

# Moorpark College Academic Senate Agenda

Tuesday, November 1<sup>st</sup>, 2016, 2:30-4:00pm in Admin 138

## Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES			
POSITION	NAME	POSITION	NAME
AS Pres	Nenagh Brown	EATM	Gary Wilson
AS V.P.	Nathan Bowen	Health Education/Kinesiology	Remy McCarthy
AS Secretary	Erik Reese	Health Sciences	Michelle Dieterich
AS Treasurer	Renee Butler	Library	Mary LaBarge
ACCESS	Melanie Masters	Life Sciences	Jazmir Hernandez / Carrie Geisbauer
Athletics	Vance Manakas	Mathematics	Tom Ogimachi
Behavioral Sciences	Dani Vieira / Kari Meyers	Music/Dance	James Song
Business Administration	Reet Sumal / Ruth Bennington	Physics/Astronomy/Engineering	Ronald Wallingford / Scarlet Relle
Chemistry/Earth Sciences	Deanna Franke	Social Sciences	Hugo Hernandez / Susan Kinkella
Child Development	Cindy Sheaks-McGowan	Student Health Center	Sharon Manakas
Comm Studies/Theater Arts/FTVM	John Loprieno	Visual & Applied Arts/Media Arts	Mike Hoffman
Counseling	Traci Allen	World Languages	Raquel Olivera
English/ ESL	Sydney Sims	Curriculum Chair (non-voting)	Jerry Mansfield
		<i>Student Liaison</i>	Teresita Rios

I) **Public Comments** (Those wishing to make public comments must be in attendance before 2:30pm)

## II) Approval of Minutes

- a) October 4<sup>th</sup>, 2016  
*See handout on AS website.*
- b) October 18<sup>th</sup>, 2016  
*See handout on AS website.*

## III) Reports

- a) Committees
  - i) CurCom, Fac/Tech, Prof Dev, Fiscal, SLO, SS&E, EdCAP, DE
- b) Officer Reports
  - i) Treasurer, ii) Secretary, iii) Vice President, iv) President

## IV) Old Business

- a) Administrative Reorganization  
2:30pm time certain  
*Discussion with President Sanchez and EVP Julius Sokenu on an updated draft for an administrative reorganization in response to the current vacancy of the EVP for Instruction and Student Services position. Information item.*
- b) Elections Committee Report  
*Report from the Committee on calendar for Academic Senate officer elections. Information item.*
- c) Workgroup on Senate "bricks" (To be tabled)

**Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.**

**"Academic and Professional matters" means the following policy development and implementation matters:**

1. Curriculum, including establishing prerequisites
  2. Degree & Certificate Requirements
  3. Grading Policies
  4. Educational Program Development
  5. Standards & Policies regarding Student Preparation and Success
  6. College governance structures, as related to faculty roles
  7. Faculty roles and involvement in accreditation process
  8. Policies for faculty professional development activities
  9. Processes for program review
  10. Processes for institutional planning and budget development
- Other academic and professional matters as mutually agreed upon.

## V) New Business

- a) Distance Education Committee Recommendation on Canvas Certification  
**See handout on AS website.**  
*Presented by Joanna Miller and Lee Ballestero on behalf of the DE Committee.  
Transitioning to Canvas requires certification training for faculty members. These recommendations address training for online course instructors and protocols for those with previous training. (Web-enhanced course instructor training discussion continues and will be addressed at a future Senate meeting.)  
Action item requiring vote of Senate to move forwards.*
- b) Review of Hiring BPs and APs  
BP/AP 2431: CEO Selection  
BP/AP 7120: A-D: Recruitment and Hiring  
**See handouts on AS website.**  
*These documents lay out the district hiring processes for the chancellor, vice-chancellors, college presidents, academic managers, and full-time faculty. Early drafts were provisionally discussed by our AS Council last year and over the summer the Board of Trustees approved the updated Board Policies. They now include statements concerning interim hirings, as recommended by all three Academic Senates.  
Information item; this is an opportunity to make ourselves acquainted with the final updates.*
- c) AP 7120 E: Recruitment and Hiring of Part Time Faculty – new draft  
**See handout on AS website.**  
*The Administrative Procedure for part time faculty hiring is being updated with some important additions that would (1) allow immediate employment of district faculty already hired in the discipline at another college, as well as (2) formalize a more expedited emergency process to follow if the hire must occur within 5 days.  
Action item requiring vote of Senate to move forwards.*
- d) AP 5055: Enrollment Priorities  
**See handout on AS website.**  
*This Board Policy is being updated with some necessary statutory changes (e.g. priority enrollment for homeless students), but also with the addition of First Year Experience students in the second category for enrollment prioritization, along with student athletes.  
Action item requiring vote of Senate to move forwards.*
- e) Report and Feedback from Faculty Prioritization  
**See handout on AS website.**  
*The Academic Senate Council met with the Deans' Council on October 18<sup>th</sup> to prioritize the requests received for new full time faculty in our program plans. The handout lists the top 20 positions as jointly recommended by both bodies; this now goes to the President for consideration.  
Council will also provide any feedback about the process as carried out this year for the future.  
Information and discussion item.*
- f) AP 7211: Minimum Qualifications and Equivalencies  
**See handout on AS website.**  
*Our procedures for implementing the state-wide Minimum Qualifications for our faculty and our processes for establishing equivalency to them need to be updated. This is a first draft towards this end, adding a step that allows for a district-wide approved list of equivalent degrees for those disciplines that would benefit from this. More ideas are forthcoming; watch this space.  
Discussion item; final draft forthcoming.*

## VI) Announcements

- a) Nov 3-5<sup>th</sup> – ASCCC Fall Plenary
- b) Nov 9<sup>th</sup> – Board of Trustees meeting