

Moorpark College Foundation
Monthly Board Meeting
7:31 a.m. - 8:18 a.m. – January 5, 2022
Via Zoom

MINUTES

MCF Board of Directors Present:

- | | | | |
|---|---|---|--|
| <input type="checkbox"/> Paul Aguilar | <input checked="" type="checkbox"/> Jill Haney (C) | <input checked="" type="checkbox"/> Tom Harris | <input checked="" type="checkbox"/> Michael Hoffman |
| <input checked="" type="checkbox"/> John Loprieno | <input checked="" type="checkbox"/> Melissa Miller | <input checked="" type="checkbox"/> Jason Peplinski | <input checked="" type="checkbox"/> David Pollock |
| <input checked="" type="checkbox"/> Samantha Sale | <input checked="" type="checkbox"/> Kathryn Stiles(S) | <input checked="" type="checkbox"/> Tim Weaver (VC) | <input checked="" type="checkbox"/> Anita Venkataraman |
| <input type="checkbox"/> Eckhard Walter | <input type="checkbox"/> Julius Sokenu (CFO) | <input checked="" type="checkbox"/> Deborah Klein | |

Staff Members (Ex-Officio) Present:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Jennifer Clark (T) | <input checked="" type="checkbox"/> Amanuel Gebru | <input checked="" type="checkbox"/> Mary Rees |
| <input checked="" type="checkbox"/> Alicia Hoffman (FC) | <input type="checkbox"/> Maria Perez-Mederios | |

MCF Honorary Board Members Present:

- Sylvia Sullivan

Recorder: Alicia Hoffman

C=Chair, VC=Vice Chair, T=Treasurer, MAL=Member-At-Large, FC=Foundation Coordinator

The meeting called to order by Chair Jill Haney, a quorum was not present at the beginning of the meeting.

III. CHAIR REPORT

A. 2022 Campaign update

Chair Jill Haney presented the report to the Board, noting changes from the previous month. She reminded the board of the Holiday Campaign which has resulted in six donations totaling \$2,708.75. This included 117 letters to donors who hadn't donated in the last one to three years and 232 holiday cards to donors who had donated in the last calendar year.

B. Pledge Reminder

Haney reminded board members who have not made payments on their annual pledges to do so.

C. Forms Reminder

Haney also reminded board member to turn in their commitment forms and Conflict of Interest forms if they have not done so at this time.

IV. COLLEGE PRESIDENT'S REPORT

C. Director of Advancement & Community Relations Update

President Julius Sokenu Welcomed Debi Klein, the new Director of Advancement & Community Relations at Moorpark College. Klein will run the Foundation on a day-to-day basis and oversee fundraising for both the college departments and the Foundation. President Sokenu also thanked John Loprieno for serving in this position as interim director for the past year.

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A quorum was reached at 7:35 a.m. with the arrival of Kathryn Stiles, Amanuel Gebru, Jennifer Clark and Samantha Sale.

A. Campus updates

President Sokenu reported the college is keeping faculty, staff, and students safe with the rise of Covid cases over the holidays, stating that most classes will move online until Jan 21 at which time the Ventura County Community College District will reassess and provide directives. Some classes, mostly career education, but also those with hands-on requirements will meet in-person. Faculty and staff will work remotely during this time, but there will always be a representative in each office. The college will continue to communicate with students about safety protocols and ensure that it will be safe to be on campus.

Vice Presidents Mary Rees and Amanuel Gebru bot expanded on the details saying accommodations are being made for on-ground courses where students need to learn and master skills, such as Nursing, RadTech, Nuclear Medicine, Theater and Music. The arts classes, for example will be held outdoors. Student support services are open on-campus for students, including admissions, record, counseling, financial aid, and health services.

Other campus activity reports included:

- Spring enrollment update
- A Jan. 24 presentation at the Simi Valley City Council
- A Jan. 25 presentation at the Thousand Oaks City Council

B. Adventist Health Simi Valley partnership

The partnership plan was presented to the VCCCD Board in December. A January celebration of the three-year \$500,000 partnership is planned sometime this month, but staff will need to reconnect with Adventist Health Simi Valley.

I. APPROVAL OF AGENDA

Haney presented the agenda to the board.

Mike Hoffman moved to approve the agenda as presented. Tom Harris seconded the motion, and the agenda was unanimously approved with a 12-0 vote.

II. APPROVAL OF MINUTES

Secretary Kathryn Stiles presented the Minutes for the Dec. 1 2021 meeting to the board for review.

Tim Weaver moved to approve the minutes of the Dec. 1, 2021 Board meeting as presented. Tom Harris seconded the motion. The minutes were approved with a unanimous, 12-0, vote.

V. BOARD DEVELOPMENT COMMITTEE

Haney reported on talking with two prospects with whom she will need to reconnect.

VI. ALUMNI COMMITTEE

Committee member Jason Peplinski and President Sokenu reported on the following to the Board:

- Meeting scheduled this afternoon
- The group was pleased with attendance for the fall transfer panels and is planning transfer panels this spring
- MCAA is focusing on an Alumni VIP night and preshow networking event for the March 10 performance of Kinky Boots at the Moorpark College Performing Arts Center

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VII. BUDGET AND INVESTMENT COMMITTEE

A. Financial statements

Treasurer Jennifer Clark presented the following documents to the board:

- Edward Jones Statement through the end of November
- Profit and Los Statement
- Balance Sheet
- Fund Balances

Remarks included not much change month-to-month however we are half-way through the year and half-way toward the amount needed to meet budget. The fund balance report will now be presented monthly and shows where funds are designated and being held.

B. Inactive funds

Clark noted that the committee has not developed a recommendation for moving the inactive board restricted fund at this time and will need further discussion to do so.

VIII. MARKETING COMIITTEE

Committee chair Mike Hoffman delivered the reports to the board

A. Giving Tuesday Reports

Giving Tuesday reports were unavailable at the meeting; however, they were supplied to board members via email following the meeting. The Giving Tuesday campaign brought in \$1,923.96 with the majority going to Unrestricted funds and \$603 Designated for scholarships.

B. Holiday card & Former donor letter campaigns

This was covered under the Campaign Update

C. Alumni forums Update

Committee member John Loprieno reported Journalism will be the next Alumni forum offered to the public. The Journalism Department has lined up a panel of four alumni and two advisory members and a date is being decided – probably the end of January or early February. Marketing will start as soon as the date is available.

IX. PENDING BUSINESS: Haney reported the Strategic Planning Committee will be launching soon

X. NEW BUSINESS: None

NEXT BOARD MEETING

Wednesday, Feb. 2, 2021

7:30 a.m. – Administration Building A-138 and Via Zoom