

Moorpark College Academic Senate Council Minutes (DRAFT)

Tuesday, November 18th, 2014, 2:30-4:00pm in Admin 138

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Mary Rees	X	EATM	Gary Wilson	X	Trulie Thomson
ASC V.P.	Nenagh Brown	X	Health Education/Kinesiology	Remy McCarthy	X	Inajane Nicklas
ASC Secretary	Nathan Bowen		Health Sciences	Jamee Maxey / Dalila Sankaran		Beth Gillis-Smith
ASC Treasurer	Mary Mills	X	Library	Mary LaBarge	X	Tracy Tennenhouse
ACCESS	Melanie Masters		Life Sciences	Jazmir Hernandez		Lydia Etman
Athletics	Howard Davis	X	Mathematics	Phil Abramoff	X	Judi Gould
Behavioral Sciences	Dan Vieira	X	Music/Dance	James Song		
Business	Reet Sumal	X	Physics/Astronomy/Engineering	Scarlet Relle / Erik Reese	SR/ER	
Chemistry/Earth Sciences	Deanna Franke		Social Sciences	Hugo Hernandez	X	
Child Development	Kristi Almeida	X	Student Health Center	Sharon Manakas	X	
Comm Studies/Theater Arts/FTVM	John Loprieno	X	Visual & Applied Arts/Media Arts	Christine Marx	X	
Counseling	Traci Allen		World Languages	Raquel Olivera	X	
English/ ESL	Sydney Sims	X	Curriculum Chair (non-voting)	Jerry Mansfield		
			<i>Student Liaison</i>			

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

2:30 pm—Call to Order

I) Public Comments

- Presidential hiring public sessions: Monday, December 1, 2-6pm (CCCRs)
- Lydia Edman spoke for the AFT requesting all Senates to ask Governor Brown to increase state funding to CCs to increase equity pay for part-time faculty. This item will be agenzized for future meeting.
- Welcome to Truly Thomson – new counselor

II) Basic Skills Study Session

- Tracy Tennenhouse, Beth Gillis-Smith, and Inajane Nicklas started the presentation with an exercise involving all senators to demonstrate how many Basic Skills students we have within the CCC system (about two thirds of our Senate) and how few complete an associate degree (one Senator).
- They reviewed Moorpark’s philosophy on Basic Skills. MC decided to work with Basic Skills students within the main college systems and focus on English and Math classes one level below college level prepared, with a goal of raising pass rates by 10%. These classes have counselors and peer tutors imbedded within them. Over ten semesters, with up to ten classes a semester, the success rate rose from about 5% to 9% on average, stronger in Math (that started at a lower %) than in English. Basic Skills is also experimenting with accelerated classes (eg Eng 02 and 01A in one semester). One resulting goal is to spread the learned best practices from the Basic Skills experience throughout all faculty and classes. Senators will be emailed resources available for professional development opportunities off campus such as the RP Group and 3CSN. Also on campus FIG being formed and all are invited to participate: the Faculty Inquiry Group will start meeting next semester.

III) Approval of Minutes

- November 4, 2014
Suggestion made to add the names of the attending deans and list the documents provided to the joint group.
Approved unanimously with these additions.
- October 21, 2014
Not yet complete; send alterations to Nathan; tabled to next meeting.

IV) Reports

None: all reports delayed to next meeting.

- Committees
 - CurCom, Fac/Tech, Prof Dev, Fiscal and EdCAP
- Officer Reports
 - Treasurer, ii) Secretary, iii) Vice President, iv) President

V) Unfinished Business

- BP/APs

- i) 5110: Counseling
 - (1) A general concern was presented from the counseling department that no one from MC was present in discussions altering this BP/AP or the next one on Transfer Center. They also had some specific concerns in this BP: they are unsure why this version deletes “Counseling services are an essential part of the educational mission of the District”; they suggested re-wording of BP to fit MC mission statement. In AP two additional bullets added by counseling department to Counseling Programs: include adherence to ASCCC “Role of Counseling Faculty in CCC” document, and mention counseling classes. Grammatical corrections suggested to two extra bullets. *There was a discussion that mission was not the current word as counseling is not in the Districts nor Colleges mission.*
- ii) 5120: Transfer Center
 - (1) The counseling department were concerned that the document does not reflect the model of operation at MC where deans and faculty are all involved in counseling – reword so appropriate to Moorpark’s integrated model. AP singles out some target populations in some parts but not in others; counselors not sure why. *This is to match Title 5 language.*
- iii) **Motion moved to approve BPs/APs 5110 and 5120 with additions/comments above: approved unanimously.**
- iv) 5140: Disabled students
 - (1) Modifications provided by ACCESS department that clarified text considerably without changing meaning.
 - (2) **Motion moved to approve BP/AP 5140 with modifications provided by ACCESS: approved unanimously.**
- v) 4102: Occupational/Vocational Technical Programs
 - (1) **Motion moved to approve BP/AP 4102 as presented to Senate: approved unanimously.**
- b) Term length and election cycle for standing committee co-chairs
 - i) After discussion it was agreed to move terms for all officers, both standing committee co-chairs and Senate executive officers, to start in odd-numbered years and for a period of two years. Thus all elections in future would be held in the Fall semester of even-numbered years, to allow new office holders to shadow for the Spring semester before they take over the position in the Fall.
- c) Making Decisions Document
- d) ASC scholarships
- e) ASC luncheon
- f) MoU with LaVerne

VI) New Business

- a) Academic dishonesty
 - i) College currently gives a formal reprimand for all students who are found guilty of academic dishonesty. Sharon Manakas asked for some leniency to the BIT to not necessarily make it formal for the first offence as it stays with the student for life, affecting future jobs, etc. Two suggestions made. Senate could come out with a policy that differentiates between first-time warning vs. formal reprimand. Also support for a video to help educate both faculty and students that could go on webpage, funded by SS&E, etc. (BIT to word statement for Senate to approve; video concept to be found a home for development by Lydia and Mary Rees.)
- b) Smoking policy
 - i) The Wellness and Safety Committee is recommending that the college goes 100% tobacco free, including e-cigarettes, etc. Our students are at the age that they learn addiction; research shows danger of second-hand smoke; as of January 2014 all UCs went tobacco-free. Committee also wants support to fine students for infractions and is looking for suggestions as to how to enforce.
 - ii) **Motion moved that MC becomes a tobacco-free campus (including all tobacco products and e-cigarettes). Approved with one abstention: Sydney Sims**
 - iii) Further research to be done on how enforce, and what policy our two sister colleges have.
 - iv) Recommendation regarding tobacco-free campus (from Mary Rees to Pres. Luskin)
 - (1) The Wellness and Safety Committee is recommending that the college goes 100% tobacco free, including e-cigarettes, etc. Our students are at the age that they learn addiction; research shows danger of second-hand smoke; as of January 2014 all UCs went tobacco-free. Committee also wants support to fine students for infractions and is looking for suggestions as to how to enforce.
 - (2) The Academic Senate approved a recommendation that Moorpark College becomes a tobacco-free campus (including all tobacco products and e-cigarettes).
 - (3) The Academic Senate would like to forward a recommendation that the campus begin serious conversation to become a tobacco-free campus.
- c) Faculty prioritization
 - i) Results of meeting sent out to senators and now online for all to read. At BofT meeting VC publically acknowledged achievement of MC in combining administration and faculty in this process so productively and amicably. Senate will be informed as soon as it is known how many positions might be open.
- d) Nominations for standing committee co-chairs
 - i) Mary will send out call to faculty for all six co-chairs in the near future; each committee will also be asked to forward any nominations they might have. Nominations will be received by the Senate for election, probably at the January meeting. The co-chairs will shadow for the Spring semester and hold office starting in Fall 2015 for a two year term.
- e) BP/AP 4050: Articulation
 - i) The documents need heavy editing. They will return for second reading next meeting.

VI) Future Topics for AS Council

- a) Adult Education Plan

- b) Facilities Master Plan
- c) Tech Master Plan
- d) Enrollment Management Plan
- e) District Policies

VII) Announcements

- a) (TBD) – CALSTRS
- b) December 5: Building Bridges workshop with CSUCI (Project ALAS)
- c) December 11: Classified Holiday Luncheon (December 5 – deadline for baskets)