

Committee on Accreditation and Planning - Education

Responsible to plan, monitor and evaluate the college-wide educational master planning process:
Annual Program Planning ~ Educational Master Plan ~ Accreditation Self-Study Process Implementation

Minutes October 27, 2015 2:30 PM – 4:00 PM, CCCR

Campus Community						
Position	Name	Present	Coord. & Dept. Chairs	Name	Present	Guests
2014-2015	Lisa Putnam	X	ACCESS	Sherry D'Attile		
Ed CAP Co-Chairs	Howard Davis	X	Music/Dance	Robert Salas/Nathan Bowen	NB	
Exec Vice Pres	Lori Bennett		Theatre/Comm Studies	Jill McCall/John Loprieno		
Acad Senate Rep	Nenagh Brown	X	Counseling	Trulie Thompson	X	
M&O Rep	John Sinutko	X	EOPS	Marnie Melendez	X	
Assoc Students Rep	Lawrence Kelley		Student Activities	Sharon Miller		
Student Service Council Reps. (2)			Student Health Ctr Coordinator	Sharon Manakas		
Dean	Pat Ewins		Accounting / Business	Reet Sumal	X	
Dean	Amanuel Gebru		English/Humanities	Sydney Sims	X	
Dean	Norm Marten	X	World Languages/ESL/Library	Helga Winkler	X	
Dean	Inajane Nicklas	X	Kinesiology/Health Ed	Remy McCarthy	X	
Dean	Jennifer Goetz		Visual and Applied Arts	Lydia Etman	X	
Dean	Julius Sokenu	X	EATM	Cynthia Stringfield	X	
Institutional Researcher			Life Sciences	Andrew Kinkella	X	
			Health Sciences Coordinator	Carol Higashida	X	
			Chemistry/Earth Science	Rob Keil		
			Mathematics	Chris Cole	X	
			Physics/Astronomy/Engineering/CS	Ron Wallingford	X	
			Behavioral Science	Dan Vieira	X	
			Child Development Center			
			Social Sciences	Lee Ballestero		
			Guest	Jesus Vega - Outreach	X	
			Guest	Mary Rees - Academic Senate	X	

TODAY'S HANDOUTS	Future Fall Meetings and Topics		Future Spring Meetings and Topics	
August 25, 2015 Minutes for Review Standard IIA Prompts Standard IIA Responses (in 4 sections)	10/27	Review Draft of Accreditation Self Evaluation (continued)	1/26	
	11/24	Final Read of Accreditation Self Evaluation	2/23	Evaluate Program Planning Process
			no meeting in March	
			4/26	

AGENDA

Item #	Agenda Item	Discussion Notes	Action / Next Steps
1	September 2015 meeting minutes for review and acceptance	Motion: M.Rees; 2 nd : L.Etman	Approved (17 yes; 1 abstention; 0 no)
2	Update on self evaluation revisions for Standard IA, IB, IC, IIB and IIC	-- Some groups were going to review AFTER the meeting – please remember to submit your suggestions if you have not already.	
3	First read draft of accreditation self evaluation: Standard IIA (review 1 of 4 sections in groups)	Notes collected and forwarded to Lee Ballestero	
4	<p>Report-Out to Group</p> <p>-- How does the section read? Anything stand-out?</p> <p>-- Are there any “planning agendas” surfacing (things the college will need to work on over the next 6 years)?</p>	<p>Edits and Notes collected:</p> <p>IIA – Recommendation that Topic Sentences be utilized.</p> <p>Be sure that abbreviations are spelled out and defined in each section.</p> <p>DE information appears to be inserted into random places and appears overly intrusive. Reorganize this section.</p> <p>IIA4 – Notes submitted on paper from sub-group</p> <p>IIA12: Breadth of GenEd courses are contained in each degree; should the transfer degrees be written about in this section?</p> <p>IIA13: Was asking for a list of our degrees; add to what is already written.</p> <p>IIA16 – Suggestion made to give this to the Curriculum Chair for review. Many details need to be updated.</p> <p>Potential Planning Agendas:</p> <p>-- We need additional Employment and Placement Research</p> <p>-- We need to build relationships with our Alumni</p> <p>-- We need to build awareness of the 2-year degree pathways that have been created by programs.</p>	
5	Adjourn – 4:00 pm		