

Moorpark College Foundation
Bi-Monthly Board Meeting
8:00 am, Wednesday, December 7, 2016
A-138, Moorpark College

MINUTES

MCF Board of Directors Present:

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> Elad Goren | <input checked="" type="checkbox"/> David Pollock | <input type="checkbox"/> Roberta Isaeff | <input checked="" type="checkbox"/> Steve Binder |
| <input checked="" type="checkbox"/> Tom Harris | <input checked="" type="checkbox"/> Sylvia Sullivan (MAL) | <input checked="" type="checkbox"/> Luis P. Sanchez | <input checked="" type="checkbox"/> Darlene Melby |
| <input checked="" type="checkbox"/> Dana Apple (Chair) | <input type="checkbox"/> Dorina Timbol | <input checked="" type="checkbox"/> Jill Haney | <input type="checkbox"/> Scott Wilk, Jr. |
| <input type="checkbox"/> Michael Hoffman | <input checked="" type="checkbox"/> Phil Adler | <input checked="" type="checkbox"/> Doug Conant | <input type="checkbox"/> Tim Gray |
| <input checked="" type="checkbox"/> Scott Farrenkopf | <input checked="" type="checkbox"/> Wendy Mayea | | |

C=Chair, VC=Vice Chair, T=Treasurer, MAL=Member-At-Large, ED=Executive Director

Staff Members (Ex-Officio) Present:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Silvia Barajas | <input checked="" type="checkbox"/> Julius Sokenu | <input checked="" type="checkbox"/> Tracy Stewart |
|--|---|---|

I. Meeting called to order by Chair Dana Apple at 8:07 am

II. MINUTES

Minutes were approved as read.

III. FINANCIAL – Audit Report presented by Farber, Hass & Hurley

Treasurer, Darlene Melby introduced Chris Housel partner at Farber, Hass & Hurley account manager for the Foundation annual audit. Mr. Housel walked the foundation board members through the 2015/16 annual audited Financial Statements and responded to board questions in the process. Mr. Housel also offered some recommendations and professional experience examples in regards to the future hiring of an Executive Director and the relationship with increasing revenues. It was noted the audit present no material findings. David Pollock moved to accept the audit report as presented, Jill Haney seconded the motion. Motion carried unanimously. It was suggested that Board receive this report a week or so before voting on it in the future.

IV. COLLEGE PRESIDENT'S REPORT

A. Status of Foundation

President Sanchez started off by acknowledging that Executive Director David Mirisch is no longer with the Foundation. A discussion ensued regarding a transition strategy for fundraising and friend-raising.

B. Accreditation

President Sanchez shared that the College passed the recent accreditation.

C. Upcoming Events

Executive Assistant Tracy Stewart presented the upcoming suggested events for 2017, along with the working budgets. After discussion the Board was in agreeance to focus on having one event per quarter, while still hosting a VIP event for "Hair" and hosting the 50th Anniversary Gala. Spring 2017 – Hair VIP Night (March), Writer's Festival (April), Summer 2017– Golf Tournament (May/June) and 50th Anniversary Gala (August), Fall 2017 – Casino Night (October/November), and Winter 2018 – Bowling Tournament (January/February). Scott Farrenkopf asked for a tracking of the administrative expenses related to each event. Jill Haney suggested package sponsorship for the upcoming events. Steve Binder suggested that in 2018 we consider hosting an event honoring the 50th Anniversary of Elvis' Comeback Tour, which Mr. Binder produced.

V. Pending Business

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A. Bylaw Revisions

Tabled until February.

VI. New Business

A. Casino Night

Director Wendy Mayea gave a brief report on her talks and meetings between herself, Director Dorina Timbol and David Mirisch regarding the planning of Casino Night. Wendy stated that she would like to have at least 9 months to plan this event. The Board liked the idea of hosting a Casino Night, and is planning to move ahead.

B. Board Retreat

Director Scott Farrenkopf shared the desire to have a Board retreat to get to know each other, fill committee needs, plan, prioritize and identify long term goals for the Foundation. The Board was receptive, and set a date of January 21, 2017. Time and location to be determined.

VII. Future Agenda Topics

- a. Planned giving, Director Michael Hoffman
- b. Bylaw Revisions

VIII. Adjourn at 9:42am

NEXT SCHEDULED BOARD MEETING: Wednesday, February 1, 2017, 8-9:30am, A-138