

# Moorpark College Academic Senate Council Minutes (Draft)

Tuesday, August 20, 2019, 2:30 – 4:00 PM in CCCR

**Mission Statement** With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

## STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES, 2018-19

POSITION	NAME	Present	POSITION	NAME	Present
ASC President	Nenagh Brown	NB	Health Sciences	Michelle Dieterich Dalila Sankaran	DS
ASC VP	Erik Reese	ER	Library	Mary LaBarge	ML
ASC Secretary	Renée Butler	DRB	Life Sciences	Jazmir Hernandez Yana Bernatavichute	JH
ASC Treasurer	Ruth Bennington	RB	Mathematics	Chris Copeland Curtis Paul	CC
ACCESS	Jolie Herzig Silva Arzunyan	JH	Media Arts and Comm Studies	Jenna Patronete Svetlana Kasalovic	JP/SK
Athletics	Vance Manakas Mike Stuart	VM	Phys / Ast / Engr / CS	Ronald Wallingford Scarlet Relle	RW
Behavioral Sciences	Dani Vieira / Kari Meyers	DV	Social Sciences	Matthew Morgan / Susan Kinkella / Rex Edwards	MM/RE
Business Administration	Josepha Baca	JB	Student Health Center	Sharon Manakas Silva Arzunyan	SM
Chemistry Earth Sciences	Tiffany Pawluk Deanna Franke	TP/DF	World Languages	Helga Winkler Alejandra Valenzuela	
Child Development	Cindy Sheaks-McGowan Shannon Coulter	CSM	Part-Time Rep	Felix Masci / Dan Darby	FM/DD
Counseling	Chuck Brinkman	CB	AFT Rep (non-voting)	Hugo Hernandez	HH
EATM	Gary Wilson Cindy Wilson	GW	CTE Liaison (non-voting)	Josepha Baca	JB
English/ ESL	Sydney Sims Jerry Mansfield	SS	GP Liaison (non-voting)	Beth Miller	BM
EOPS	Marnie Melendez Angie Rodriguez	AR	Student Liaison (non-voting)	Cecilia Nguyen	CN
Fine & Performing Arts	John Loprieno Cynthia Minet	JL	Committee co-chairs (non-voting)	Beth Gillis-Smith	BGS
Health Ed. Kinesiology	Remy McCarthy Adam Black	RM			
Guests: President Julius Sokenu, Nicole Block, Oleg Bepalov, Johnny Conley					

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate council will record the votes of all members as follows:

- (1) Members recorded as absent are presumed not to have voted;
- (2) The names of members voting in the minority or abstaining are recorded;
- (3) All other members are presumed to have voted in the majority.

**I) Public Comments**

- A. Congratulations to John Loprieno for receiving the Distinguished Faculty Chair award.

**II) Approval of Minutes**

- A. May 7, 2019

- 1) **Motion to approve the minutes made by Ron Wallingford and seconded by Gary Wilson.**
- 2) **Voted to approve the minutes with John Loprieno, Jazmir Hernandez, and Sharon Manakas abstaining.**

**III) Unfinished Business**

- A. Moorpark College Equity Plan, 2019-2022

- 1) Nenagh Brown reviewed the Equity Plan progress
  - a) The AS Council voted to not approve it at the May 7 Council meeting
  - b) The SEA Workgroup met 3 to 4 times over the summer to continue work on the draft Plan
  - c) Johnny Conley – Pointed out that section II on the DIGs and metrics has been reworked
- 2) Oleg Bepalov
  - a) Section VI on resources has been expanded
    - i) A: Past Budgets – records how the equity funds were spent during 2015-16, 2016-17, and 2017-18
    - ii) B: Progress on Equity Goals - Celebration of what the college has done, met the majority of our goals
  - b) For this Plan we will look at the metrics that we did not meet as yet
  - c) Thank you to Sydney Sims for editing the document
  - d) Thank you to the SEA group including Sharon Manakas, Beth Gillis-Smith, Tim Lumas, Trulie Thomopson, Nenagh Brown, who met along with Johnny Conely, Oleg Bepalov, and Sam Lingrosso and Deb Brackley and other classified staff over the summer
  - e) This document must be submitted to the Chancellor’s Office (CO) by September 30
- 3) Dan Darby– How do we identify the undocumented students (pg 6)?
  - a) Oleg Bepalov– These students come forward to receive services
- 4) Erik Reese-What does “increases access” mean in this context (pg 16)? Is it simply an increase in enrollment?
  - a) Oleg Bepalov– The state has gone away from that metric
- 5) Erik Reese
  - a) The table in Section III (pg 34-5) includes a column for “equity change”
  - b) A number of these values do not match the data in the adjoining columns
  - c) Erik Reese will send details via email to Johnny Conley and Oleg Bepalov
- 6) Jolie Herzig– How long is a cohort?
  - a) Oleg Bepalov– Six years for the Scorecard, but one year for the Equity Plan
- 7) Nenagh Brown
  - a) Send any questions to Johnny Conley

- b) For the first time we can now see what progress we have made in the last three Equity Plans and what we still have left to achieve
- c) We will vote in two weeks on September 3
- d) Thank you to Johnny Conley and Oleg Bepalov

#### IV) New Business

- A. President's Forum – President Julius Sokenu presented his vision and goals for the coming year
  - 1) Communication
    - a) I will set a tone of communication with the campus by being more visible, having open-door hours, and walking around the campus
    - b) Please invite me to division meetings and stake holder groups
    - c) Brown bag lunches
    - d) Channels of communications
  - 2) Equity
    - a) Close the Equity gap with equity and diversity in hiring
    - b) Communication – How is the culture of MC known and lived; use culture for communication
  - 3) Enrollment
    - a) Five hundred fifty-two students down from last year; how do we get those students back?
    - b) Usually less enrollment in the Spring semester compared to Fall
    - c) Access to the campus– How do we get students here and how do we keep them here?
    - d) Educational Master Plan – Annual goals and working with the VPs and deans
    - e) Enrollment and retention are both important
    - f) Our population in this county is declining; we need to go out after different students
    - g) Who else needs us?
      - i) Online component is attractive
      - ii) “Just in time” instruction is desirable
  - 4) Reaching out to the Community
    - a) Reach out to our local communities: industry partners, local government, elected officials
    - b) EATM – Traveling Animals legislation; local legislators see us as a resource
    - c) Visit local churches, mosques, hubs, to hear and engage them and meet their needs
  - 5) Leadership
    - a) Support them to help them support you
    - b) Build future leaders
    - c) Executive team spirit
    - d) Modern Think survey carried out by DAC last semester – results now released
      - i) We are 20 points ahead of our sister colleges on most categories
      - ii) Senior leadership is an area we are behind in
      - iii) Have a plan of action toward the survey results
    - d) Importance of Professional Development
  - 6) Sydney Sims–Concerned that anyone suspected of having an “agenda” might find their survey responses dismissed. Perhaps anyone taking a survey like this would indeed have opinions and intentions: does that constitute the definition of “agenda”? And if so, does it make their answers invalid?
    - a) Julius Sokenu

- i) We need to sort it out and make sure we are addressing and responding to several concerns
    - ii) Responses to survey can be broken down by demographics
- 7) Hugo Hernandez– Access and persistence: Can we run classes with 15 to 20 students and not have them cut? If classes get canceled, we might lose students
  - a) Julius Sokenu
    - i) We need a balance.
    - ii) If a class starts with 15, by the contract, and ends with 9 or 10, this impacts our productivity
    - iii) We can reach out to those students if their class gets cancelled to help them find another class, or make the cancelled class a late start class and recruit more students
    - iv) If we automatically roll our schedules over, but there is no more demand, then we are setting ourselves up to cancel classes
    - v) We try to use data to inform our decision making
    - vi) May need to combine classes
    - vii) Twenty-two students in a class – will not cancel that class
    - viii) Personnel at MC is 89.6% of the budget; need to be strategic and resourceful
- 8) Josepha Baca– Can we do a study to find the trends to help build schedules and be more effective?
- 9) Ruth Bennington– There is a concern in small departments like accounting; if we have to staff the PACE classes, we would have to cancel our transfer-level class that fill. In a short term it may be difficult
  - a) Julius Sokenu – PACE students are our students
- 10) Josepha Baca – It is difficult to find qualified teachers
  - a) Julius Sokenu – One of our goals is to figure out how to do more recruiting
- B. AS Council and standing committee membership updates – Nenagh Brown
  - 1) Not in a position today to ratify the new representatives
  - 2) May 7, 2019, is the official list for now
  - 3) The master template is being worked on; it is needed before we can vote on the new representatives
  - 4) Recommendation:
    - a) May 7, 2019, is the official list for now
    - b) September 3, we will have the template sorted out. Then vote with the old members for the new members
    - c) Then the new list will be used to vote from then on
  - 5) By the Brown Act the master template will be posted three days before our September 3 meeting. August 30 is the deadline to turn in updates.
  - 6) Ruth Bennington– Reet Sumal needs to be here to vote; if he is not, can I vote as the alternate? Nenagh Brown– Yes. (Correction: no member of Council can have two votes)
- C. Election for EdCAP faculty co-chair, 2019 – 2020 – Nenagh Brown
  - 1) Last call for any nominations for this co-chair position; no nomination received
  - 2) Nenagh Brown put her name forward
  - 3) When someone else is ready to serve in this position, then Nenagh Brown will resign as the co-chair
  - 4) **Motion to approve Nenagh Brown as the EdCAP faculty co-chair made by ( ? ) and seconded by ( ? )**

**5) Voted to approve Nenagh Brown as the EdCAP faculty co-chair with Remy McCarthy voting against the motion, and Nenagh Brown and Erik Reese abstaining**

D. AS Budget Report for 2018 – 2019 – Renée Butler

1) The Academic Senate Budget report for fiscal year 2018 – 2019 is posted on the AS website

**2) Motion to approve the 2018 – 2019 Academic Senate Budget report as presented made by Sydney and seconded by Vance**

**3) Voted to approve the report with Renée Butler abstaining**

E. Projected AS Budget for 2019 – 2020

Postponed for next meeting

F. Academic Senate Goals, 2019 – 2020

1) Lydia Etman clarified her goal after the General Meeting – for Summer to be included as part of the data given out for faculty prioritization

2) Perry Bennet – clarified his goal after the General Meeting – he was referring to the FON (Faculty Obligation Number)

3) We will build on this and finish the list at the next meeting, and then vote on the goals

## **V) Reports**

See handout on AS website

A. Officer Reports

B. Faculty Liaison Reports

## **VI) Adjournment**

Meeting ended at 4:00 PM