

Moorpark College Academic Senate Meeting Minutes

Thursday, September 29th, 2015, 2:30-4:30pm in A138

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Mary Rees	X	Health Sciences	Dalila Sankaran	X	
ASC V.P.	Nenagh Brown	X	Kinesiology/HED	Remy McCarthy	X	
ASC Secretary	Nathan Bowen		Library	Mary LaBarge	X	
ASC Treasurer	Beth Megill	X	Life Sciences	Jazmir Hernandez / Carrie Geisbauer		
ACCESS	Melanie Masters	X	Mathematics	Renee Butler	X	
Athletics	Howard Davis	X	Music/Dance	James Song		
Behavioral Sciences	Dan Vieira / Nadezhda Monosov	DV	Physics/Astronomy/Engineering	Erik Reese / Scarlet Relle	ER	
Business	Reet Sumal / Josepha Baca	RS	Social Sciences	Hugo Hernandez / Susan Kinkella		
Chemistry/Earth Sciences	Deanna Franke	X	Student Health Center	Sharon Manakas		
Child Development	Kristi Almeida-Bowin / Cindy Sheaks-McGowen		Visual & Applied Arts/Media Arts	Mike Hoffman / Cynthia Minet	MH	
Comm Studies/Theater Arts/FTVM	John Loprieno	X	World Languages	Raquel Olivera	X	
English/ESL	Sydney Sims	X	<i>Student Liaison</i>	Carmel Gutherz		
EATM	Gary Wilson / Cindy Wilson	GW				

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

I) Public Comments

- a) Thanks from the entire Council to Rex Edwards for his continued involvement and work on behalf of the Senate.
- b) Classified Breakfast tomorrow: a new tradition to recognize the work of Classified staff. Two extra volunteers to help set up: Mary LaBarge and Remy McCarthy.

II) Approval of Minutes

- a) Sept 15: tabled
- b) Sept 24: addition of table for categorical positions.
 - i) **Approved with amendment: Abstaining, Sharon Manakas, Melanie Masters, Gary Wilson, and Mike Hoffman.**

III) Reports

- a) Committee Reports:
 - i) CurCom; no report
 - ii) Fac/Tech: no report
 - iii) Professional Development
 - (1) 5 members of Cttee visited PD program of College of the Canyons
 - (2) Committee currently working on Spring FLEX days
 - (3) Project ALAS
 - (4) Regional Transfer Success Summit held last weekend.
 - iv) Fiscal: Classified prioritization next meeting; earlier than usual to bring it in alongside categorical Plans (on-line voting this year).
 - v) SLO: no report
 - vi) SS&E: working on plans being brought to Council.
 - vii) EdCAP: Starting to look at self-study draft.
 - viii) DE: No report
- b) Officer Reports
 - i) Treasurer
 - (1) Wants to reopen the discussion about both the dues (amount; how they are collected, etc.) and what they are spent on (mostly lunch/annual awards, DFC, bricks).
 - (a) Suggestion: put paper copies of invitation to contribute dues in mailboxes, not just email.
 - ii) Secretary: Absent
 - iii) Vice President
 - (1) Still looking for science/math faculty for Sabbatical Leave Committee; please email with suggestions.
 - iv) President

- (1) Diversity Training, October 8, 2 – 4:30pm, CCCR by Skype from OC (sign up or show up)
 - (a) Must do it before can be on hiring committee (eg for new faculty); could be last one for semester?
 - (b) Attendance valid for 2 years.
- (2) Project ALAS Transfer Success Summit
- (3) BofT Workshop focused on decision-making process of Board
 - (a) They determine the “what and why”; we work on the “how”. Requires trust from both sides.
 - (b) Discussion of placement of district office for future (lease expiring).

IV) Unfinished Business

- a) Faculty Prioritization
 - i) Thanks to all for the work involved. Priority list now taken to President and VPs; some concern about productivity within the list; college must remain with strong productivity figures – maybe some balancing will be done that will bring up some positions higher on list.
 - (a) Comments: don’t forget different caps on some disciplines; productivity already included as part of recommendation process.
 - ii) Pres/VPs also suggested some flexibility on hires for Math and English; if excellent final candidates may go above recommendation list number.
- b) Quality Focus Essay
 - i) Another meeting to make it more specific in its goals – more to come.
- c) Student Success Plan – 2nd reading
 - i) Trulie Thompson is the major writer of Plan, with Pat Ewins, with work of SS Workgroup, SS&E Committee, and others.
 - ii) Mary brought up some key points/updates in latest draft:
 - (p. 5) Plan more specific on what new positions would be created (Director of SSSP/Equity, Orientation Facilitators, counselors, multi-media and IT specialists, etc.)
 - (p. 7) First Year Experience: will be initiated to include 3 factors: faculty mentors/coaches, counseling, and peer mentors
 - (p.11) Emphasis on partnerships, esp. with high schools and with CI (Project ALAS)
 - (p.14) Orientation process – include discipline faculty in presentations, etc.
 - (p.16) MyNav – “Just-in-Time” orientations to be set up, designed for steps in student progress (15 units, 30 units, etc.)
 - (p.21) Assessment and placement tests – figures presented
 - (p.29) Counseling and advising – figures
 - (p.43) Students in at-risk and probation status – ideas to help this category of students
 Budget draft: now an attachment to Plan, divided into personnel (all not necessarily new positions, but funded in whole or in part by funds), and equipment costs. Money currently believed to be available: \$2.4 million.
 - iii) **Student Success Plan unanimously approved by Council; no abstentions.**
- d) Equity Plan
 - i) Pam Kennedy-Luna and Lisa Putnam are the writers of document, with numerous inputs from Equity Workgroup, SS&E Committee, and others.
 - ii) Very much founded in data this year; each of section starts with data and then draws conclusions and actions.
 - iii) Highlights from Mary:
 - (p.1) Access: identifies groups needing attention as Veterans, Foster Youth, and ACCESS students
 - (p.2) Actions for access: student support staff for new Veterans Center and Foster Youth Center (ACCESS not prioritized this year as need to catch up after being so short staffed.)
 - (p.5) Course completion: identifies groups needing attention as African American, Hispanic groups.
 - (p.9) Actions recommended for course completion – embedded tutoring services, more bridge programs over summer, research into why students withdraw
 - (p. 14) Basic Skills Completion: aligns with Basic Skills Plan
 - (p.15) Degree Certificate Completion – Hispanic/Latino group needs to be focused on.
 - (p. 23) Transfer – Hispanic students, foster and veteran students targeted groups
 - (p.25) Actions to help transfer – transfer events/days planned
 - (p. 28 - 34) Activities affecting several goals:
 - First Year Experiences; faculty coaching, orientation facilitators, and peer mentoring; student conferences; professional development opportunities. All align with Student Success Plan.
 - (1) Senators should read in full ready for 2nd reading next meeting.
- e) Basic Skills Plan
 - i) Discussed last meeting. Council raised two questions:
 - (1) Whether we should have on-line classes for Basic Skills;
 - (a) BS Committee believed it is stronger to have on-ground classes (with references to the research literature).
 - (2) Whether the 5% goal was unrealistic; Committee did accept this and lowered it to 5% from 10%.
 - ii) **Basic Skills Plan unanimously approved by Council; no abstentions.**

V) New Business

- a) Minimum Qualifications Committees
 - i) Mary reported that there would be three pre-screening committees formed; if called upon could you please respond. (Child Development, Psychology, Theater)

- b) Mission and Values
 - i) Taken to EdCAP: suggested it should be shorter still, but concern that it must cover all jobs and positions on campus.
 - ii) Do approach Mary with any ideas; will be coming to Fall Fling.
 - iii) Do read over Values statement and again offer any ideas to Mary.

VI) Future Topics

- a) Accreditation