



EdCAP Committee Agenda 2:30-4pm, January 28, 2020

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

EdCAP Committee Charter

The Education Committee on Accreditation and Planning makes recommendations on college-wide planning and accreditation issues related to educational programs and services.

The planning component under the purview of EdCAP includes:

- Program Plans: Evaluate the program planning process and recommend modifications as needed
- Educational Master Plan: Define the format of the Educational Master Plan, establishing and monitoring the timeline, and recommend approval of the final document

The accreditation component under the purview of EdCAP includes:

- Monitoring and reviewing the preparation of the Self-Evaluation reports required by ACCJC
- Monitoring/evaluating/documenting progress on self-evaluation plans developed by the college as well as recommendations from the ACCJC

Goals for 2019-20:

Planning component:

1. Design and implement pilot project for cross-disciplinary program plan discussions
2. Review and where necessary modify program plan process of 2019-20
 - Reconsider timeline
 - Review platform
 - Review three-year review cycle
 - Update and modify template for student service programs
 - Further integrate planning and resource allocation
3. Review planning documents produced from Educational Master Plan (Annual Work Plans, etc.)

Accreditation component:

4. Monitor and review the preparation of the ACCJC Midterm Accreditation Report
 - Establish timeline
 - Perform gap analyses
 - Contribute to and review self-evaluation plans establishing progress and outcomes
 - Contribute to and review progress reports on ACCJC recommendations for improvement
 - Contribute to and review report on outcomes of both Action Projects in Quality Focused Essay
 - Recommend final draft of Midterm Report for approval
5. Revise ACCJC Institution-Set Standards and recommend for approval
6. Discuss ACCJC Annual Report and recommend for approval

Other:

7. Review EdCAP charter and membership for updated Moorpark College Decision-Making Handbook

Membership / Attendance

Position	Name	Present
Co-Chairs	Nenagh Brown	
	Oleg Beshpalov	
VP Academic Affairs*	Mary Rees	
VP Business Services*	Silvia Barajas	
VP of Student Support*	Amanuel Gebru	
Academic Senate Pres.*	Nenagh Brown	
Dean members:	Oleg Beshpalov	
	Howard Davis	
	Carol Higashida	
	Matt Calfin	
	Khushnur Dadabhoy	
	Monica Garcia	
ASMC (advisory)	Kris Hotchkiss	

Position	Name	Present
Department members:		
ACCESS	Silva Arzunyan	
EATM	Gary Wilson	
Kin/Health/Athletics	Remy McCarthy	
Behavioral Sciences	Chad Basile / Dani Vieira	
Business	Josepha Baca	
Chemistry/Earth Sci	Roger Putnam/Rob Keil	
Child Development	Cindy Sheaks-McGowen	
Counseling	Jodi Dickey	
English/ESL	Sydney Sims	
EOPS	Angie Rodriguez	
Fine Arts	Erika Lizee	
Health Sciences	Christina Lee	
Library	Danielle Kaprelian	
Life Sciences	Audrey Chen	

Position	Name	Present
Mathematics	Phil Abramoff	
Media Arts & Comm Studies	Rolland Petrello	
Performing Arts	John Loprieno	
Physics/Ast/Engr/CS	Erik Reese	
Social Sciences	Chris Beam/Hugo Hernandez	
World Languages		
Student Health Center	Sharon Manakas	
* Ex-officio, non-voting members		
Guests:		
Student Activities Specialist	Kristen Robinson	
Student Success Services Supervisor	Claudia Sitlington	



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Today's Handouts	Future Meetings
Minutes: October 22, 2019 – draft Minutes: November 26, 2019 – draft Enrollment Management Annual Work Plan_2019-2020_final ACCJC Midterm Report Draft_2020-01-24 ACCJC Midterm Report survey draft_2020-01-24	Fall semester: August 27; September 24; October 22; November 26 Spring semester: January 28; February 25; March 24; April 28

AGENDA ITEM	DISCUSSION NOTES	ACTION
CALL TO ORDER AND READING OF MINUTES		
Call to order; Public comments Approval of minutes: October 22, 2019 and November 26, 2016		
PREVIOUS BUSINESS		
A. Enrollment Management Plan, 2019-20 update		
NEW BUSINESS		
A. ACCJC Midterm Report <ul style="list-style-type: none"> • Review first draft • Review draft of survey B. For the good of the accreditation and planning order		
ANNOUNCEMENTS		
FUTURE AGENDA ITEMS		
A. Review EdCAP charter and membership (February) B. Update on student services program plans <ul style="list-style-type: none"> • VP questions • New program plans 		



C. eLumen demo of program planning (February) D. ACCJC Annual Report and Institution-Set Standards (March)		
Adjournment		