

Moorpark SLO Committee Minutes DRAFT

Tuesday, January 19, 2016, 1:00-2:30pm in Admin 138

| POSITION | NAME | PRESENT | POSITION | NAME | PRESENT | POSITION | NAME | PRESENT |
|---------------------------|-----------------|---------|--------------------------------|---|---------|----------------------------------|---------------------------------|---------|
| Co-chair | Daniel Vieira | X | Child Development | Kristi Almeida | | Mathematics | Christine Cole | X |
| Co-chair | Lisa Putnam | X | Comm Studies/Theater Arts/FTVM | | | Music/Dance | James Song | |
| Academic Senate President | Mary Rees | | Counseling | Traci Allen | | Physics/Astronomy/Engineering | Scarlet Relle / Erik Reese | SR |
| Dean | Inajane Nicklas | | English/ ESL | Ryan Kenedy | X | Social Sciences | Lee Ballestero / Hugo Hernandez | X |
| SLO Coordinator | Robert Wonser | | Business Services | Darlene Melby | | Student Health Center | Sharon Manakas | X |
| ACCESS | Sherry D'Attile | | EATM | Cynthia Stringfield | | Visual & Applied Arts/Media Arts | Lydia Etman | |
| Athletics | Remy McCarthy | | Health Education/Kinesiology | | | World Languages | Helga Winkler | X |
| Behavioral Sciences | Julie Campbell | X | Health Sciences | Carol Higashida | X | Curriculum Chair (non-voting) | Jerry Mansfield | |
| Business | Gary Quire | X | Library | Danielle Kaprelian/Mary LaBarge | | <i>Student Liaison</i> | | |
| Chemistry/Earth Sciences | Rob Keil | X | Life Sciences | Andrew Kinkella/Jazmir Hernandez Beth Miller | BM | | | |

| Agenda Item | Notes |
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| Call to Order, Public Comments | |
| TracDat Update (New Look) – discussion of new features and relationship to Curricunet. | <p>Create a role for adjunct faculty for generic log-in to allow them to search for everything but not update anything, campuswide.</p> <p>Change SLO to CLO on TracDat Menus.</p> <p>Need more clarifying on definitions of CLO and Objectives, etc. Type up the definitions. NEXT MTG</p> <p>Please let IR know if there are errors in Personnel lists in TracDat. If there are errors in the Mapping Information or missing information in the forms, please make time to meet with SLO Coordinator, Robert Wonser.</p> |
| <p>Consistency in Reporting Results and Documentation</p> <ul style="list-style-type: none"> In what form do we want the results delivered? How much evidence should be collected and posted in TracDat? What would help for reporting purposes? What are the ACCJC requirements? How do we “package” results for ACCJC visiting team? How will we report PLO results online for the public? | |

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| Finalize Process for Updating SLOs in CurricUNET and TracDat (Carried over from November meeting) <ul style="list-style-type: none"> How do we keep things current in both databases? What goes where? Who does what? Do we need to create a form? | Remember: Email Jerry Mansfield and April Doud when you need to change |
| Putting SLOs on Syllabi <ul style="list-style-type: none"> Discussion of best way to put SLOs on our syllabi. How to encourage faculty to put SLOs on syllabi How can SLOs be best made available to faculty for easy access for syllabi | -- Course Objectives are required by law to be in our syllabus, pulled from COR. -- Statewide conversations have been taking place about whether outcomes AND objectives, or just objectives should be on syllabus. -- Performing Arts and Life Sciences are performing a trial run on having BOTH, and then we as an SLO Committee will discuss. -- Departments will discuss in Dept Meetings, updating syllabus with correct language -- Fix CurricUNET so that SLO link reads as CLO (is Senate ok with this?) and removing "program outcome" language from report that is generated by SLO link. -- Mary Rees will investigate how to pull out objectives into a copy/paste-able format to make it easier to copy into Syllabus. |
| General Education Outcomes <ul style="list-style-type: none"> Formulate discussion groups for Kinesiology/Dance/Bujinkun from last semester and current one for this semester | Reps to go back to their programs and remind them to check if they have been assessing GEOs and actually capturing the results. Use this time to prepare for the upcoming conversations. |
| Future Meetings | |
| Spring 2016: 2/16, 3/15, 4/19 | |

Proposed Committee Goals 2015-16

| Goal | Details / Questions to Answer | Projected Mtg |
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| General Education Learning Outcomes (GLOs) Assessment Processes | <ul style="list-style-type: none"> Recommend a process to keep our GLO Assessment Calendar on track Create form (or find draft) for programs to use to report their assessment activity to the General Education Subcommittee of Curriculum for documentation of completion. | February 2016 |
| Finalize Clear Workflow for updating SLOs (CurricUNET vs. TracDat vs. Mapping Sheets vs. Catalog) | <ul style="list-style-type: none"> Where will faculty go to create/update SLOs for courses? Where will faculty and staff go to create/update SLOs for programs? How will TracDat be kept current for SLOs and Assessment Methods? <ul style="list-style-type: none"> Will IR be asked to maintain SLOs in TracDat? How quickly will it be updated when a change goes through CurricUNET? How will mapping sheets be kept current? How and where will mapping sheets be made accessible to faculty and staff? | February 2016 |

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| Program Level Outcomes (PLOs) | <ul style="list-style-type: none"> • Discuss Best Practices • Discuss the differences and similarities between PLOs and GLOs • Discuss if (and how) we should assess “majors” vs. all students when the program does not have a capstone course. • Creation and interpretation of CLO and PLO instruments • Using CLOs to map to PLOs – how to “double dip” and what more might be needed • Best practices for PLO assessment. | March 2016 |
| Course Level Outcomes (CLOs) | <ul style="list-style-type: none"> • How to enter results for course outcomes that are the exact same outcome for program outcomes? • Continue Best Practices conversations | March 2016 |