

## Moorpark College Academic Senate Council Minutes (Draft)

Tuesday, October 15, 2019, 2:30 – 4:00 PM in CCCR

**Mission Statement:** With a “students first” philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

### ACADEMIC SENATE COUNCIL REPRESENTATIVES 2019 – 2020

POSITION	NAME	Present	POSITION	NAME	Present
ASC President	Nenagh Brown	NB	Library	Mary LaBarge Danielle Kaprelian	ML
ASC Vice President	Erik Reese	ER	Life Sciences	Jazmir Hernandez Audrey Chen	JH
ASC Secretary	Renée Butler	DRB	Mathematics	Chris Copeland Curtis Paul	CC
ASC Treasurer	Ruth Bennington	RB	Media Art / Comm Studies	Jenna Patronete Nicole Block	JP
ACCESS	Jolie Herzig Silva Arzunyan		Performing Arts	John Loprieno Nathan Bowen	JL
Athletics	Vance Manakas Mike Stuart	VM	Physics / Ast / Engr / CS	Ronald Wallingford Scarlet Relle	RW
Behavioral Sciences	Dani Vieira Kari Meyers	DV	Social Sciences	Matthew Morgan Susan Kinkella Rex Edwards	SK/RE
Business Administration	Josepha Baca Reet Sumal	JB	Student Health Center	Sharon Manakas Silva Arzunyan	SM
Chemistry / Earth Sciences	Tiffany Pawluk Deanna Franke	TP/DF	Visual Arts	Svetlana Kasalovic Cynthia Minet	CM
Child Development	Cindy Sheaks-McGowan Shannon Coulter	CSM	World Languages	Perry Bennett Alejandra Valenzuela	PB
Counseling	Chuck Brinkman Jodi Dickey	CB	Part-time Faculty Representative	Felix Masci Dan Darby	FM
EATM	Gary Wilson Cindy Wilson	GW	AFT Representative (non-voting)	Hugo Hernandez	HH
English / ESL	Sydney Sims Jerry Mansfield	SS	CTE Liaison (non-voting)	Josepha Baca	JB
EOPS	Marnie Melendez Angie Rodriguez	MM	GP Liaison (non-voting)	Beth Miller	
Health Education / Kinesiology	Remy McCarthy Adam Black	RM	Student Liaison (non-voting)	Cecilia Nguyen	CN
Health Sciences	Michelle Dieterich Dalila Sankaran	MD/DS	Committee Co- Chairs (non-voting)		
Guests: Sahil Vig					

See all handouts on [Academic Senate website](#)

### I) Public Comments

- A. Hugo Hernandez– Moorpark College Town Hall meeting: October 17, 2:00 – 3:30 PM, CCCR
- B. Marnie Melendez – All are invited to the EOPS 50<sup>th</sup> Anniversary Open House on Wednesday, November 13, at 10 AM – 2 PM, at the EOPS office SSA 107A. Come on in to celebrate. Tomorrow AFT meeting update at 4:00 PM in FH-211.
- C. Vance Manakas – Women’s volleyball tomorrow night, supporting Cancer awareness. The gym is almost complete. A big “Thank You” to John Loprieno and the Performing Arts department for allowing Athletics to use their showers for the past 1 ½ years.
- D. John Loprieno – Last Days of Judas Iscariot play, directed by Suzanne Fagan; a full matinee today.
- E. Sahil Vig – ASMC launched “Get Involved, Make an Impact” for students who may want to get involved with student government. Cecilia Nguyen is now the ASMC Vice President.
- F. Cecilia Nguyen– Sustainable Clothing Swap on Oct 23, 10 AM – 2 PM in the campus quad.

### II) Approval of Minutes

- A. October 1, 2019
  - 1) **Motion to approve the minutes made by Ron Wallingford, seconded by Chuck Brinkman.**
  - 2) **Voted to approve the minutes with abstentions from Michelle Dieterich, Josepha Baca, Jazmir Hernandez, Susan Kinkella, and Sydney Sims.**

### III) Unfinished Business

- A. AS Council and standing committee membership updates
  - 1) Postponed to a future meeting.
- B. Faculty prioritization preparation
  - 1) Assumptions, Criteria, and Ground Rules – Nenagh Brown
    - a) Assumptions VI – Categorical funded positions – We need a vote of approval of “Either” positions funded from sources other than general funds to be listed separately on the ballot sheet, “Or” to be placed in the prioritization queue on the ballot sheet.
    - b) Questions and concerns came from Sydney, Dalila Sankaran, and Mary LaBarge asking if categorical funded positions are ranked, and how long have we had two separate lists?
    - c) Nenagh explained that in past years there were so few of these positions that they were included in the prioritization queue. When more categorical funded positions were requested, along with the Strong Work force grant positions, we made a separate list. Last year the representatives spoke for these positions. One year we voted each categorical funded position individually, and one year we voted all collectively.
    - d) Chuck supports having two separate list: If a categorical position is at the top, the list just gets shifted down; we will not get an additional position.
    - e) Deanna Franke was concern whether or not categorical funded positions will stay if the funding ends.
    - f) Gary Wilson supports having one list to determine the importance of those positions.
    - g) Marnie pointed out that some categorically-funded positions have been funded for 50 years like EOPS. Separate lists allow us to focus on the general funded positions.
    - h) **Motion to accept the amendments to the Faculty Prioritization Assumptions, Criteria, and Ground Rules document to include under the Assumptions for Prioritization item VI “Positions that will be funded from sources other than general funds will not be placed**

**in the prioritization queue; they will instead be presented by individual position for a vote of approval by the Joint Council” made by Chuck and seconded by John.**

- i) **Voted to accept the amendments to this document with 21 Yeas, 0 Nays, and abstentions from Deanna and Erik Reese.**
- 2) Full-time faculty request list and program plan extracts – Nenagh Brown
    - a) Art – Studio Art/Makerspace position will stay on the list.
    - b) Changed the title of the position “Institutional Effectiveness – Program for Accelerated College Education” to “Institutional Effectiveness – Counselor for PACE.”
    - c) Changed the title of the position “Intercollegiate Athletics Coach” to “Kinesiology/Intercollegiate Athletics Coach.”
    - d) Kinesiology position removed from the list.
    - e) Student Health Center – Sharon Manakas requested that Coordinator will stay on the Categorical/Non General Funds list.
    - f) Graphic Media Design may have been left off of the list due to a technological issue. Nenagh will follow up on this possible mistake, but asked Council if the request could be added to the list for prioritization, provided she also checks with other programs to make sure this has not happened elsewhere. There were no objections from Council.
    - g) Vance and Chuck were concerned that any discipline can request a full-time counselor position, yet that counselor could eventually be assigned to elsewhere by their dean.
    - h) Jodi Dickey confirmed this can be true. STEM needs more counseling support and, instead of requesting a separate position, the counseling department is working with them.
    - i) Josepha and Ruth Bennington thought there might be a lack of communication as they were unaware that the program plans are for public review.
    - j) Oleg Bespalov explained that EdCAP made the decision to make all program plans public.
    - k) Nenagh reminded members that all of these documents being reviewed in Council today for faculty prioritization are drafts. The updated documents will be emailed and posted on the website by Friday. Do download the new documents in preparation for prioritization.
  - 3) Data presentation – Dean Oleg Bespalov
    - a) AS Council suggested the criteria list for prioritization includes key items that can be mapped back to the data provided. See his Guide for Effective Use of Data.
    - b) Full-time to Part-time ratio: The %FT number on the PPDR refers to the percent of full-time faculty – most salient number administration hones in on.
    - c) 525 number on the PPDR– An average class size of about 35 students is the break-even number; if more than 35 the college gains money, and less than 35, it loses money.
    - d) New CAP category on the PPDR: %CAP is the fill rate. For example, if there are 35 seats, and 30 students in the class, then 30 divided by 35 is the fill rate.
    - e) Criteria #5: Projected increase in program demand is similar to FTES; it shows whether a program is growing.
    - f) The Majors list is a good indicator if a program is growing.
    - g) Criteria #9 on the PPDR: %Ret and %Suc shows retention and success rates.
    - h) List of degrees and certificates produced – The new funding formula gives extra funding for these.
    - i) Feel free to email or call Oleg for further help.
    - j) Nenagh – A very big “Thank You” to Oleg and his IE team for their help and support.

#### IV) Informational Items

- A. Preliminary resolutions for the Academic Senate for California Community Colleges (ASCCC) – Erik Reese
- 1) There are several resolutions that propose changes to the elections process for the executive officers of ASCCC, to promote more participation and transparency.
  - 2) The Board of Governors adopted a Diversity, Equity, and Inclusion statement that is being considered by the ASCCC for adoption. However, there was concern about the use of the word “vestiges” in relations to “institutional discrimination and implicit bias” because that word implies only a trace of those elements and that they are disappearing. Many did not agree with that sentiment.
  - 3) Another resolution encourages colleges to include C-ID numbers in college catalogs and on transcripts.
  - 4) These resolutions will go to fall plenary for vote. [ASCCC website – resolutions link](#)

#### V) New Business

- A. Moorpark College 2019-2020 Annual Work Plan – Nenagh Brown
- 1) There are no new goals nor metrics beyond those in the Ed Master Plan, however, the Annual Work Plan adds actions and designates lead people to the goals of the EdMasterPlan.
  - 2) Recommended for approval by EdCAP.
  - 3) **Motion to accept the Moorpark College 2019-2020 Annual Work Plan made by Ron and seconded by Tiffany Pawluk.**
  - 4) **Voted to accept the Moorpark College 2019-2020 Annual Work Plan, with Cynthia Minet abstaining.**
- B. AP 7120-B and C: Recruitment and Hiring - College Presidents and Academic Administrators – Nenagh Brown
- 1) Due to a huge concern about having non-tenured faculty on hiring committees, these updates to the Administrative Procedures propose that faculty serving on college president and academic administrators screening and hiring committees must be tenured faculty.
  - 2) This concern became more apparent a few years ago when non-tenured faculty served on a dean hiring committee in which their own deans also served on. This gave the possible appearance that there could have been a non-verbal pressure on these non-tenured faculty.
  - 3) Questions and concerns were expressed by Sydney, Dani Vieira, and Dalila: How do faculty get on these committees? How do the administrators feel about this? Do our sister colleges have concerns about this? This seems to be a conflict of interest.
  - 4) Nenagh – The Academic Senate President must be consulted about the faculty members of these committees; the administrators do not like only using tenured faculty as it limits their choice of faculty to serve on these committees; Oxnard and Ventura Colleges have had many problems with these situations.
  - 5) Vance disagrees with these changes due to the difficulty in finding faculty to be on these committees especially during the summer.
  - 6) There were many comments supporting this proposal, from Mary, Ruth, Chris Copeland, Susan and Cynthia. This will protect non-tenured faculty members who may not have the courage to speak up if they feel pressure to serve on these hiring committees. Non-tenured faculty should not be on certain committees; they may be put in a difficult situation and not feel that they can speak freely.

- 7) Tiffany believes that the ability to be influenced does not have anything to do with being tenured or not; tenured faculty may feel the same pressure on these hiring committees.
  - 8) A reminder from Chuck – Our decision on these documents will also affect our sister colleges.
  - 9) Nenagh confirmed that these district AP documents are for all three colleges, a district decision.
  - 10) Mary inquired if using tenured faculty would only be for the hiring committees for Presidents? Nenagh replied that for faculty hiring committees we want faculty with expertise in the discipline. For some one-faculty disciplines that might mean having untenured faculty on these hiring committees. Management positions need faculty with expertise of the college, of the role of a dean, and the like; they do not need expertise in a specific discipline.
  - 11) Gary suggested we should explore other solutions to expand the pool of faculty to serve on these hiring committees.
  - 12) The APs will be brought back for a vote at the next regular Council meeting; please consult with your departments.
- C. Academic Senate scholarships – Ruth Bennington
- 1) Scholarship process documents need to be ready for the scholarship website by December 1.
  - 2) Students are able to work on their scholarship application over the winter break.
  - 3) Further discussion postponed for a future meeting.

## **VI) Reports**

See handouts on AS website

### **A. Officer Reports**

- 1) Renée Butler – AS Secretary – Area C meeting report
  - a) ASCCC Vice President Delores Davidson gave an update report:
    - i) Diversity Plan – Much work has been done for local and statewide senates.
    - ii) Chancellor Oakley of the CCC system is visiting each of the area meetings.
    - iii) CAL Bright online college, the 115<sup>th</sup> college in California. The ASCCC President John Stankas sent a letter to the CA legislature regarding concerns about duplication of programs in this online college.
    - iv) AB 302 – Parking for homeless students bill is being amended due to concerns about its details and requirements.
  - b) ASCCC South Representative Anna Bruzzese gave an update for the ASCCC Foundation
    - i) The foundation is offering three scholarships for four events throughout the year including Fall and Spring Plenary and the Faculty Leadership Institute.
    - ii) Amazon Smile at [smileamazon.com](https://smile.amazon.com) fundraiser for the ASCCC Foundation.

### **B. Faculty Liaison Reports**

- 1) Josepha – CTE – Cynthia Herrera is now the CTE dean at the District Office and she is trying to align all three campuses with funding; this is a positive and hopeful move.

### **C. Co-Chair Reports**

## **VII) Announcements**

- A. Moorpark Town Hall: October 17, 2 – 3:30pm, CCCR (accreditation, budget, and resource needs)
- B. Academic Senate Plenary: November 7 – 9, Newport Beach

## **VIII) Adjournment**

Meeting adjourned at 4:00 PM