

Moorpark College Academic Senate Agenda

Tuesday, September 6th, 2016, 2:30-4:00pm in Admin 138

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES			
POSITION	NAME	POSITION	NAME
AS Pres	Nenagh Brown	EATM	Gary Wilson / Cindy Wilson
AS V.P.	Nathan Bowen	Health Education/Kinesiology	Remy McCarthy
AS Secretary	Erik Reese	Health Sciences	Dalila Sankaran
AS Treasurer	Renee Butler	Library	Mary LaBarge
ACCESS	Melanie Masters	Life Sciences	Jazmir Hernandez / Carrie Geisbauer
Athletics	Vance Manakas	Mathematics	
Behavioral Sciences	Dani Vieira / Kari Meyers	Music/Dance	James Song
Business Administration	Reet Sumal / Ruth Bennington	Physics/Astronomy/Engineering	Ronald Wallingford / Scarlet Relle
Chemistry/Earth Sciences	Deanna Franke	Social Sciences	Hugo Hernandez / Susan Kinkella
Child Development	Cindy Sheaks-McGowan	Student Health Center	Sharon Manakas
Comm Studies/Theater Arts/FTVM	John Loprieno	Visual & Applied Arts/Media Arts	Mike Hoffman
Counseling	Traci Allen	World Languages	Raquel Olivera
English/ ESL	Sydney Sims	Curriculum Chair (non-voting)	Jerry Mansfield
		<i>Student Liaison</i>	

I) Public Comments (Those wishing to make public comments must be in attendance before 2:30pm)

David Mirisch, Director of Moorpark's Foundation, will speak on our 50th anniversary Gala to be held on August 26, 2017. All public comments are welcomed.

II) Approval of Minutes

- a) August 30, 2016

III) Reports

- a) Committees
 i) CurCom, Fac/Tech, Prof Dev, Fiscal, SLO, SS&E, EdCAP, DE
 b) Officer Reports
 i) Treasurer, ii) Secretary, iii) Vice President, iv) President

IV) Old Business

- a) Forthcoming elections for AS officers for 2017-19 term
This Fall semester faculty will be voting for our four officers for the 2017-19 term of office. To start preparing for this our by-laws state we need to establish an Elections Committee to oversee the process (Article VII.B). Call for Council reps to form an Elections Committee.
- b) Standing committee representatives for 2016-17: updates
See handout on AS website. Many updates to the faculty membership of our eight standing committees were received last Council; there are some still coming in to be recorded. Action item: The Council needs to ratify the updates to the faculty representatives on the standing committees.

Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

"Academic and Professional matters" means the following policy development and implementation matters:

1. Curriculum, including establishing prerequisites
 2. Degree & Certificate Requirements
 3. Grading Policies
 4. Educational Program Development
 5. Standards & Policies regarding Student Preparation and Success
 6. College governance structures, as related to faculty roles
 7. Faculty roles and involvement in accreditation process
 8. Policies for faculty professional development activities
 9. Processes for program review
 10. Processes for institutional planning and budget development
- Other academic and professional matters as mutually agreed upon.

- c) AS budget report, 2015-16
See handout on AS website.
An updated summary of the Senate's income and expenses for 2015-6 will be presented to Council.
Action item: Council needs to vote whether to approve this summary budget report for last year.
- d) BP/AP 6200: Budget Preparation
See handout on AS website.
This Board Policy and its accompanying Administrative Procedure have been updated by the District Office of Business and Administrative Services. The principal alteration is to state that the FTES received from the summer terms that bridge two fiscal years may be accounted for in either year (whereas before they had to be added to the previous year).
Action item: At this 2nd reading Council needs to put forward any recommendations for this BP/AP and vote on it before it goes to the Board of Trustees.
- e) Workgroup on Senate "bricks"
Last year the Senate formed a workgroup to discuss the future of the Senate's "bricks" – its plaques awarded for long service to those who have taught for 50 semesters or more. The workgroup concluded that the bricks should be continued but agreed to continue meeting this year to discuss how this could be managed financially.
Report item: To be discussed in Council after the Workgroup has re-met.

V) New Business

- a) AS Council assessments from May, 2016
See handout on AS website.
At the end of last semester all standing committee members were asked to complete an assessment of their committee's work over the academic year. Here is the summary of that assessment for the Senate Council.
Discussion item.
- b) AS goals for 2015-6
See handout on AS website.
Every Fall each standing committee sets its goals for the coming year; at the end of the year the group reviews these goals to record what has been achieved and consider what still needs to be accomplished.
Discussion item to be followed by ratification of progress by Council.
- c) AS goals for 2016-17
Having considered the progress made towards its goals from the previous year and reviewed its assessments Council is able to plan its goals for the coming year: what should the Senate Council be aiming to achieve on behalf of the faculty and our students?
Discussion item: goals to be finalized and voted upon in subsequent meeting.
- d) Review of BP/AP 7120-E on emergency hiring of part-time faculty
See handout on AS website.
At this time of our academic year there are many last-minute hirings taking place. The process by which this occurs is laid out in this Administrative Procedure.
Information item.
- e) AS membership contributions
All FT and PT faculty are automatically full members of the Academic Senate; many members choose to make an annual contribution towards some of the work of the Senate (our Annual Awards, the Distinguished Faculty chair, our "bricks" awarded for longevity of service, student scholarships, etc.). The current suggested amount of \$25 for FT faculty and \$10 for PT faculty was set many years ago and now is not allowing Council to continue all these things. Should the Council consider raising the suggested contribution or should it cut some of its expenses?
Discussion item.

VI) Announcements

- a) Sept 16th – Strategic Planning Session (Fall Fling)
- b) Oct 15th – ASCCC Area C Meeting (PCC)
- c) Nov 3-5th – ASCCC Fall Plenary