

# Moorpark College Academic Senate Council Minutes (Draft)

Tuesday, November 5, 2019, 2:30 – 4:00 PM in the Campus Center Conference Room

***Mission Statement:** With a “students first” philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

See all handouts here on the [Academic Senate website](#)

## I) Public Comments

- A. Marnie Melendez – EOPS Angel program donates toys to children. Please sign up to donate toys; a \$25 limit. Turn in to the EOPS office by Dec 2. Party for the children on Dec 11 with Santa.
- B. Mary Rees represented MC in Washington DC to receive the A grant award to support students. It was an honor for her to attend and represent MC. Also, Aspen Institute named MC as a Top 150 U.S. Community College forwarding it for consideration for one of its awards for excellence in equity and STEM.
- C. Gary Wilson - Postposed Rendezvous at the Zoo for this Saturday, Nov 9 at 5 – 9 PM
- D. Cecilia Nguyen– Arts Festival this Thursday 10 – 2 PM with 7 guest speakers and workshops.
- E. Hugo Hernandez – The district has declared an impasse and is uninterested in negotiations. An AFT meeting is on Nov 6 in HSS 121 from 3-4 PM. Sending out a survey to faculty – where are we in terms of a strike? Nov 12 BOT meeting 6 PM – We want 100 people there. Pizza will be provided; come and bring friends and family.
- F. Nenagh Brown – The International students are hosting a Thanksgiving dinner on Nov 15 at 11:30 – 1:00 PM. Let Nenagh know if you are interested. They are looking for hosts for a table.
- G. Dani Vieira – SLO meeting Nov 12 at 1 PM, in FH-217 – We will have a presentation of eLumen.

## II) Approval of Minutes

- A. October 15, 2019
  - 1) **Motion to approve the minutes made by Dani, seconded by Sydney Sims.**
  - 2) **Voted to approve the minutes with abstentions from Jolie Herzig and Dan Darby.**
- B. October 29, 2019
  - 1) **Motion to approve the minutes as amended made by Chuck Brinkman, seconded by Ron Wallingford.**
  - 2) Deans were recorded as guests; they should be recorded as voting members of Dean’s Council.
  - 3) We should put the results of the prioritization on this document.
  - 4) (Secretary’s note: These two major changes warranted a motion to amend the minutes)
  - 5) **Voted to approve the minutes with abstention from Cindy Sheaks-McGowan**

## III) Unfinished Business

- A. AS Council and standing committee membership updates
  1. The AS Council and Standing Committee membership list was presented with one update: Cindy Wilson from EATM for Curriculum Committee.

2. **Motion to approve the updated AS Council and Standing Committee list made by Gary Wilson and seconded by Chuck.**
  3. **Voted to approve this updated document unanimously.**
- B. AP 7120-B and C: Recruitment and Hiring - College Presidents and Academic Administrators
1. For a President hiring committee, two faculty selected from the college are to be tenured.
  2. For a Manager hiring committee, two faculty selected from the college are to be tenured.
  3. **Motion to accept the recommended changes to make it mandatory to be tenured faculty to serve on these hiring committees to AP 7120 B and C made by Sydney and seconded by Chuck.**
  4. Discussion – Sydney received feedback. A “No” by a non-tenured faculty person of color because it is difficult to find faculty to serve during the summer. The other was a “Yes” because faculty should not be “pushed-around” and pressured on such a committee.
  5. **Voted to approve these recommended changes unanimously.**
- C. Faculty prioritization: results and assessment
1. Nenagh Brown discussed the results from the faculty prioritization held on Oct 29.
  2. Remy McCarthy encouraged to move forward with the tenure process so as to not come back to ask for another position if tenure is not granted.
  3. Hugo – If a faculty does not earn tenure, the department should be able to rehire without going through prioritization.
  4. Erik Reese’s comment was that we do not go back and rehire because things can change.
  5. Jolie commented that the number of positions to be confirmed was not clear.
  6. Nenagh stated that there are 6 6 prioritized positions confirmed for hire this year; President Sokenu saw this as 4 replacements (looking at last year’s retirements), plus 2 for growth. There are also two additional hires in progress for mandated positions. If we look at the last three years, we can see that more faculty have retired or left MC than we have had new hires.
  7. Josepha Baca asked how can we grow if our FTES numbers are down? This process is a backwards approach and is not structured well.
  8. Sydney – If a department is asking for two positions that are exactly the same, the presenter does not need twice as much time; Renée Butler agrees with this. The extra time is not needed.
  9. Marnie – Julius’ email did not speak to the EOPS Counselor and the other 2 non-general funded positions; it would be nice if he acknowledged that these positions are being filled.
  10. Remy – The cost to hire and fill two positions will be less than the cost of one person who has been here for 35 years.
  11. Data sheet with number of Majors - Two people used it; possibly consider omitting this sheet in the future.
  12. Sydney asked if there should be something written in the program plan stating that this will be for public view? Nenagh said we can add this in TracDat.
  13. Program plans extracts – Five departments exceeded the length of the visible box, needing to click on the box to see the entire entry. Do we want a word limit? Gary suggested not to have a limit, but encourage writers to be concise.
  14. Should we continue having presentations from the mandated positions? Yes.
  15. Should we continue having Yes/No votes and presentations on non-general funded positions? Yes.

16. Regarding handouts at the Joint Council meeting, Chris Copeland's comment was that it might not be very effective, however, still allow handouts but advise the presenter about it.
17. Is it appropriate to mention people by name who are retiring? Sydney – yes.
18. Conclusion – Moorpark College should be proud of its very strong FT faculty prioritization process; at the district Consultation Council there were questions from Oxnard and Ventura Colleges on how we do this so Nenagh has forwarded our process to share with them.

#### **IV) Informational Item**

##### **A. Draft resolutions for ASCCC Plenary**

Four faculty are attending Plenary this week: Jenna Patronete, Tiffany Pawluk, Nenagh, and Erik. We will be voting on these resolutions on behalf of MC.

#### **V) New Business**

##### **A. AS Budget update – Ruth Bennington**

There was no spending this past month. The budget balance is the same as last month.

##### **B. Academic Senate scholarships- Ruth Bennington**

1. Redacting the names? There was much discussion on whether or not to redact the names of the students applying for the AS scholarship. Ruth expressed that this was a huge job to do and alternatively, the online access to the readers will save time, money and paper. Erik asked if any other department redact names, and Deanna Franke suggested that we no longer redact names. The general consensus is to not redact the names of the students applying.
2. Scholarships offered Online? Jolie reminded us that 11 students received other scholarships other than the AS scholarship and only 6 students did not. The consensus is to keep the AS scholarship offered online along with the other scholarships through the MC scholarship office.
3. Do away with separate AS essay? There was much discussion on the similarities and differences of the questions of the AS essay and the general essay online.
  - a) Ruth – The AS asks different questions, but in the end, the students' essays for the AS scholarship were just a shortened version from their general essay.
  - b) Sydney suggested that we should put on the AS nomination letter a suggestion for students to cover certain topics in their general essay.
  - c) Regarding community service, Michelle Dieterich noted that it does say paid and volunteer work in the question; we can see if they distinguish between the two when we read their essays.
  - d) The will of the AS Council is to not use a separate AS essay but instead, use the general essay, and include suggestions on the nomination letter to the students to discuss certain topics in their essay.

##### **C. The Faculty Obligation Number (FON)**

1. Nenagh explained that the posted document tells us that this year our district FON is 403.8 full-time faculty; the three colleges are over this minimum by 26.3 faculty. The District does not need to hire more full-time faculty to be above our FON, however, there is a fine if we ever go below the FON number.
2. The goal is to have the FON in the California Community College system go from 50% to 70%. MC is at 58.6% and there is no data that shows we are getting closer to 70%.
3. Nenagh continued to explain the various charts provided by the district this year, much of it now broken down by college for the first time.

4. For instance, we now know how many FT faculty are paid for from categorical funds per college, and that MC has the lowest % of categorically-funded faculty positions.
  5. The final chart gives the overall number of FT faculty by college over the last ten years. This shows that over this period MC is down 6 FT faculty. During the same period OC has gained 4 FT faculty and VC has gained 14 FT faculty.
  6. Considering the number of FTES earned by each of the three colleges in relation to their FT faculty numbers, MC also has considerably the highest “productivity” number.
  7. She noted that all of the numbers are whole numbers, possibly rounded up, but she will ask about that again.
  8. At MC, every one FT faculty are serving 67.3 FTES. At OC it is 48, and at VC it is 58.
  9. This document was presented at the District Committee for Administrative Services; Nenagh has since taken it for discussion to Moorpark College’s Fiscal Services Committee and Consultation Council. From there she hopes it will now be taken by the president to the district Cabinet for discussion amongst the three college presidents and the vice-chancellors.
  10. Jolie – We should invite the BOT to the next prioritization meeting.
  11. Remy – Do we know how many faculty VC and OC are hiring? Nenagh – No, we are the first to do prioritization this year, so we can get those positions into HR first before the winter break.
  12. Ruth – How can VC afford to hire so many more faculty than MC can? Nenagh – They cannot; in the long term; their original budget was over 100% before the additional funds were allocated by the state
  13. Question from Nenagh: One of the annual goals of Council this year is to help people understand how the FON works; what do we now do next with this information?
- D. Starfish Update  
Postponed for a future meeting.

**VI) Reports**

See handouts on AS website

- A. Officer Reports – No reports at this time.
- B. Faculty Liaison Reports – No reports at this time.
- C. Co-Chair Reports – No reports at this time.

**VII) Announcements**

- A. Academic Senate Plenary: November 7 – 9, Newport Beach

**VIII) Adjournment**

Meeting adjourned at 4:00 PM.

ACADEMIC SENATE COUNCIL REPRESENTATIVES 2019 – 2020

POSITION	NAME	Present	POSITION	NAME	Present
ASC President	Nenagh Brown	NB	Library	Mary LaBarge Danielle Kaprelian	
ASC Vice President	Erik Reese	ER	Life Sciences	Jazmir Hernandez Audrey Chen	JH
ASC Secretary	Renée Butler	DRB	Mathematics	Chris Copeland Curtis Paul	CC
ASC Treasurer	Ruth Bennington	RB	Media Art / Comm Studies	Jenna Patronete Nicole Block	JP
ACCESS	Jolie Herzig Silva Arzunyan	JH	Performing Arts	John Loprieno Nathan Bowen	JL
Athletics	Vance Manakas Mike Stuart		Physics / Ast / Engr / CS	Ronald Wallingford Scarlet Relle	RW
Behavioral Sciences	Dani Vieira Kari Meyers	DV	Social Sciences	Matthew Morgan Susan Kinkella Rex Edwards	MM/RE
Business Administration	Josepha Baca Reet Sumal	JB	Student Health Center	Sharon Manakas Silva Arzunyan	
Chemistry / Earth Sciences	Tiffany Pawluk Deanna Franke	DF	Visual Arts	Svetlana Kasalovic Cynthia Minet	
Child Development	Cindy Sheaks-McGowan Shannon Coulter		World Languages	Perry Bennett Alejandra Valenzuela	
Counseling	Chuck Brinkman Jodi Dickey	CB	Part-time Faculty Representative	Felix Masci Dan Darby	DD
EATM	Gary Wilson Cindy Wilson	GW	AFT Representative (non-voting)	Hugo Hernandez	HH
English / ESL	Sydney Sims Jerry Mansfield	SS	CTE Liaison (non-voting)	Josepha Baca	BM
EOPS	Marnie Melendez Angie Rodriguez	MM	GP Liaison (non-voting)	Beth Miller	CN
Health Education / Kinesiology	Remy McCarthy Adam Black	RM	Student Liaison (non-voting)	Cecilia Nguyen	
Health Sciences	Michelle Dieterich Dalila Sankaran	MD	Committee Co- Chairs (non-voting)		
Guests:					