vs. Catalog)	<ul style="list-style-type: none"> • Continue to simplify and communicate process • Best practices on storing evidence; what to keep, how long to keep, where to keep
Promote the culture of outcomes assessment	<ul style="list-style-type: none"> • Professional development activities <ul style="list-style-type: none"> -- Direct and Indirect measurements professional development activity -- How to best tabulate results; best practices on making process easy for those who don't really want to participate -- Explore other ScanTron options that allow for ease of transferring information into Excel • Discuss Best Practices on how to address specific hurdles, such as instructors refusing to participate • Connect with NFO Explore ways to bring in new adjunct faculty so they understand our processes and expectations
Discuss Program Level Outcomes (PLOs)	<ul style="list-style-type: none"> • Discuss Best Practices • Discuss the differences and similarities between CLOs, PLOs, and GLOs • Discuss if (and how) we should assess "majors" vs. all students when the program does not have a capstone course
Improve General Education Learning Outcomes (GLOs) Assessment Processes	<ul style="list-style-type: none"> • Create form (or find draft) for programs to use to report their assessment activity to the General Education Subcommittee of Curriculum for documentation of completion.
Support ongoing development of Course Level Outcomes (CLOs) and Service Learning Outcomes	<ul style="list-style-type: none"> • Continue Best Practices conversations
Re-evaluate the Institutional Learning Outcomes and discuss how to assess these outcomes. Discuss our expectations, processes, necessary adjustments	<ul style="list-style-type: none"> • Continue ongoing discussions on ILOs in response to the various State initiatives and match to our College Mission Statement