

Moorpark College Academic Senate Meeting Minutes

Tuesday, August 30th, 2016, 2:30-4:00pm in Admin 138

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	Mary Rees Rex Edwards
ASC Pres (Acting)	Nenagh Brown	X	Health Sciences	Dalila Sankaran		
ASC V.P. (Acting)	Nathan Bowen	X	Kinesiology/HED	Remy McCarthy		
ASC Secretary (Acting)	Erik Reese	X	Library	Mary LaBarge	X	
ASC Treasurer			Life Sciences	Jazmir Hernandez / Carrie Geisbauer	JH	
ACCESS			Mathematics	Renee Butler	X	
Athletics	Vance Manakas	X	Music/Dance	James Song	X	
Behavioral Sciences	Dani Vieira / Kari Meyers	DV	Physics/Astronomy/Engineering/CS	Ronald Wallingford / Scarlet Relle	RW	
Business	Reet Sumal / Ruth Bennington	RS	Social Sciences	Hugo Hernandez (F) / Susan Kinkella / Rex Edwards	HH	
Chemistry/Earth Sciences	Deanna Franke	X	Student Health Center	Sharon Manakas	X	
Child Development	Cindy Sheaks-McGowan	X	Visual & Applied Arts/Media Arts	Mike Hoffman	X	
Comm Studies/Theater Arts/FTVM	John Loprieno	X	World Languages	Raquel Olivera	X	
Counseling	Traci Allen	X	Curriculum Chair (non-voting)	Jerry Mansfield		
English/ ESL	Sydney Sims	X	<i>Student Liaison</i>			
EATM	Gary Wilson / Cindy Wilson	GW				

I) Public Comments (Those wishing to make public comments must be in attendance before 2:30pm)

- a) Thank you to Mary Rees from the Council for her service to faculty over her 3 years as AS president, acknowledged by a one-of-a-kind "It's All Good" award.
- b) Flu vaccines are available from the Health Center. All are encouraged to take advantage of this opportunity for \$20.

II) Approval of Minutes

- a) **May 3rd, 2016 – approved with John Loprieno, Ronald Wallingford, Gary Wilson, Reet Sumal, Traci Allen, Cindy Sheaks-McGowan abstaining.**
- b) **August 16th, 2016 – approved with Ronald Wallingford abstaining.**

III) Reports

- a) Committees
 - i) CurCom
 - ii) Fac/Tech
 - iii) Prof Dev
 - iv) Fiscal
 - (1) Final district budget for FY17 presented; it contains no major changes since provisional budget approved last semester.
 - (2) FTES (full-time equivalent students)
 - (a) District reached 2% growth target for FY16 by counting summer students in last year's accounting.
 - (b) First time for many years included summer with previous years FTES's & this required BOT approval (see also AP/BP 6200 notes below IV g)
 - v) SLO
 - vi) SS&E
 - vii) EdCAP
 - (1) Job well done on our accreditation self-study! Thank you to everyone for all of their hard work.
 - (2) Program plan follow-up questions that will be asked by EVP at PP meeting: focus is on equity and growth
 - (a) How do you use your equity data?
 - (b) If your program could grow 5-10% how would it grow?

viii) DE

- b) Officer Reports
 - i) Treasurer
 - ii) Secretary (Nathan)
 - (1) Suggested template for standing committee agendas and minutes has been sent out – recommended only. Includes college mission statement at top.
 - iii) Vice President
 - iv) President
 - (1) SS&E plans are not in need of updating for the state this year.
 - (a) Goal of Chancellor’s Office to streamline the process by incorporating the two plans into one for the future.
 - (b) Discussion of the Basic Skills grant being included in this combined plan.
 - (2) 3 (or 4) new full-time hires occurring for Spring: sociology, psychology, English (1 but possibly 2); this is based on the ranking created last Fall by our prioritization process.
 - (3) DWEC (district-wide equivalency committee)
 - (a) System whereby equivalency is recommended for those seeking hire without min quals. This is a faculty matter only and each committee is headed by an AS president and includes 3 discipline representatives, one from each college.
 - (b) Looking for input on the process from those who have experienced it as it is proving cumbersome and slow in relation to the need for new faculty to teach classes across our district.
 - (4) New Vice-Chancellor of Business and Administration now in place at district: David El Fattel.
 - (5) DCAP (District Committee for Accreditation and Planning) is the FTES Workgroup
 - (a) Set up by new Vice-Chancellor to investigate some perceived issues with FTES targets for this coming year.
 - (b) State growth goals versus reality of just maintaining or possibly slow growth
 - (c) FTES work-group working on setting a reasonable range of growth and then budget from there
 - (d) Ventura College possibly to move from mid-size college to small college?
 - (e) Ventura focusing on productivity rather than growth and strictly FTES for budgeting decisions and enrollment management
 - (f) Questions/comments
 - (i) Questions about marketing and targeting to increase FTES’s
 - 1. Has there been any marketing done to attract students (radio?), international students? Answer: District allocated \$1M on movie theaters and media. International students don’t count toward FTES, but the revenue from their enrollment goes straight back to the school.
 - 2. How do we know that this is being effectively spent?
 - 3. Suggestion: Make the value proposition for advertising focus on high quality faculty that lends itself to high quality education
 - (g) Possibility of 16-week semester will likely be revisited

IV) New Business

- a) Ratification of AS officer elections for 2016-17
 - i) 22 votes out of 25 members
 - ii) Clear 2/3 majority for President, Vice-President, and Secretary
 - iii) Motion to ratify these three elections passed with Nenagh Brown abstaining
 - iv) Discussion of electronic ballots. There were no complaints or concerns. There was a recommendation to do this for general membership election of AS officers this Fall.
- b) Election of AS Treasurer for 2016-17
 - i) Traci Allen steps down with Renee Butler as sole runner.
 - ii) Unanimous vote in favor of Renee Butler as AS Treasurer.
- c) Standing committee co-chairs for 2016-17
 - i) EdCap—Lee Ballestero is willing to continue as faculty co-chair.
 - ii) SS&E—Trulie Thompson replaced Beth Gillis-Smith when Beth went on sabbatical and will continue on as co-chair
 - iii) Votes unanimous in favor of both of them.
- d) Forthcoming elections for AS officers and faculty co-chairs for 2017-19 term
 - i) Both AS officers and co-chairs elections coming in the Fall, with the idea that the newly elected can shadow in the Spring, and then start in Fall 2017
 - ii) Dani Vieira, Hugo Hernandez, & a third member to help run elections as members of Election Committee.
 - iii) Professional Development co-chair might soon be vacant as well.
- e) Standing committee representatives for 2016-17: updates
 - i) Several updates received; others still to be sent to the council for review and ratification at next meeting.
 - ii) Send all updates to the AS Secretary to be included on the master list.
- f) AS budget report, 2015-16
 - i) Summary of our current financial state.
 - ii) Senate will have to prioritize its expenditures and/or find ways to increase the AS budget
 - iii) We did not offer AS scholarships to students this year using funds.
 - iv) We have traditionally awarded commemorative bricks every other year, with this past year as an off year.
 - v) Question of increasing the “donation”...it has been \$25 for a very long time
 - (1) Simple matter on the district end: the current automatic withdrawals continue even if the amount is altered.

- vi) Proposal to send out promotional material to faculty about how contributions to Academic Senate are used. Nathan Bowen has volunteered to draft a message which could be sent from reps to departments.
- g) BP/AP 6200: Budget Preparation
 - i) Decision of how to count summer FTES's given to the district executives (VP) and committee structure rather than the Board of Trustees
 - ii) College recommendations for BPs/Aps discussed in DCAS
 - iii) First reading...will be added to the agenda for vote next meeting.
- h) Sabbatical leave for 2017-18
 - i) Sept 6th call for proposals will go out
 - ii) Orientations
 - (1) Sep 8th 10:00am with location to be determined
 - (2) Sept 13th 2:00pm with location to be determined
 - iii) Oct 18th deadline for tech review with a Nov 1st proposal deadline (set by the contract)
 - iv) Call will come from EVP Julius Sokenu's office
 - v) Sabbatical document procedures ratified unanimously by Council.
- i) AS Council assessments from May, 2016—to be discussed next meeting.
- j) AS goals for 2016-17—to be discussed next meeting.

V) Old Business

- a) Workgroup on Senate "bricks"

VI) Announcements

- a) Sept 1st – Transfer Day
- b) Sept 16th – Strategic Planning Session (Fall Fling)
- c) Oct 15th - ASCCC Area C Meeting (PCC)
- d) Nov 3-5th – ASCCC Fall Plenary