

Moorpark College Academic Senate Council Minutes

Tuesday, January 20th, 2015, 2:30-4:00pm in Admin 138

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Mary Rees	X	EATM	Gary Wilson		Nadia Monosov Rex Edwards Renee Butler
ASC V.P.	Nenagh Brown	X	Health Education/Kinesiology	Remy McCarthy	X	
ASC Secretary	Nathan Bowen	X	Health Sciences	Jamee Maxey / Dalila Sankaran	DS	
ASC Treasurer	Mary Mills	X	Library	Mary LaBarge	X	
ACCESS	Melanie Masters	X	Life Sciences	Jazmir Hernandez	X	
Athletics	Howard Davis	X	Mathematics	Phil Abramoff	X	
Behavioral Sciences	Dan Vieira	X	Music/Dance	James Song		
Business	Reet Sumal	X	Physics/Astronomy/Engineering	Scarlet Relle / Erik Reese	SR/ER	
Chemistry/Earth Sciences	Deanna Franke	X	Social Sciences	Hugo Hernandez		
Child Development	Kristi Almeida	X	Student Health Center	Sharon Manakas	X	
Comm Studies/Theater Arts/FTVM	John Loprieno	X	Visual & Applied Arts/Media Arts	Christine Marx	X	
Counseling	Traci Allen	X	World Languages	Raquel Olivera	X	
English/ ESL	Sydney Sims	X	Curriculum Chair (non-voting)	Jerry Mansfield		
			<i>Student Liaison</i>	Farshid Orak	X	

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

2:30 pm—Call to Order

I) Public Comments (Those wishing to make public comments must be in attendance before 2:30pm)

- a) Happy New Year, and welcome back!

II) Approval of Minutes

- a) December 2, 2014 – minutes approved unanimously

III) Reports

a) Committees

i) CurCom, Fac/Tech,

ii) Prof Development

(1) Thanks to all who made the January flex days so successful -- record attendance

(2) March 6th is our next scheduled Self-Assigned Flex Day.

(a) We are discussing the possibility of having a luncheon with our new college President.

(3) Goal is to have a monthly Professional Development calendar.

(i) Suggestion: if faculty are doing any presentations to peers, perhaps we should send all info to Prof. Dev. committee so the word can be spread out.

iii) Fiscal- Review of proposed State budget

(a) Fair amount of money is categorical.

(b) There is a lot of money for Adult Ed that will be coming through community colleges

(c) There is a lot of money for Student Success

(d) Base has gone up considerably. It will be used primarily for paying STRS (covering roughly 2/3 of the amount needed).

(e) Change in growth formula is still being talked about. The current growth target is 2.75%. 2016 would be 1% growth, then .5% in following years. There is discussion about how the growth might be targeted to specific populations rather than a general enrollment number. We won't know until May until the budget is finalized.

iv) SLO

(a) The SLO committee (including department chairs or designees) has checked for uniformity for Program Learning Outcomes between TracDat, Curricunet, and the catalog.

(b) The GE course assessment will be on a five-year plan

(c) SLOs will be discussed with the following areas in mind: Course objectives, Program Outcomes, Institutional Outcomes, College Mission.

(d) Discussion about broader-based outcomes: for example, all of the natural sciences could have an outcome (getting beyond silos)

v) SS&E

(a) Reviewed student success and equity programs at Flex Day. Discussed proposed additional activities.

vi) EdCAP

- (a) Working on accreditation. Lee Ballestero will be the editor for accreditation. We will be hearing from her and we thank her and all involved for their effort on the accreditation documents.
 - (b) They're working on standards. If you'd like to work on this, talk to Lee Ballestero, Mary Rees, or Nenagh Brown.
- b) Officer Reports
- i) Treasurer
 - (1) Scholarship letter will be going out soon. Watch your mailbox.
 - (2) May 14th is the proposed date for the End-of-year Luncheon
 - (a) If you have any ideas for caterers for the End-of-year Luncheon, please contact Mary Mills.
 - ii) Secretary
 - (1) No report.
 - iii) Vice President
 - (1) Sabbatical Proposals for 2015-16 are going to District tonight for approval (Subhash Karkare, Beth Gillis-Smith, David Birchman, Pam Kennedy-Luna). Many thanks for the work of the SL Committee.
 - (2) March 2nd is the deadline for Distinguished Faculty Chair. We would love nominations from across the campus; please consider your discipline/service area for suitable candidates!
 - (3) Bricks: this is for 50 semesters of college service. Let Nenagh know if there is anyone in your department who is eligible.
 - (4) Great Teachers will be occurring once again in Santa Barbara from August 2- 7; Senate procedures for selection will come to next Senate meeting.
 - iv) President
 - (1) Luis Sanchez will be meeting with Lori Bennett and Iris Ingram today and should be announced as the new College President tonight.
 - (2) Bernie Luskin has been a wonderful help to the college, and will have a two-week overlap with Luis Sanchez.
 - (3) Standards Gap analysis is being analyzed. It takes a while for feedback. The spring is for getting data. If anyone is interested in helping, it is greatly needed.
 - (4) BOT had their retreat at Ventura College. It went well. They had training on communication with their lawyer. The second part was Board goals. They did open up time to the Senate Presidents. One Trustee mentioned a goal of having three excellent colleges. It was discussed that the BOT has broad goals that they define, and then we, the colleges define how to carry those out. The idea of assessments is not necessarily needed at their level. There was an appreciation for the clarification of that process.
 - (5) Food committee (comprised of faculty, students, staff): there is some movement with this. Proposals are being forwarded to College President.

IV) Unfinished Business

- a) Review draft of Constitution
 - i) This will be put up to a vote next meeting. Be aware that the constitution (as compared with the by-laws) should aim to be permanent as it is very hard to update it.
 - ii) Council needs to decide how to implement the overall authority the general membership has in the Senate. There was a discussion on what number/percentage of members should be able to initiate new measures and overturn current measures or recall an executive officer from their position. All full time and part-time faculty are members of the Senate; we currently have about 490 faculty in total.
 - iii) Article VI, Section A:
 - (1) Suggestion: rather than 'shall be', add 'shall be included as' for faculty chairpersons of all Standing Committees
- b) Nominations for standing committee co-chairs
 - i) There is no release time for service as standing committee co-chairs
 - ii) These are the current nominees:
 - (1) Prof. Development – Nenagh Brown
 - (2) EdCAP – Norm Martin
 - (3) Curriculum – Jerry Mansfield
 - (4) Fac/Tech – Michael Wallegar, plus forthcoming suggested nominee
 - (5) SLO – Mary Rees
 - (6) Distance Ed (not currently a Standing Committee but has been proposed that it should be a Standing Committee) – Joanna Miller and Lee Ballestero.
 - (7) Student Success & Equity – Beth Gillis-Smith, and possibly a forthcoming nominee
 - (8) If you have suggestions or nominations, please talk to Mary Rees
- c) Review of APs/BPs: 4050 (2nd reading)
 - i) **AP/BP 4050 approved unanimously**
- d) Making Decisions Document (Spring)
- e) MoU with LaVerne

V) New Business

- a) **GELO approval plan – motion to approve; approved unanimously with agreed upon minor changes**
 - i) This is a five-year plan, presented to SLO Committee, EdCAP
 - ii) These Learning Outcomes pertain to General Education (GE) classes.

- (1) Collect results for your GELOs by the end of the specified time period, within five-years.
 - (2) Question: Is it possible to pick an SLO and a GELO that are the same, enabling a program to do one set of testing for both program and GE requirements? Answer: that strategy is entirely up to the department.
 - (3) All data for assessment is to be carried out in TracDat.
 - (4) Question: is Area E 'Health/Physical Movement' or 'Health/Physical Education/Kinesiology'? Response: we need to make sure it matches our catalog
 - (5) Question: is Area F 'Multicultural' or 'Ethnic/Gender'? Response: we need to make sure it matches our catalog.
 - (6)
- b) Review Aps/BPs:
- i) AP 4051 (1st reading)
 - (1) This is an outgrowth of AP 4050, and the BP 4050 is the corresponding policy to match AP 4051.
 - ii) BP/AP 4105 (1st reading)
 - (1) For BP, add 'in consultation with Academic Senate,' as this is clearly a '10+1' issue.
 - (2) This information for the AP has been created as a draft based on Costa Mesa College and others.
 - (3) This is a new idea for us, but as Distance Ed becomes a bigger topic for our college, outlining policy will be increasingly important. Please review.
 - iii) BP/AP 4235
 - (1) This is a policy about allowing high school students to take an exam for credit. Advanced Placement (AP) exams give credit but not grades.
 - (2) College faculty members write the exams, and sign off for articulation.
 - iv) BP/AP 5140
 - (1) At a minimum, the BP should include language 'in consultation with departments' or DSPS.
 - v) AP 5300
 - (1) Student Equity. This AP is also generated based on APs around the State.
- c) Score Card goals
- i) Tabled until next meeting.
- d) Senate Council representatives for 2015-16
- i) June 1st is the start date. We will need to ratify them before year-end.
 - ii) Send representative names to Nathan Bowen. Watch for an email from him.
 - iii) It is helpful to elect both a representative and an alternate right at the beginning.
 - iv) First April meeting is a general target for receiving this information.
- e) AB86 Adult Ed
- i) Input from faculty has been somewhat light.
 - ii) Observation: terminology is used very differently between groups. For example, 'Basic Skills' means very different things at each level. There is a concern for getting mutual understanding and consensus
- f) Accreditation

VI) Future Topics for AS Council

- a) Membership for 2015-16 standing committee
- b) Facilities Master Plan
- c) Tech Master Plan
- d) Enrollment Management Plan
- e) District Policies

VII) Announcements

- a) (TBD) – CALSTRS
- b) Self assigned FLEX March 6th
- c) May 14th – End-of-year Luncheon (tentative)