

Moorpark College Academic Senate Agenda

Tuesday, February 7th, 2017, 2:30-4:00pm in Admin 138

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES			
POSITION	NAME	POSITION	NAME
AS Pres	Nenagh Brown	EATM	Gary Wilson / Cindy Wilson
AS V.P.	Nathan Bowen	Health Education/Kinesiology	Remy McCarthy
AS Secretary	Erik Reese	Health Sciences	Michelle Dieterich
AS Treasurer	Renee Butler	Library	Mary LaBarge
ACCESS	Melanie Masters	Life Sciences	Jazmir Hernandez / Carrie Geisbauer
Athletics	Vance Manakas	Mathematics	Vacant
Behavioral Sciences	Dani Vieira / Kari Meyers	Music/Dance	James Song
Business Administration	Reet Sumal / Ruth Bennington	Physics/Astronomy/Engineering	Ronald Wallingford / Scarlet Relle
Chemistry/Earth Sciences	Deanna Franke	Social Sciences	Susan Kinkella / Hugo Hernandez
Child Development	Cindy Sheaks-McGowan	Student Health Center	Sharon Manakas
Comm Studies/Theater Arts/FTVM	John Loprieno	Visual & Applied Arts/Media Arts	Mike Hoffman
Counseling	Traci Allen	World Languages	Raquel Olivera
English/ ESL	Sydney Sims	Curriculum Chair (non-voting)	Jerry Mansfield
		Student Liaison	Teresita Rios

I) **Public Comments** (Those wishing to make public comments must be in attendance before 2:30pm)

II) Approval of Minutes

- a) January 31st, 2017
See handout on AS website.

III) Reports

- a) Committees
 i) CurCom, Fac/Tech, Prof Dev, Fiscal, SLO, SS&E, EdCAP, DE
 b) Officer Reports
 i) Treasurer, ii) Secretary, iii) Vice President, iv) President

IV) Old Business

- a) Ratification of new standing committee members
Ratification of any changes to faculty membership for the Spring semester.
Action item
- b) AS Council communications
The key role of the AS Council in the participatory governance of our college means that communications between its various members (officers, department reps, department faculty, and committee co-chairs) is essential for its work to be effective. Investigation of various suggestions received over Fall semester.
Discussion item

Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

“Academic and Professional matters” means the following policy development and implementation matters:

1. Curriculum, including establishing prerequisites
 2. Degree & Certificate Requirements
 3. Grading Policies
 4. Educational Program Development
 5. Standards & Policies regarding Student Preparation and Success
 6. College governance structures, as related to faculty roles
 7. Faculty roles and involvement in accreditation process
 8. Policies for faculty professional development activities
 9. Processes for program review
 10. Processes for institutional planning and budget development
- Other academic and professional matters as mutually agreed upon.

- c) BP/AP 7211: Minimum Qualifications and Equivalencies
See handouts on AS website
Our procedures for implementing the state-wide Minimum Qualifications for our faculty and our processes for establishing equivalency to them need to be updated. We now have a second draft towards this end.
Action item: 3rd reading
- d) Workgroup on Senate “bricks”
See handout on AS website
A draft of recommended criteria and procedures for these awards that acknowledge long-service will be presented to the AS Council for consideration.
Action item: 1st reading
- e) AS Distinguished Faculty Chair (DFC) Award
See handout on AS website
This award is given to acknowledge a faculty career of excellence at Moorpark College. This is a draft to update the procedures that will be used to select a recipient for 2017-18, clarifying that only full-time service at Moorpark counts towards eligibility.
Action item: 2nd reading

V) Information

Information items may be pulled for discussion and action upon the request of any member of the AS Council.
See handouts on AS website

- a) VCCCD Decision-Making Handbook
Section I of this vital planning document has been revised to include minor updates from various district committees. There is also an addition to the role of classified staff giving them “9 plus 1” areas in which they can make recommendations. Unlike the Academic Senate’s “10 + 1” these are not established in law but it does mark a step forward for our ‘student support professionals’ as our classified staff have recently been called.
- b) AP 5055: Enrollment Priorities
Updated to include First Year Experience students (our GPS students) under the second priority category, as recommended by our AS Council.
- c) BP/AP 4020: Curriculum Development
- d) AP 4022: Course Approval
- e) AP 4025: Philosophy and Criteria for Associate Degree and General Education
- f) AP 4230: Grading and Academic Record Symbols
The above have all been updated with minor changes and are provided for review before they go to the Board of Trustees for approval.

VI) New Business

- a) ‘Countdown to Canvas’; report from the DE Committee
 Presented by Lee Ballesterio and Joanna Miller
Information item
- b) Moorpark College Strategic Plan 2016-2019 - draft
See handout on AS website
Council will review Moorpark’s draft Strategic Plan as produced from our Planning Retreat last semester and further worked on by EdCAP. The final draft will be the base upon which the college will plan its work for the next three years.
Action item: 1st reading
- c) AS Award Procedures
See handouts on AS website
Council will discuss the procedures used for its various awards that recognize excellence across our college, considering whether any changes should be made.
AS Annual Awards
These awards are given to recognize excellent service during the current year in the categories of FT and PT faculty, classified staff, and management; the procedures will be used to select recipients for this year.
AS Great Teachers Seminar
The AS is also usually able to finance three or so faculty to attend the Great Teachers Seminar; these procedures lay out the priorities for selection.
Action items
- d) Discussion of Academic Senate Student Scholarships
This year it was hoped the AS could resurrect its student scholarships, budget permitting. Can we do this? And if so how?
Discussion item

VII) Announcements

- a) Feb 21st: Board of Trustees Meeting
- b) Mar 7th: Board of Trustees Meeting
- c) April 3rd: Nominations close for Distinguished Faculty Chair Award
- d) April 11th: Multicultural Day
- e) April 11th: Board of Trustees Meeting
- f) April 20th & 21st: self-assigned FLEX days (no classes!)
- g) May 9th: Board of Trustees Meeting