

**Moorpark College Foundation
Monthly Board Meeting
7:30 a.m., April 7, 2021
Via Zoom**

MINUTES

MCF Board of Directors Present:

- | | | | |
|---|---|---|--|
| <input type="checkbox"/> Paul Aguilar | <input type="checkbox"/> Chuck Champion (S) | <input checked="" type="checkbox"/> Jill Haney (C) | <input checked="" type="checkbox"/> Tom Harris |
| <input checked="" type="checkbox"/> Michael Hoffman | <input type="checkbox"/> Jason Peplinski | <input checked="" type="checkbox"/> David Pollock | <input checked="" type="checkbox"/> Samantha Sale |
| <input checked="" type="checkbox"/> Kathryn Stiles | <input type="checkbox"/> Sylvia Sullivan | <input checked="" type="checkbox"/> Tim Weaver (VC) | <input checked="" type="checkbox"/> Anita Venkataraman |
| <input checked="" type="checkbox"/> Julius Sokenu | <input checked="" type="checkbox"/> John Loprieno | | |

Staff Members (Ex-Officio) Present:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Jennifer Clark (T) | <input checked="" type="checkbox"/> Amanuel Gebru | <input checked="" type="checkbox"/> Mary Rees |
| <input checked="" type="checkbox"/> Alicia Hoffman (FC) | <input type="checkbox"/> Maria Perez-Mederios | |

Guests: None

C=Chair, VC=Vice Chair, T=Treasurer, MAL=Member-At-Large, FC=Foundation Coordinator

Meeting called to order by Chair Jill Haney at 7:32 am, a quorum was present.

I. APPROVAL OF THE AGENDA

Haney presented the Agenda to the board.

Mike Hoffman moved to approve the Agenda as presented. Tim Weaver seconded the motion, and the Agenda was unanimously approved with an 8-0 vote.

II. APPROVAL OF MINUTES

A. Approve the Feb. 3, 2021 Minutes

Haney presented the Minutes to the board for review.

David Pollock moved to approve the minutes of the March. 3, 2021 Board meeting as presented. Mike Hoffman seconded the motion, and the minutes were unanimously approved with an 8-0 vote.

IV. Chair Report

A. Annual Campaign Update

Haney delivered the report to the Board noting the additional donation since last month, including the following:

- \$5,000 in additional scholarship funds from Adventist Health Simi Valley
- \$2000 in scholarship funds from Eckhard & Laura Walter via Tim Weaver
- \$1,000 in unrestricted funds from Vincent Turner, unsolicited

Haney noted the Foundation is at 60% of goal for this fiscal year. She applied for a \$25,000 grant last week and hopes to hear back soon. There is another grant application she is working on and will need assistance from Mike Hoffman to complete.

Anita Venkataraman announced that she and her husband are soliciting funds from company employees who are MC Alumni and have offered a dollar-for-dollar match to anyone donating.

III. President's Report

Julius Sokenu delivered the report to the board noting the following events and activities at the college:

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- April 12 Multicultural Day, a virtual, salon style event with presentations by student, faculty, staff, and community. Programming is varied and includes presentations by keynote speaker, author Luis J. Rodriguez and a finale performance by “Equally Divine: The Real Story of the Mona Lisa”, among other presentations at moorparkcollege.edu/community/multicultural-day.
- April 23 planning retreat – For faculty, staff, and city and community officials – The group will assess this year and plan for next, looking through an equity lens. This is a four-hour planning session. A link will be sent to Board members to attend. Discussions will concern the new normal and preparations for the fall semester at which MC hopes to be at 50% or greater in-person learning.
- MC COVID testing center will transform to a Kiosk format operated by a specialized company at zero cost to the campus and community.

Mary Rees thanked Sokenu for his service as Interim President at MC and noted that a Presidential Candidate forum took place on Monday and Sokenu is a candidate for that permanent position.

She also noted a student survey was conducted, showing that 1/3 to ½ of students have lost jobs during COVID, many don't understand what services are available to them (basic needs, scholarships, etc.) and many are concerned or afraid about coming back to campus.

Amanuel Gebru announced that a Dean of Student Learning will be hired by the end of April or early May, the food pantry on campus was moved to Thursdays and Student Services and the Administration are working hard to provide access to counseling, admissions, and Financial aid.

Sokenu asked the Board to help spread the word that more students than ever will qualify for Financial Aid because of the additional pandemic funding that has been made available. He asked board members to encourage students to apply, even if they have not received aid in the past.

Jennifer Clark joined the meeting at 7:56 a.m.

A. EATM Pass through and indirect payment to the Foundation

Sokenu reported that the documents are being reviewed.

B. AHSV proposal

Sokenu reported the proposal has been reviewed and a response issued to AHSV officials. The college is waiting to hear back. Kathryn Stiles reported the response was honest and thoughtful and AHSV is organizing pieces of the proposal for departmental ownership and researching how to best make all the pieces work. AHSV officials are meeting to discuss this today and make it a sustainable project.

V. BOARD DEVELOPMENT COMMITTEE

A. Executive committee changes to the Bylaws

Tim Weaver delivered the report to the Board, noting that the Executive Committee recommends changing the Bylaws so that College VPs are not required to serve on the Executive Committee and that there be a minimum of seven members on the committee. Exact wording was presented in a supplementary document.

B. Additional cleanup of the Bylaws

Tim Weaver delivered the report to the Board, noting that due to previous changes to the Bylaws, additional editing changes should be changed throughout to make the document consistent, including the use of committee names and

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general grammar and fine-tuning. He noted the Investment Policy will be undergoing further review for additional changes in the future.

Haney requested Board members review the changes under A & B in the Agenda and be prepared to vote on them at the next Board meeting.

C. Advisory Committee

Tim Weaver delivered the report to the Board, noting that the Executive Committee recommends the addition of an Advisory Committee comprising community members who wish to participate in the Foundation and have expertise to offer, but cannot attend meetings .

D. Honorary Board Positions

Tim Weaver delivered the report to the Board, noting that the Executive Committee recommends extending an offer of participating as an Honorary Board member as per the Bylaws for longtime Board members who are unable to attend all the meetings yet have valuable contributions to make to the Board. They would be non-voting members but may participate in committees and activities of the Board.

E. 2021-2022 Board Officer Elections

Tim Weaver announced the slate of officer candidates thus far for the 2021-2022 Board to be voted on at the next meeting of the Board. That slate includes the following:

- Chair – Jill Haney
- Vice Chair – Tim Weaver
- Secretary – Vacant
- Treasurer – Jennifer Clark

Weaver then opened nominations for additional candidates, particularly for the position of Secretary. Kathryn Stiles volunteered to be considered for the Secretary position. Weaver then asked anyone else who is interested to email him.

Weaver and Haney stated that after attempting to contacting the current Secretary, who has moved out of the area, several times without a response that the Board consider accepting a resignation by lack of response.

After several Board members offered gratitude and praise for the Secretary's years of service and commitment to the Board, a vote was held.

Mike Hoffman moved to accept a resignation by lack of response from the Board Secretary. Tom Harris seconded the motion, and the motion was approved unanimously with an 8-0 vote.

The Board decided to vote on the Advisory Committee and Honorary Board member items.

Tom Harris moved to approve the addition of an Advisory Committee to the Board moving forward. David Pollock seconded the motion, and the motion was approved unanimously with an 8-0 vote.

Samantha Sale moved that the Board issue an invitation for its first Honorary Board member. Mike Hoffman Seconded the motion.

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Hoffman encouraged the board to recognize the Board members commitment, years of service, consistency, and contributions to the Board. Sokenu seconded that sentiment, noting all the Board member's service and that the Board member may not be able to be active in daily operations can still meaningfully participate.

The motion was approved unanimously with an 8-0 vote.

VI. ALUMNI COMMITTEE

Sokenu delivered the report to the board. Sokenu stated that the task force will be meeting at 4 p.m. Sokenu reported the MC Alumni Association structure will fall under the college with the support of the Foundation. The Association will be setting up its structure and Bylaws.

The College President's Budget will provide the following:

- 10 hours per week for a staff member, student specialist Kristen Robinson, to lead the Association.
- 10-15 hours per week part-time position to help with project development.

In May, the association will launch Alumni profiles that will become a monthly feature to build relationships and participation. In May, however there will be a profile each week to coincide with commencement.

John Loprieno noted that Robinson has alumni experience and will facilitate organic growth from within the college with her position as a student specialist.

VII. FINANCE COMMITTEE

A. Monthly Financials

Clark delivered the reports to the Board starting with the Profit and Loss Statement then presenting the Balance Sheet. She noted the following:

- Unrestricted Revenue is short of where it needs to be. All else is Ok.
- Most of the unrestricted deficit is due to consultant fees.

VIII. MARKETING COMMITTEE

Mike Hoffman reported that the Foundation will be placing a half-page ad and guide listing in the Simi Valley Guide sponsored by the Simi Valley Chamber. The ad will feature the Moving Forward Together campaign but focusing on the Foundation. The listing will be under the college but will include a Foundation link as well.

IX. PENDING BUSINESS: None

X. NEW BUSINESS: None

XI. ADJOURNMENT

The meeting was adjourned at 8:25 a.m.

NEXT BOARD MEETING
Wednesday, May 5, 2021
7:30 a.m. – Zoom Meeting.