

Moorpark College Academic Senate Meeting Minutes

Tuesday, October 4th, 2016, 2:30-4:00pm in Admin 138

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres (Acting)	Nenagh Brown	X	Health Sciences	Michelle Dieterich	X	Trulie Thompson Angie Rodriguez Rex Edwards
ASC V.P. (Acting)	Nathan Bowen	X	Kinesiology/HED	Remy McCarthy	X	
ASC Secretary (Acting)	Erik Reese	X	Library	Mary LaBarge	X	
ASC Treasurer	Renee Butler	X	Life Sciences	Jazmir Hernandez / Carrie Geisbauer	X	
ACCESS	Melanie Masters	X	Mathematics	Tom Ogimachi		
Athletics	Vance Manakas	X	Music/Dance	James Song	X	
Behavioral Sciences	Dani Vieira / Kari Meyers		Physics/Astronomy/Engineering/CS	Ronald Wallingford / Scarlet Relle		
Business	Reet Sumal / Ruth Bennington	X	Social Sciences	Hugo Hernandez (F) / Susan Kinkella / Rex Edwards	HH	
Chemistry/Earth Sciences	Deanna Franke	X	Student Health Center	Sharon Manakas		
Child Development	Cindy Sheaks-McGowan		Visual & Applied Arts/Media Arts	Mike Hoffman	X	
Comm Studies/Theater Arts/FTVM	John Loprieno	X	World Languages	Raquel Olivera		
Counseling	Traci Allen	X	Curriculum Chair (non-voting)	Jerry Mansfield		
English/ ESL	Sydney Sims	X	Student Liaison	Teresita Rios		
EATM	Gary Wilson	X				

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

I) Public Comments (Those wishing to make public comments must be in attendance before 2:30pm)

- a) Health fair ongoing in tandem with domestic violence awareness month.
- b) Student Services Annex Open House: Tue Oct 11th, 11am-3pm, including EOPS/CARE, Foster Youth, CalWORKs, Veterans Center, and GPS center.
- c) Night of the living dead zombie walks are planned to promote the Night of the Living Dead performances in mid-October. Zombies will have human companions so as not to cause a panic.

II) Approval of Minutes

- a) September 20th, 2016 – approved with no abstentions

III) Reports

- a) Committees
 - i) CurCom, Fac/Tech,
 - ii) Prof Dev—discussion of how to provide release time/position to support growth in PD activities
 - iii) Fiscal—will vote on whether to run its classified prioritization as modeled by the AS faculty prioritization process
 - iv) SLO,
 - v) SS&E
 - (1) Equity work group and Student Success work group meet monthly (2nd Wed at 1pm for Equity, 3rd Wed at 1pm for Student Success)
 - (2) At the state's SS&E coordinators training, the Legislative Analyst Office gave the 2nd Report on the Student Success Act 2012. Recommendations included strengthening mandatory core services of orientation, assessment, and education planning (possibly using hard registration holds) in addition to course alignment from ed plans and how that informs enrollment management
 - (3) Committee discussing how data from student ed plans could inform our enrollment management
 - (4) Committee has moved from forming SS and Equity Plans to overseeing the carrying out of those plans and the resources allocated within them

- vi) EdCAP
 - (1) Formulation of college's new three-year strategic plan goals and actions based on faculty, staff, and student feedback from the strategic planning event
- vii) DE—ITAC update
 - (1) Discussion of how to transition from D2L to Canvas
 - (2) Financial incentive to switch to Canvas rapidly since funded by the state
- viii) SLO
- b) Officer Reports
 - i) Treasurer
 - ii) Secretary
 - iii) Vice President—recruiting for the Sabbatical committee
 - iv) President
 - (1) Accreditation
 - (a) Commendations given by visiting teams to all three colleges
 - (b) First draft of report due in about a month for factual checking; final draft from ACCJC in Jan or Feb
 - (2) DAC move to Camarillo
 - (a) \$8M total (\$7M building + \$1M updates) largely from reserves; 3 year loan for \$600k possibility until district lot at Camarillo airport sold
 - (b) Building may not be used for teaching because not up to earthquake code for educational space
 - (c) Discussion of a satellite campus possibility for offering more courses
 - (d) Recommendations in order to buy property will go to Board for approval next Tuesday
 - (3) Foundation
 - (a) AS president requested continued funding for bricks through the college president—likely to be supported at previous level of \$500 per year
 - (b) Lots of focus on the 50th anniversary gala: goal to break even on costs and raise money on the silent auction
 - (4) Pilot semester abroad program was approved by President this morning—spearheaded by Nathan Bowen & John Loprieno
 - (a) Will lead a group to London and Paris for 9 days over summer

IV) Old Business

- a) AS membership contributions
 - i) Feedback from talking to constituents—\$40 seems to be the compromise from the \$30-\$50 range discussed
 - ii) [Approved the increase to \\$40 for full-time faculty with no abstentions](#)
- b) Workgroup on Senate “bricks” (To be tabled)
 - i) Comment: Cost ought to be shared between schools for those teaching at multiple schools.

V) New Business

- a) Elections Committee Report
 - i) Proposed timetable
 - (1) Call for nominations Oct 17-30
 - (2) Elections to take place Nov 7-13
 - (3) Report back to AS Council ideally at Nov 14 meeting
 - ii) Electronic voting
 - (1) District is understaffed and will not be able to set up online voting this year but could be available for next time
 - (2) Student government saw a 500% increase in voting for their elections when they went online
 - (3) Looking at alternatives for electronic voting, such as Survey Monkey
 - (4) [Senate affirms that we should adopt electronic ballots if possible](#)
- b) Updated Senate Council Membership
 - i) Two new members of the senate, Tom Ogimachi from Math and Michelle Dieterich from Nursing for ratification
 - ii) [Senate committee member update approved with no abstentions.](#)
- c) Faculty prioritization preparation
 - i) Confirmation and updating of draft list of faculty hire requests
 - ii) Faculty prioritization assumptions document
 - (1) Comment: Be mindful that new programs will not necessarily fit into the current scheme
 - (2) Comment: listed criteria are not in rank order; add statement to document
 - (3) Question: May faculty members come to speak on behalf of their hires (though not able to vote)? President will report back after consulting with the EVP co-chair
- d) Administrative Reorganization Discussion
 - i) 3:30pm presentation by and discussion with President Sanchez on possible models for an administrative reorganization
 - ii) EVP position is just too massive for a single person & some areas, especially student services, do not get the detailed treatment they deserve
 - iii) Possibilities:
 - (1) Two VPs: instruction & student services
 - (a) Worry is losing the integration of instruction and student services
 - (b) Our sister colleges have this model
 - (2) EVP with two assistant vice presidents (AVP)—leaning towards this model

- (a) One AVP primarily responsible for student support
 - (b) One AVP primarily focused on institutional effectiveness and research
 - (c) Two AVP's and 6 deans to stay at the current 8 administrators
 - (d) Dean workload under categorical funding will be overseen by coordinators & a Title IX Coordinator
 - (e) Question: Will there be a grant coordinator? We have contracted with the Hanover organization to help find and apply for grants but we will administer the grants.
- (3) Goal is to have the new administrative organizational scheme in place by Fall 2017 but lots of work to create new AVP positions, reorganization, etc.
- (a) After college feedback take plan to district within 60 days
 - (b) Then on to the Board of Trustees by Spring semester
- e) Distance Education Committee Recommendation on Canvas Certification
- f) Review of Hiring BPs and APs
 BP/AP 2431: CEO Selection
 BP/AP 7120: A-D: Recruitment and Hiring

VI) Announcements

- a) Oct 15th – ASCCC Area C Meeting (PCC)
- b) Nov 3-5th – ASCCC Fall Plenary