



EdCAP Committee Agenda 2:30-4pm, September 27, 2016

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

EdCAP Committee Charter

The Education Committee on Accreditation and Planning makes recommendations on college-wide planning and accreditation issues related to educational programs and services.

The planning component under the purview of EdCAP includes:

- Program Plans: Evaluate the program planning process and recommend modifications as needed
- Educational Master Plan: Define the format of the Educational Master Plan, establishing and monitoring the timeline, and recommend approval of the final document

The accreditation component under the purview of EdCAP includes:

- Monitoring and reviewing the preparation of the Self-Evaluation reports required by ACCJC
- Monitoring/evaluating/documenting progress on self-evaluation plans developed by the college as well as recommendations from the ACCJC

Goals for 2016-17:

(1) Review updated District Strategic Plan and College Strategic Plan; (2) Continue monitoring accreditation site visit; review visiting team's report; (3) Examine and monitor ongoing progress in QFE Action Plans; (4) Establish process for monitoring institutional effectiveness goals.

Membership / Attendance

Position	Name	Present	Position	Name	Present	Position	Name	Present
Co-Chairs	Lisa Putnam		ACCESS			Math	Christine Cole	
	Lee Ballesterero		Animal Sci/EATM	B. Woodhouse/C. Stringfield		Music/Dance		
Executive Vice President*	Julius Sokenu		Athletics			Physics/Ast/Engn	Ron Wallingford	
VP Business Services*	Silvia Barajas		Business	Reet Sumal		Social Science	Jack Miller/Susan Kinkella	
VP of Academic Senate*	Nathan Bowen		Behavioral Sci	Danielle Vieira		Student Activities	Sharon Miller	
Dean	Howard Davis		Chemistry/Earth Sci	Rob Keil		Student Success	Jesus Vega	
Dean	Amanuel Gebru		Child Dev			ThA/Comm/FTVM		
Dean	Jennifer Goetz		Counseling	Trulie Thompson		Visual & Applied Arts	Erika Lizée	
Dean	Luis Gonzalez		English/ESL	Sydney Sims		World Languages	Helga Winkler	
Dean	Norm Marten		Health Science	Carol Higashida		Guests		
Dean	Jane Morgan		Health Center	Sharon Manakas				
Dean	Mary Rees		Kinesiology/HED	Remy McCarthy				
M&O Representative	John Sinutko		Life Science	Andrew Kinkella				
Associated Students Rep			Library	Faten Habib/Danielle Kaprelian				

* Ex-officio, non-voting member

Today's Handouts

Strategic Objectives Worksheet
Institutional Effectiveness Goals (IEPI)



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AGENDA ITEM	DISCUSSION NOTES	ACTION
CALL TO ORDER AND READING OF MINUTES		
1. Call to order; Public comments 2. Approval of minutes: August 2016 (attachment)		
PREVIOUS BUSINESS		
1. EVP Questions for Program Plan Meetings (Reminder) <i>(A) When you looked at your equity data, what did you learn and have you made any modifications to support student success?</i> (Tie data and assessment to your planning efforts.) Reflecting on what you have achieved this last year. (Reflect on what was developed at the March 1st professional development session. Summary sheet was collected; can we add this to a resource folder in TracDat.) <i>(B) If your program could grow 5% to 10%, how would your program accomplish that?</i> (Allows programs to request resources, space, etc.) Reflecting on what could be done in the next year.		
NEW BUSINESS		
A. Update on Strategic Planning Retreat (September 15, 2016) -- Review Proposed Strategic Objectives for 2016-2019 <ol style="list-style-type: none"> 1. Student Access 2. Student Retention & Success 3. Responsiveness 4. Effective Use and Communication of Resources 5. Campus Safety & Security B. Continue discussion on appropriate wording (particularly in Items 3, 4 & 5 above) <ul style="list-style-type: none"> Propose wording for objectives Review action steps proposed Propose a prioritization of actions C. Report Out to Group		
ANNOUNCEMENTS		



MOORPARK COLLEGE

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NEXT MEETINGS		
October 25, 2016 (2:30-4pm)		
Adjournment		