

# Moorpark College Academic Senate Council Agenda

Tuesday, December 3, 2019, 2:30 – 4:00 PM in the Campus Center Conference Room

**Mission Statement:** *With a “students first” philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

See all handouts here on the [Academic Senate website](#)

## I) Public Comments

(Those wishing to make public comments must be in attendance before 2:30 PM)

## II) Approval of Minutes

- A. November 5, 2019  
See handout on AS website

## III) Informational Items

- A. BP/AP 3440: Service Animals  
BP/AP 3990: Speech – Time, Place and Manner  
[These two Board Policies and Administrative Procedures are now on their way to the Board of Trustees. The first is an update; the second is a complete rewrite due to new laws concerning free speech on campuses.](#)  
See handouts on AS website
- A. Academic Senate for California Community Colleges (ASCCC) Fall Plenary resolutions summary  
[This updated summary includes the ASCCC link to the final resolutions as passed by the body.](#)  
See handout on AS website

## IV) New Business

- A. AS monthly budget report  
Information item
- B. SEA Annual Report for 2018-2019  
Presented by Johnny Conley, Equity Director

**Academic Senate is an organization whose primary function is to make recommendations with respect to academic and professional matters. “Academic and Professional matters” are defined as:**

1. Curriculum, including establishing prerequisites
  2. Degree & Certificate Requirements
  3. Grading Policies
  4. Educational Program Development
  5. Standards & Policies regarding Student Preparation and Success
  6. College governance structures, as related to faculty roles
  7. Faculty roles and involvement in accreditation process
  8. Policies for faculty professional development activities
  9. Processes for program review
  10. Processes for institutional planning and budget development
- + Other academic and professional matters as mutually agreed upon.

This is the annual report due to the Chancellor's Office on the Student Equity and Achievement budget; it is presented to Council for input before submission.

See handout on AS website

Discussion item

C. Moorpark College Enrollment Management Plan, 2019-2020

Presented by Mary Rees, Vice-President of Academic Affairs

This document expands on our current Educational Master Plan with specific actions, leads, and resource needs in order to grow our enrollment. It is presented to Council for any further input.

See handout on AS website

Discussion item

D. Update to *Moorpark College Decision-Making Handbook*

Presentation by Gilbert Downs, President, Classified Senate, and Kris Hotchkiss and Cecilia Nguyen, President and Vice-President, Associated Students

*Moorpark's Decision-Making Handbook* is due to be updated; this is the document that lays out our various committees and participatory governance processes. The Associated Students and Classified Senate present their priorities for this rewrite for consideration by the Academic Senate as together we start revising the *Handbook*.

Discussion item

E. AS Elections Workgroup report

At the start of the year Council established a workgroup to consider the need for any revisions to our by-laws detailing how officer elections occur. This group now reports back to Council with its initial conclusions and options for consideration by the body.

See handout on AS website

Discussion item

F. Study Abroad proposal forms for 2020-2021

Presented by Nathan Bowen, co-chair, Study Abroad Advisory Committee

The Study Abroad Committee asks Council for approval of its suggested updates to its proposal forms; these will then be sent out to all faculty for applications for study abroad projects.

See handouts on AS website

Action item

**V) Reports**

See handouts on AS website

A. Officer Reports

B. Faculty Liaison Reports

C. Co-Chair Reports

**VI) Announcements**

A. Annual Strategic Planning Retreat: March 20, 8 AM – 4 PM, Wood Ranch Golf Club

**VII) Adjournment**

ACADEMIC SENATE COUNCIL REPRESENTATIVES 2019 – 2020

POSITION	NAME	POSITION	NAME
ASC President	Nenagh Brown	Library	Mary LaBarge Danielle Kaprelian
ASC Vice President	Erik Reese	Life Sciences	Jazmir Hernandez Audrey Chen
ASC Secretary	Renée Butler	Mathematics	Chris Copeland Curtis Paul
ASC Treasurer	Ruth Bennington	Media Art / Comm Studies	Jenna Patronete Nicole Block
ACCESS	Jolie Herzig Silva Arzunyan	Performing Arts	John Loprieno Nathan Bowen
Athletics	Vance Manakas Mike Stuart	Physics / Ast / Engr / CS	Ronald Wallingford Scarlet Relle
Behavioral Sciences	Dani Vieira Kari Meyers	Social Sciences	Matthew Morgan Susan Kinkella Rex Edwards
Business Administration	Josepha Baca Reet Sumal	Student Health Center	Sharon Manakas Silva Arzunyan
Chemistry / Earth Sciences	Tiffany Pawluk Deanna Franke	Visual Arts	Svetlana Kasalovic Cynthia Minet
Child Development	Cindy Sheaks- McGowan Shannon Coulter	World Languages	Perry Bennett Alejandra Valenzuela
Counseling	Chuck Brinkman Jodi Dickey	Part-time Faculty Representative	Felix Masci Dan Darby
EATM	Gary Wilson Cindy Wilson	AFT Representative (non-voting)	Hugo Hernandez
English / ESL	Sydney Sims Jerry Mansfield	CTE Liaison (non-voting)	Christy Douglass
EOPS	Marnie Melendez Angie Rodriguez	GP Liaison (non-voting)	Beth Miller
Health Education / Kinesiology	Remy McCarthy Adam Black	Student Liaison (non-voting)	Cecilia Nguyen
Health Sciences	Michelle Dieterich Dalila Sankaran	Committee Co-Chairs (non-voting)	