

# Moorpark College Academic Senate Council Minutes

Tuesday, May 5<sup>th</sup>, 2015, 2:30-4:00pm in CAMPUS CENTER CONFERENCE ROOM

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Mary Rees	X	EATM	Cindy Wilson		Lori Bennett Off. Justice Dan McMichael Claude Carroll (Gensler) Debra Shepley (Gensler) John Sinutko Iris Ingram Renee Butler
ASC V.P.	Nenagh Brown	X	Health Education/Kinesiology	Remy McCarthy	X	
ASC Secretary	Nathan Bowen	X	Health Sciences	Jamee Maxey / Dalila Sankaran	DS	
ASC Treasurer	Mary Mills	X	Library	Mary LaBarge	X	
ACCESS	Melanie Masters	X	Life Sciences	Jazmir Hernandez	X	
Athletics	Howard Davis		Mathematics	Phil Abramoff	X	
Behavioral Sciences	Dan Vieira	X	Music/Dance	James Song	X	
Business	Reet Sumal	X	Physics/Astronomy/Engineering	Scarlet Relle / Erik Reese	SR	
Chemistry/Earth Sciences	Deanna Franke	X	Social Sciences	Hugo Hernandez		
Child Development	Kristi Almeida		Student Health Center	Sharon Manakas	X	
Comm Studies/Theater Arts/FTVM	John Loprieno		Visual & Applied Arts/Media Arts	Christine Marx	X	
Counseling	Traci Allen	X	World Languages	Raquel Olivera		
English/ ESL	Sydney Sims	X	Curriculum Chair (non-voting)	Jerry Mansfield		
			<i>Student Liaison</i>			

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

## 2:30 pm—Call to Order

### I) Public Comments (Those wishing to make public comments must be in attendance before 2:30pm)

- a) Congratulations to our transferring students!

### II) Presentation of Facilities Master Plan by Gensler

- a) Long-term strategy as funding becomes available
- b) Working with college for almost a year, starting with EATM project
- c) Planning processes (in five phases)
- d) High-level principles set agenda for project and provide a criteria to evaluate project
  - i) Focus on students
  - ii) Welcome and Accessible campus
  - iii) Collaborative Campus Environment
  - iv) Progressive Learning Spaces
  - v) Technology and Infrastructure
  - vi) Sustainable Solutions
  - vii) Efficient and Cost Effective
  - viii) Strengthen College/Community Connections
  - ix) Cohesive Aesthetics
- e) Data from WSCH and headcount – translates into space needs
  - i) Key areas identified for needs:
    - (1) More lab space
    - (2) Library expanding into different buildings
    - (3) Instructional technology
    - (4) Exhibition space
    - (5) Lounge space
    - (6) Meeting room space
    - (7) Data processing
    - (8) Misc.
  - ii) Proposal to demolish Comm building and temporary buildings (pre-fabricated buildings)
  - iii) Proposal to build the following new facilities:
    - (1) Art (next to PAC and Music building)
    - (2) MCHS
    - (3) Instructional Building 1
  - iv) Proposal to renovate HSS, PA, FH, A, G
  - v) Phase 1 identifies zones of various areas of specialization:

- (1) STEM
- (2) Performing and Digital Arts
- (3) General Instructional
- (4) Humanities
- (5) Student Support Services
- (6) CDC
- vi) Phase 2 proposed two new facilities: Student Center, Warehouse, and IB2 (where CC is)
  - (1) Concerns: Student Center seems really far
- vii) Vehicular circulation – proposing to make way-finding clearer through upgrading campus entry points, and naming open spaces to make it easier to know locations.
- viii) General reception is warm. There are a few concerns that were discussed.

### III) Approval of Minutes

- a) **April 21, 2015 – approved with James Song and Jazmir Hernandez abstaining.**

### IV) Reports

- a) Committees
  - i) CurCom
    - (1) Three ADTs came through at the end of the semester.
    - (2) The committee has done a tremendous amount of work to keep our programs vibrant. Formal thank you!
  - ii) Fac/Tech
  - iii) Prof Dev
    - (1) Big plans for Flex Week. MyMaP (Major and Pathways) to success is the theme.
      - (a) Monday and Tuesday – Distance Ed institute.
      - (b) Tuesday – best practices
      - (c) Wednesday – learning outcomes
      - (d) Thursday – Equity
    - (2) Travel funds for full-time faculty have been bumped up to a max of \$600 (previously \$500) for 2015-16; part-time still set at maximum of \$500 due to limited resources. Applications for next year now being considered, including events over the summer from July 1st .
  - iv) Fiscal
    - (1) Waiting to hear on revised budget.
  - v) SLO
    - (1) Linked objectives – now is the time to make changes on any of the outcomes, so please send in those course linking sheets.
    - (2) SS&E, & EdCAP – completing work for the year.
- b) Officer Reports
  - i) Treasurer
    - (1) Donations for the luncheon are coming in, and are being accepted.
    - (2) Luncheon – at 8:00am we need volunteers to do balloons. Deanna Franke can help. 10am is the setup time. We can use all the help we can get!
    - (3) Secretary
    - (4) Vice President
      - (a) Bricks will be ordered and put in place over the summer.
    - (5) President
      - (a) Chancellor is returning from vacation, but long-term plan isn't clear.
      - (b) Ventura did some reorganization on their administrative positions.
      - (c) Concern over at Oxnard about the two EVP positions, and the President position is open.
      - (d) Real concern that the BOT wants to get involved in hiring VP positions, but it is very clear in policy that this is not how things operate.
      - (e) Iris Ingram is moving to West LA College as VP.
      - (f) Pictures – if you have accomplishments or pictures you want include in year -end wrap up, please send them to Lori Bennett.

### V) Unfinished Business

- a) Elections (co-chairs, and ratification of standing committee membership)
  - i) Co-chairs:
    - (1) Curriculum - Jerry Mansfield
    - (2) Student Success & Equity - Beth Gillis-Smith
    - (3) Fiscal – Mary Rees
    - (4) EdCAP - Norm Marten
    - (5) SLO - Dan Vieira
    - (6) PD – Nenagh Brown
    - (7) **Motion/vote: Unanimous approval for the aforementioned positions, one abstention (Nenagh Brown).**
    - (8) Distance Ed co-chair: Joanna Miller & Lee Ballestero
      - (a) There is a DE coordinator position that is still to be filled by EVP.
      - (b) Motion: table the vote on this position.

- ii) **Motion to accept standing committee reps provisionally as there will need to be changes when there are restructures of divisions pending hiring a new dean. Motion and membership as outlined approved unanimously.**
- b) Approval of Institutional Effectiveness proposed goals
  - i) Recommendation is that our proposed goal for reserve to be 15%. We definitely want to have more than the 5% state requirement. Suggestion for ASC President to have robust discussion with stakeholders on reserves in the fall; suggestion is noted.
  - ii) Four goals:
    - (1) We are affirmed for accreditation
    - (2) No audit findings
    - (3) 15% for our fund balance (this is a District figure)
    - (4) Success rate: 74% (a college rate, not based on department performance. This figure is determined from an index not provided through Datamart)
    - (5) **Motion to approve these goals, approved with one nay vote (Mary Mills).**
    - (6) Comment: these goals are reasonable based on our history and current practices.
- c) Senate Annual Award election process
  - i) **Motion to accept the inclusion of additional late ballots approved with one nay vote (Scarlet Relle) and one abstention (Nenagh Brown).**
- d) Award winners
- e) Review of District Technology Plan
  - i) Broader than classroom for D2L
  - ii) Time Warner library problem
  - iii) If we do migrate to Canvas, there is a concern about how accreditation committee could view DE content if we already have migrated to Canvas from D2L.
  - iv) **Motion to support District Technology Master Plan with additional feedback; approved with one abstention (Phil Abramoff)**
- f) Senate Executive Slate & election date
  - i) Mary Rees – President
  - ii) Nenagh Brown – Vice President
  - iii) Nathan Bowen – Secretary
  - iv) Jazmir Hernandez – Treasurer
  - v) **Motion to accept this slate as presented by election committee; approved with four abstentions (the candidates).**
- g) Faculty Handbook
- h) Accreditation

#### VI) New Business

- a) Accomplishments and progress (goals)
  - i) If you have a goal or discussion item that you'd like to have brought to the Senate for conversation, please send them to Mary Rees.
- b) Plenary- Top 10
- c) Legislative liaison

#### VI) Future Topics for AS Council

- a) Enrollment Management Plan
- b) MoU with LaVerne
- c) BP/AP 5070,5075

#### VII) Announcements

- a) (TBD) – CALSTRS
- b) May 14<sup>th</sup> – End-of-year Luncheon