

Knock on Door and Cranium Cafe Guide

Using Chrome or Firefox as your browser, Go to the EOPS or CalWORKs Webpage:

<https://www.moorparkcollege.edu/departments/student-services/extended-opportunity-programs-and-services/eops-online-counseling>

Select a counselor that is Online (green light) and shows the “Knock on Door” button.

The screenshot shows the Moorpark College website's EOPS Online Counseling (Cranium Café) page. The header includes the college logo and navigation links. The main content area is titled "EOPS Online Counseling (Cranium Café)" and provides instructions on how to enter a chat session. A sidebar on the left lists various student services, with "EOPS Online Counseling" highlighted. Below the instructions, two counselor profiles are displayed. Angelica Rodriguez is shown as "Online" with a green dot and a "Knock on Door" button. Priscilla Mosqueda is shown as "Offline" with a red dot. Each profile includes the counselor's name, title, contact information, and office location.

Click on the “Knock on Door” button

This is a close-up view of the counselor profile for Angelica Rodriguez. It shows her profile picture, a green dot indicating she is "Online", and a button with a door icon and the text "Knock on Door". A red arrow points from the bottom left towards the "Knock on Door" button. Below the button, her name "Angelica Rodriguez" and title "EOPS/CARE Counselor" are visible.

Agree to the “Informed consent statement”:

Informed Consent Statement

Login with your Canvas ID or as a Guest (Canvas is preferred)

ConexED

[Not your school's page? Click here.](#)



MOORPARK
COLLEGE

Choose a login button below to access ConexED

Login

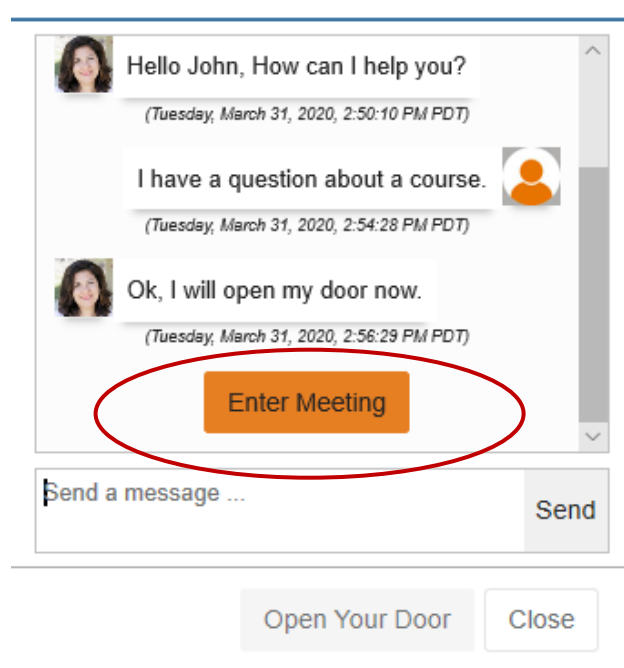


Once logged on, a chat box will appear, where you can Introduce yourself.

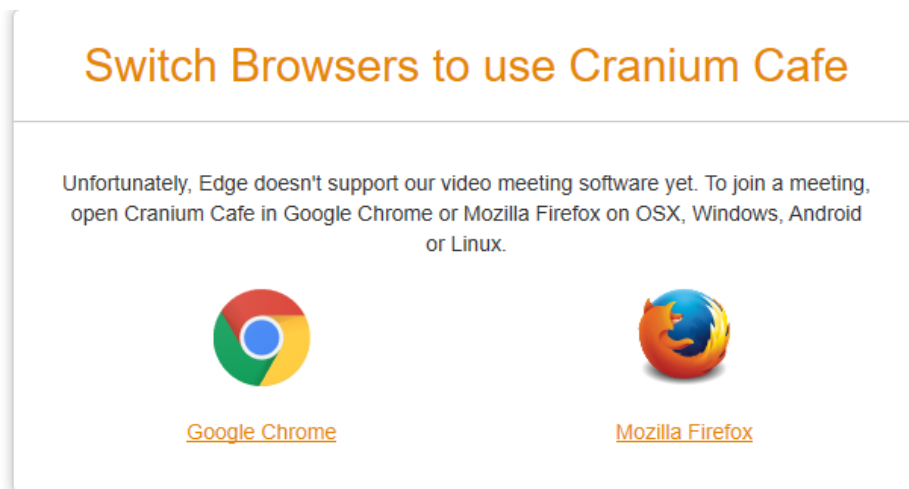
Please include your student 900 number:

A screenshot of a chat box interface. It shows a conversation with three messages. The first message is from a user with an orange profile picture: "Hello my name is John Raider and student ID # is 900123456" with a timestamp of "(Tuesday, March 31, 2020, 2:48:24 PM PDT)". The second message is from a user with a profile picture of a woman: "Hello John, How can I help you?" with a timestamp of "(Tuesday, March 31, 2020, 2:50:10 PM PDT)". The third message is from a user with an orange profile picture: "I have a question about a course." with a timestamp of "(Tuesday, March 31, 2020, 2:54:28 PM PDT)". At the bottom of the chat box is a text input field containing "Send a message ..." and a "Send" button. Below the chat box are two buttons: "Open Your Door" and "Close".

Next, the Counselor will open their door. Click on the Enter meeting Button



***If you are not using Chrome or Firefox, this error message will appear. Make sure you are using Chrome or Firefox.



When you see this screen, you have entered the Cranium Café meeting

