Student Services Syllabus

MOORPARK COLLEGE

7075 CAMPUS ROAD
MOORPARK, CA 93021
(805) 378-1400
WWW.MOORPARKCOLLEGE.EDU

*All information is subject to change*
For updated info: Go to
http://www.moorparkcollege.edu/
departments/student-services
Student Services Hours

*Service & office hours unless otherwise noted
**Alternate holiday schedules will be posted at each office

Monday & Thursday
8am-5pm

Tuesday & Wednesday
8am-7pm

Friday
8am-12pm

Important Contacts

POLICE STATION

(805) 378-1455
Location: Next to Lower
Campus Parking Structure

Evening Attendant

Student Online
Technical Support for
Canvas
(805) 553-4188
MConlineSTUDENTsupport@vcccd.edu
Drop-In: AA-105

Drop-In Hours:
Monday: 8:30 am - 3:30 pm
Wednesday: 8:30 am - 3:30 pm
Tuesday, Thursday, Friday Closed

(805) 378-1406
pmattson@vcccd.edu
M-TH 5:30pm-10:30pm
Sa 9:00am-1:00pm

Need Immediate Response: Call Canvas 24/7 at (844) 602-6290
Moorpark College is a 100% tobacco free campus, including parking lots

ACCESS

Accessibility Coordination Center & Educational Support Services
LMC 1st Floor (805) 378-1461
M-TH 8:00am-6:00pm; F 8:00am-12:00pm

Reviews disabilities documentation, facilitates accommodations, and provides classes and support services for students with physical, learning, or psychological disabilities. Call for an appointment, or come to a drop-in appointment offered each Monday through Thursday.

Stop by our reception desk for the schedule of drop-in appointment times.

Student Health Center

Administration Building 111
(805) 378-1413
M & TH 8:00am-5:00pm;
T & W 8:00am-6:00pm;
F 8:00am-12:00pm

Provides acute medical care, mental health counseling, mindfulness, first aid, immunizations, physicals for academic programs, sexual health care (pregnancy testing/counseling, STD testing, birth control and exams), smoking/tobacco cessation, nutritional counseling, over-the-counter medication, community referrals. Nominal charge for lab work and prescriptions. Services are confidential and most are free.
Fountain Hall Services

**FH 120; (805) 378-1428**
Provides everything you need to know about choosing the right classes to achieve your goals. Call for individual counseling appointments or drop by for quick answers at the Express Counter. *Last student is seen 15 minutes before closing.*

**FH 116; (805) 378-1429**
mcadmissions@vcccd.edu
Admissions applications, residency determinations, course registration, official transcripts, enrollment verification, deadline exception appeals, personal information changes, petitions for course audit, withdrawal procedures.

**FH 110; (805) 378-1536**
Offers career and transfer assistance to students. This one-stop center has valuable resources to explore a range of job, career, and transfer options.

**Fountain Hall Study Area Hours**
M-Th 8am-10pm; F 8am-12pm; Sat 9am-1pm
**Financial Aid**

FH 210B; (805) 378-1462
Assists students in achieving their educational goals by providing information & access to an array of financial resources to fund their education. Downstairs kiosk for express document processing, student sign- in, and quick answers; upstairs offices for advising appointments, privacy, disbursement option hotline, and detailed one-on-one financial aid assistance.

**Outreach**

FH 118; Outreach (805) 378-1409
Provides assistance with enrollment steps, program information and answers general admission questions. Conducts campus tours and attends community events.

**International Students**

SSA; International Students (805) 378-1414
The ISO provides admission application information to prospective international students and concurrent students from local community colleges and universities. The ISO provides a variety of cultural events, university tours, and support services for international students.

**Scholarships**

FH 210C; (805) 553-4187
Assists students in finding a variety of scholarship opportunities.

**Student Business Office**

FH 114; (805) 378-1437
The place where you pay fees, request refunds, pay for your transcripts, purchase bus passes, print, photography, and clay cards, report problems with vending machines, & get change.

Located in Fountain Hall

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**CalWORKs**
SSA 107; (805) 553-4055
A program that assists students receiving County CalWORKs to achieve educational goals and transition from public assistance to employment self-sufficiency. Also, supports those who are single parents receiving Temporary Assistance for Needy Families (TANF).

**EOPS & CARE**
SSA 107; (805) 378-1464
A state funded student support program offering a variety of services to eligible community college students, including academic/personal counseling, and supplemental book assistance. CARE supports the unique needs of EOPS students who are single parents receiving Temporary Assistance for Needy Families (TANF).

**Student Success Center**
SSC 100; Phone # (805) 553-4799
Hours: M-TH 8:00am-5:00pm; F 8:00am-12:00pm
A place for students to study, meet with Student Success Coaches, and the center coordinates Student Success activities. Also, the center houses Guided Path to Success (GPS) First Year Experience program.

**Veterans Resource Center**
SSA 108; (805) 553-4106
Hours: M-TH 8:00am-6:00pm; F 8:00am-12:00pm
Start here for your in-processing needs. Learn about benefits and priority registration. Gain access to resources, peer advisement, and networking opportunities. We provide certification of benefits, academic counseling, a place to study, computer access, free printing, and tutoring.
Library Learning Resources

Library
Circulation: (805) 378-1450
Reference: (805) 378-1472

Services include a curriculum-oriented collection of books, eBooks, online resources, music CDs, and videos; class orientations; course reserve books; copying and printing; group study rooms; open computer lab; research assistance; and interlibrary loan. Please check our website for details: www.moorparkcollege.edu/library

The Learning, Math, & Writing Center
3rd Floor of LLR (Library)
Math Center: (805) 378-1556
mcmc@vcccd.edu
Writing Center: (805) 553-4850
mcwritingcenter@vcccd.edu

Offers tutoring, workshops, & academic resources for math, writing, reading, study skills, English, ESL, science, & other academic subjects. Online tutoring via NetTutor. Please visit our website for tutoring hours & to make appointments: www.moorparkcollege.edu/tlc

Campus Center

Associated Students & Student Activities
CC 152; (805) 553-4831
Houses student government and makes student photo IDs. This office also oversees student organizations.

Bookstore (805) 378-1436
Hours: M&TH 8:00am-6:00pm, T&W 8:00am-7:00pm
F 8:00am-12:00pm
Carries textbooks & supplies for all classes.

Food Pantry
Grab n’ Go Groceries
Tuesdays
1-3pm; 5-7pm
Campus Center
Behind Bookstore