

Moorpark College Academic Senate Agenda

Tuesday, October 4th, 2016, 2:30-4:00pm in Admin 138

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES			
POSITION	NAME	POSITION	NAME
AS Pres	Nenagh Brown	EATM	Gary Wilson
AS V.P.	Nathan Bowen	Health Education/Kinesiology	Remy McCarthy
AS Secretary	Erik Reese	Health Sciences	Michelle Dieterich
AS Treasurer	Renee Butler	Library	Mary LaBarge
ACCESS	Melanie Masters	Life Sciences	Jazmir Hernandez / Carrie Geisbauer
Athletics	Vance Manakas	Mathematics	Tom Ogimachi
Behavioral Sciences	Dani Vieira / Kari Meyers	Music/Dance	James Song
Business Administration	Reet Sumal / Ruth Bennington	Physics/Astronomy/Engineering	Ronald Wallingford / Scarlet Relle
Chemistry/Earth Sciences	Deanna Franke	Social Sciences	Hugo Hernandez / Susan Kinkella
Child Development	Cindy Sheaks-McGowan	Student Health Center	Sharon Manakas
Comm Studies/Theater Arts/FTVM	John Loprieno	Visual & Applied Arts/Media Arts	Mike Hoffman
Counseling	Traci Allen	World Languages	Raquel Olivera
English/ ESL	Sydney Sims	Curriculum Chair (non-voting)	Jerry Mansfield
		<i>Student Liaison</i>	Teresita Rios

I) **Public Comments** (Those wishing to make public comments must be in attendance before 2:30pm)

II) Approval of Minutes

- a) September 20th, 2016
See handout on AS website.

III) Reports

- a) Committees
 i) CurCom, Fac/Tech, Prof Dev, Fiscal, SLO, SS&E, EdCAP, DE
 b) Officer Reports
 i) Treasurer, ii) Secretary, iii) Vice President, iv) President

IV) Old Business

- a) AS membership contributions
*All FT and PT faculty are automatically full members of the Academic Senate; many members choose to make an annual contribution towards some of the work of the Senate (our Annual Awards, the Distinguished Faculty chair, our "bricks" awarded for longevity of service, student scholarships, etc.). The current suggested amount of \$25 for FT faculty and \$10 for PT faculty was set many years ago and now is not allowing Council to continue all these things. At its last meeting Council voted unanimously to raise the amount of the voluntary contribution; now it will vote on the amount to raise it to. The suggestion from last meeting was \$40 or \$50 for full-time faculty, but reps wanted to discuss this with their constituents before voting.
 Action item requiring vote by AS Council*
- b) Workgroup on Senate "bricks" (To be tabled)
Last year the Senate formed a workgroup to discuss the future of the Senate's "bricks" – its plaques awarded for

Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

"Academic and Professional matters" means the following policy development and implementation matters:

1. Curriculum, including establishing prerequisites
 2. Degree & Certificate Requirements
 3. Grading Policies
 4. Educational Program Development
 5. Standards & Policies regarding Student Preparation and Success
 6. College governance structures, as related to faculty roles
 7. Faculty roles and involvement in accreditation process
 8. Policies for faculty professional development activities
 9. Processes for program review
 10. Processes for institutional planning and budget development
- Other academic and professional matters as mutually agreed upon.

long service to those who have taught for 50 semesters or more. It has now reported back to the Senate twice with the recommendations that the bricks should be continued and that "up to 50% of the cost to the Senate, as required" would be asked of recipients in order to make the bricks financially viable. Both recommendations were approved by the Council. The workgroup will meet again for recommendations on eligibility considerations and how often bricks ought to be dedicated.

Recommendation item for AS Council to consider once more details have been decided by the workgroup.

V) New Business

a) Elections Committee Report

Report on the Committee's findings on the feasibility of introducing electronic voting for the Senate officer elections that are to be held this semester, and on the timings of those elections as required by the by-laws.

b) Updated Senate Council Membership

There are two new members of the Senate Council who need to be ratified: Tom Ogimachi from Math and Michelle Dieterich from Nursing.

Action item for ratification of new members.

c) Faculty prioritization preparation

*See **handout on AS website.***

The Deans Council and Senate Council will meet jointly on October 20th to determine their recommendations for full-time faculty prioritization for Fall, 2017; these recommendations then go to the President. At this meeting the Senate will update and ratify its assumptions, suggested criteria, and ground rules for this process. It will also discuss the data it needs to be given to make fully informed recommendations.

Action item for ratification of procedures.

d) Administrative Reorganization Discussion

3:30pm presentation by and discussion with President Sanchez on possible models for an administrative reorganization in response to the current vacancy of the EVP for Instruction and Student Services position.

e) Distance Education Committee Recommendation on Canvas Certification

*See **handout on AS website.***

Transitioning to Canvas requires certification training for faculty members. These recommendations address training for online course instructors and protocols for those with previous training. Web-enhanced course instructor training discussion continues and will be addressed at a future Senate meeting.

Action item requiring vote of Senate to move forwards.

f) Review of Hiring BPs and APs

BP/AP 2431: CEO Selection

BP/AP 7120: A-D: Recruitment and Hiring

*See **handouts on AS website.***

These documents lay out the district hiring processes for the chancellor, vice-chancellors, college presidents, academic managers, and full-time faculty. Early drafts were provisionally discussed by our AS Council last year and over the summer the Board of Trustees approved the updated Board Policies. They now include statements concerning interim hirings, as recommended by all three Academic Senates.

Information item; this is an opportunity to make ourselves acquainted with the final updates.

VI) Announcements

a) Oct 15th – ASCCC Area C Meeting (PCC)

b) Nov 3-5th – ASCCC Fall Plenary