



EdCAP Committee Minutes 2:30-4pm, February 28, 2017

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

EdCAP Committee Charter

The Education Committee on Accreditation and Planning makes recommendations on college-wide planning and accreditation issues related to educational programs and services.

The planning component under the purview of EdCAP includes:

- Program Plans: Evaluate the program planning process and recommend modifications as needed
- Educational Master Plan: Define the format of the Educational Master Plan, establishing and monitoring the timeline, and recommend approval of the final document

The accreditation component under the purview of EdCAP includes:

- Monitoring and reviewing the preparation of the Self-Evaluation reports required by ACCJC
- Monitoring/evaluating/documenting progress on self-evaluation plans developed by the college as well as recommendations from the ACCJC

Goals for 2016-17:

(1) Review updated District Strategic Plan and College Strategic Plan; (2) Continue monitoring accreditation site visit; review visiting team's report; (3) Examine and monitor ongoing progress in QFE Action Plans; (4) Establish process for monitoring institutional effectiveness goals.

Membership / Attendance

Position	Name	Present	Position	Name	Present	Position	Name	Present
Co-Chairs	Lisa Putnam		ACCESS	Sylva Arzunyan		Math	Christine Cole	
	Lee Ballestero		Animal Sci/EATM	B. Woodhouse/C. Stringfield		Music/Dance	Brandon Elliott	
Executive Vice President*	Julius Sokenu		Athletics			Physics/Ast/Engn	Ron Wallingford	
VP Business Services*	Silvia Barajas		Business	Reet Sumal		Social Science		
VP of Academic Senate*	Nathan Bowen		Behavioral Sci	Danielle Vieira		Student Activities	Sharon Miller	
Dean	Howard Davis		Chemistry/Earth Sci	Rob Keil		Student Success	Jesus Vega	
Dean	Amanuel Gebru		Child Dev	Cindy Sheaks-Mcgown		ThA/Comm/FTVM		
Dean	Jennifer Goetz		Counseling	Trulie Thompson		Visual & Applied Arts	Erika Lizée	
Dean	Luis Gonzalez		English/ESL	Sydney Sims		World Languages	Helga Winkler	
Dean	Norm Marten		Health Science	Carol Higashida		Guests		
Dean	Jane Morgan		Health Center	Sharon Manakas		Nenagh Brown		
Dean	Mary Rees		Kinesiology/HED	Remy McCarthy				
M&O Representative	John Sinutko		Life Science	Andrew Kinkella				
Associated Students Rep	Mersedeh Kolyaei		Library	Faten Habib/Danielle Kaprelian				

* Ex-officio, non-voting member

Today's Handouts
Commission's Letter to Moorpark College DRAFT 2017 IEPI and Institution-Set Standards



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AGENDA ITEM	DISCUSSION NOTES	ACTION
CALL TO ORDER AND READING OF MINUTES		
1. Call to order; Public comments 2. Approval of minutes: January 2017		
PREVIOUS BUSINESS		
A. ACCJC Commission Actions – January Meeting & Report B. Review Progress Toward: <ul style="list-style-type: none"> • Institution-Set Standards (ACCJC Annual Report) Discuss Goal for Career Certificate Achievement • Institutional Effectiveness Indicators (CCCCO Report) C. EdCAP Charter and Committee Representation (Report on Review of Other Colleges’ Planning Committee Charters)		
NEW BUSINESS		
A. Program Planning Data & Template Project (Embedding Data into Program Plan Template) Hold for March: Status Report of Programs (EVP Report) Environmental Scans in Planning Process -- Define Environmental Scans and their Importance -- Discuss How to Report Scans and Where to Report Scans		
ANNOUNCEMENTS		
NEXT MEETINGS		
March 28, 2017		
Adjournment		



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