

Moorpark College Academic Senate Meeting Minutes

Tuesday, November 3rd, 2:30-4:00pm in CC Conference Room

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Mary Rees	X	Health Sciences	Dalila Sankaran		Leanne Mulville Tim Samoff Dave Fuhrmann Rex Edwards Marnie Melendez
ASC V.P.	Nenagh Brown	X	Kinesiology/HED	Remy McCarthy	X	
ASC Secretary	Nathan Bowen	X	Library	Mary LaBarge	X	
ASC Treasurer	Beth Megill	X	Life Sciences	Jazmir Hernandez / Carrie Geisbauer		
ACCESS	Melanie Masters	X	Mathematics	Renee Butler	X	
Athletics	Howard Davis		Music/Dance	James Song		
Behavioral Sciences	Dan Vieira / Nadezhda Monosov	DV	Physics/Astronomy/Engineering	Erik Reese / Scarlet Relle	ER	
Business	Reet Sumal / Josepha Baca	RS	Social Sciences	Hugo Hernandez / Susan Kinkella	HH/	
Chemistry/Earth Sciences	Deanna Franke	X	Student Health Center	Sharon Manakas	X	
Child Development	Kristi Almeida-Bowin / Cindy Sheaks-McGowan		Visual & Applied Arts/Media Arts	Mike Hoffman	X	
Comm Studies/Theater Arts/FTVM	John Loprieno	X	World Languages	Raquel Olivera		
Counseling	Traci Allen / Chuck Brinkman	TA	Curriculum Chair (non-voting)	Jerry Mansfield	X	
English/ ESL	Sydney Sims	X	<i>Student Liaison</i>	Carmel Gutherz		
EATM	Gary Wilson / Cindy Wilson	GW				

I) Public Comments (Those wishing to make public comments must be in attendance before 2:30pm)

II) Study Session on Canvas LMS – Dave Fuhrmann, District IT

- a) This was a review on the process of the Online Education Initiative (OEI) and how Canvas became chosen.
- b) Canvas was not demonstrated at this time.
- c) The District can save money by going with Canvas since the cost of using it in the short term (the next couple of years) would be covered by the OEI. Fuhrmann maintained that they would request from the district that the funds earmarked for the LMS should be invested in round-the-clock support for using Canvas.

III) Approval of Minutes

- a) October 20, 2015 – approved with Melanie, Gary abstaining.

IV) Reports

- a) Committees
 - i) CurCom
 - (1) The DE addendum has been uploaded to Curricunet.
 - (2) Fac/Tech
 - (i) The next meeting is tomorrow. There is a new workgroup (PAWG) looking at secondary effects and space allocation.
 - (3) Prof Dev
 - (a) Working their way through Spring Flex.
 - (b) We had 135 attendees for the Dr. Harris and Dr. Luke Equity training, which was a fantastic representation this time of year.
 - (4) Fiscal
 - (a) There is a proposal for the use of \$14 million of unmet mandated funds from the state. \$3 million would go to emergency preparedness fund; \$2 million would come from reserves to create a total of \$5 million for new locks which would enable a single campus lockdown if need be.
 - (5) SLO
 - (6) SS&E
 - (7) EdCAP
 - (a) The committee has been looking at Accreditation Standard II-C. The committee broke up into workgroups to review the current draft of the college’s accreditation report.
 - (8) DE
 - (a) They will make a recommendation to ASC about the use of Canvas.
 - (b) Request for clarification about the use of testing and the need to use Canvas for that.
- b) Officer Reports

- i) Treasurer
 - (1) \$1847.20 is our current trust status. If we would like more in this fund, we should think of creative ways to generate funds.
 - (2) We have encumbered funds for Plenary.
- ii) Secretary
 - (1) Unanimous approval for Standing Committee representation – Gary Quire on Curriculum, Sile Bassi not serving on Curriculum.**
- iii) Vice President
 - (1) Sabbatical proposals have now come in, and it will be a while before we have word on this.
 - (2) Bricks: There are 23 new bricks to honor the service of several faculty and staff on our campus.
- iv) President
 - (1) Rick Post is the Interim Vice Chancellor of Educational Development (Sharon Woolley was largely doing the jobs before that Rick will be filling). Workforce development is a grant that Rick would be in charge of managing. More information is needed.
 - (a) Comment: these duties seem very specific and well defined, but not broad in the way a vice-chancellor might operate. What is the role and level of this vice-chancellor? Response: this very question has been debated quite a bit. It is very possible for this position and the corresponding duties to grow quite a bit. It is important that we get the definition of this position ‘done right.’

V) Unfinished Business

- a) Student Success Plan
 - i) The timing of the plan and when counselors could be hired and paid are not in sync. To compensate for this, the current thinking is to extend the timeline of the plan to cover 18 months, which will allow payments to employees to align with budget timeline without being perpetually six months behind.
 - ii) We will likely be able to hire four counselors, not six. The forecast is for long-term funding to be coming from the state to cover needs for more hired employees.
- b) Student Equity Plan
 - i) \$777,000 is the actual budget. We were thinking it would be \$800K, so we were very close.
 - ii) Mary Rees provided a summary of this plan at the last Board of Trustees meeting.
 - iii) This plan will go to the Board next week.
 - iv) Unanimous approval of the Student Equity Plan with amendments to executive summary. Erik Reese and Sydney Sims abstaining.**
- c) SS&E Co-chair request for nominations and voting
 - i) No additional nominations besides Trulie Thompson.
 - ii) Unanimous approval of Trulie Thompson to serve as SS&E Co-chair.**
- d) Making Decisions Document update
 - i) Unanimous approval of changes as outlined, which mainly reflect the PCAH. Melanie Masters abstaining.**
- e) Faculty Handbook discussion & approval

VI) New Business

- a) Regional Plenary
- b) Title IX
- c) Emergency Preparedness
- d) ACCJC Task Force
- e) Institutional Effectiveness Goals
- f) Accreditation
 - i) District Integrated Planning Document**
 - ii) District Decision Making Document**
 - iii) District Functional Mapping Document**

VII) Announcements

- a) November 5th & 7th – Plenary
- b) November 6th – CTE Y’All Come 11am (lunch), 12pm-2pm