

# Moorpark College Academic Senate Agenda

Tuesday, November 15<sup>th</sup>, 2016, 2:30-4:00pm in Admin 138

## Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES			
POSITION	NAME	POSITION	NAME
AS Pres	Nenagh Brown	EATM	Gary Wilson
AS V.P.	Nathan Bowen	Health Education/Kinesiology	Remy McCarthy
AS Secretary	Erik Reese	Health Sciences	Michelle Dieterich
AS Treasurer	Renee Butler	Library	Mary LaBarge
ACCESS	Melanie Masters	Life Sciences	Jazmir Hernandez / Carrie Geisbauer
Athletics	Vance Manakas	Mathematics	Tom Ogimachi
Behavioral Sciences	Dani Vieira / Kari Meyers	Music/Dance	James Song
Business Administration	Reet Sumal / Ruth Bennington	Physics/Astronomy/Engineering	Ronald Wallingford / Scarlet Relle
Chemistry/Earth Sciences	Deanna Franke	Social Sciences	Hugo Hernandez / Susan Kinkella
Child Development	Cindy Sheaks-McGowan	Student Health Center	Sharon Manakas
Comm Studies/Theater Arts/FTVM	John Loprieno	Visual & Applied Arts/Media Arts	Mike Hoffman
Counseling	Traci Allen	World Languages	Raquel Olivera
English/ ESL	Sydney Sims	Curriculum Chair (non-voting)	Jerry Mansfield
		<i>Student Liaison</i>	Teresita Rios

I) **Public Comments** (Those wishing to make public comments must be in attendance before 2:30pm)

## II) Approval of Minutes

- a) October 4<sup>th</sup>, 2016  
*See handout on AS website.*
- b) November 1<sup>st</sup>, 2016  
*See handout on AS website.*

## III) Reports

- a) Committees
  - i) CurCom, Fac/Tech, Prof Dev, Fiscal, SLO, SS&E, EdCAP, DE
- b) Officer Reports
  - i) Treasurer, ii) Secretary, iii) Vice President, iv) President

## IV) Old Business

- a) Elections Committee report  
*Report on progress in the Academic Senate officer elections.*  
*Update item.*
- b) Workgroup on Senate "bricks" (To be tabled)
- c) AP 5055: Enrollment Priorities—second reading  
*See handout on AS website.*  
*This Administrative Procedure is being updated with some necessary statutory changes (e.g. priority enrollment for homeless students), but also with the addition of First Year Experience students in the second category for enrollment prioritization, along with student athletes.*  
*Action item requiring vote of Senate to move forwards.*

**Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.**

**"Academic and Professional matters" means the following policy development and implementation matters:**

1. Curriculum, including establishing prerequisites
  2. Degree & Certificate Requirements
  3. Grading Policies
  4. Educational Program Development
  5. Standards & Policies regarding Student Preparation and Success
  6. College governance structures, as related to faculty roles
  7. Faculty roles and involvement in accreditation process
  8. Policies for faculty professional development activities
  9. Processes for program review
  10. Processes for institutional planning and budget development
- Other academic and professional matters as mutually agreed upon.

## V) Information Items

- a) AP 7120 E: Recruitment and Hiring of Part Time Faculty  
**See handout on AS website.**  
*This Administrative Procedure for part time faculty hiring was passed by the Board of Trustees on Nov 9. The final text is provided for general information; it has been updated with an important addition that formalizes a more expedited emergency process to follow if the hire must occur within 5 days.*
- b) BP/AP 3715: Intellectual Property – drafts  
*This includes a draft of a new and needed Administrative Procedure to expand on the existing Board Policy; together they outline in draft form a district definition of the intellectual property rights of faculty. Please address any comments to the AS president for further action.*

## VI) New Business

- a) Proposed resolution regarding full-time non-tenure track (temporary) faculty  
Presented by Trulie Thompson and Traci Allen  
**See handout on AS website.**  
*Counseling across the district has conducted research on the employment of full-time, non-tenure track faculty and wish to present a resolution for Council's consideration.  
Action item requiring vote of Senate to move forwards.*
- b) Report and feedback from Faculty Prioritization  
**See handout on AS website.**  
*The Academic Senate Council met with the Deans' Council on October 18<sup>th</sup> to prioritize the requests received for new full time faculty in our program plans. The handout lists the top 20 positions as jointly recommended by both bodies; this prioritization was accepted by the President at our last meeting for hires from our general funds. Council is now asked for feedback about the process as carried out this year for future consideration.  
Discussion item.*
- c) ASCCC (Academic Senate for California Community Colleges) Plenary report  
Presented by Nenagh Brown  
*This will include a brief summary of the major events and resolutions passed at the recent Fall Plenary meeting.  
Information and discussion item.*
- d) Nominations for Faculty Co-Chairs  
*The call for nominations for our faculty co-chairs of the Academic Senate's Standing Committees has now gone out. These elections occur every 2 years and the nominees are voted upon by the Academic Senate Council. The co-chairs from these elections will shadow the current co-chairs next spring and serve a two year term covering the 2017-2018 and 2018-2019 academic years.  
Update and discussion item.*
- e) AP 7211: Minimum Qualifications and Equivalencies  
**See handout on AS website.**  
*Our procedures for implementing the state-wide Minimum Qualifications for our faculty and our processes for establishing equivalency to them need to be updated. This is a first draft towards this end, adding a step that allows for a district-wide approved list of equivalent degrees for those disciplines that would benefit from this. More ideas are forthcoming; watch this space.  
Discussion item; final draft forthcoming.*

## VII) Announcements

- a) Dec 13<sup>th</sup> – Board of Trustees meeting