



MOORPARK COLLEGE

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To: Luis Sanchez, President  
Mary Rees, Academic Senate President

From: Dr. Lori Bennett, Executive Vice President of Student Learning

Cc: Sylvia Barajas, Vice President of Business Service  
Lisa Putnam, Dean of Student Learning, EdCAP Co-Chair  
Dr. Lee Ballesteros, Professor, EdCAP Co-Chair

Date: February 23, 2016

Subject: Program Evaluation 2016-2017

The Program Evaluation meetings were conducted October 2015 through December 2015. The meetings were chaired by the Executive Vice President with participation of the Vice President of Business Services, Academic Senate President, and each program's discipline faculty, Department Chair and Division Dean. Completed Program Evaluation forms were sent to the division office for final comments and input from the discipline faculty.

### **Program Evaluation**

63 programs were reviewed. For each program,

- Program Planning Data Report and other relevant productivity data were reviewed,
- External/internal scans data were considered,
- Service area productivity data were considered,
- Budget and resource requests were validated against need, and
- Program evaluation criteria, as presented on the EdCap-developed Program Plan Evaluation form, was used to determine each program's status (*No Action Needed, Strengthen the Program, Reduce the Program, or Review for Discontinuance*).

### **Program Status 2015-2016**

Of the 63 programs evaluated:

No Action Needed	51 programs
Strengthen the Program	12 programs
Reduce the Program	0 programs
Review for Discontinuance	0 programs

The dialogue during these evaluation sessions included an examination of program strengths and goals. The discussions included campus-wide initiatives, such as improving student success and completion rates, analyzing and assessing student equity and labor market data, SLO assessment and program improvement, program productivity rates, new degrees and certificates, outreach and marketing efforts, monitoring job placement data, building connections across programs and in the community, participation in district-wide initiatives, staffing and workload issues, facility needs. The sessions also included program-specific discussions, based on the unique goals and needs of each program.

The discussions were held with the expectation that the college budget would remain relatively stable over the next year so innovation and increased resource needs may require programs to look for outside funding sources. Discussions also included the understanding that the college was seeking additional growth opportunities. The discussions also re-confirmed the need for the college to maintain a healthy mix of courses and programs while focusing on the core mission of transfer, career technical education, and basic skills.

The evaluation designations (No Action Needed, Strengthen the Program, Reduce the Program and Review for Discontinuance) align with AP 4021 and the evaluation criteria adopted by the Academic Senate. The Status of "Strengthen the Program" is a broad and inclusive category. Programs in this category range from those in need of greater staff or facilities support to those with low enrollment or completion rates. Supporting comments related to that designation are included in the Program Review Executive Vice President Summary.

Based on the 2016-2017 Program Review, no programs were designated with the Reduce the Program status or the Review for Discontinuance status.

The financial, technology, and human resource requests in the program plans were reviewed. Program resource requests were forwarded to the appropriate committees for review and resource allocation planning. This process creates an immediate linkage of program planning and resources prioritization and allocation through the appropriate governance group.