

# Moorpark College Academic Senate Meeting Minutes

Tuesday, November 1<sup>st</sup>, 2016, 2:30-4:00pm in Admin 138

## Mission Statement

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres (Acting)	Nenagh Brown	X	Health Sciences	Michelle Dieterich	X	Rex Edwards President Luis Sanchez EVP Julius Sokenu Marnie Melendez Lee Ballestero Joanna Miller
ASC V.P. (Acting)	Nathan Bowen	X	Kinesiology/HED	Remy McCarthy	X	
ASC Secretary (Acting)	Erik Reese	X	Library	Mary LaBarge	X	
ASC Treasurer	Renee Butler	X	Life Sciences	Jazmir Hernandez / Carrie Geisbauer	JH	
ACCESS	Melanie Masters	X	Mathematics	Tom Ogimachi		
Athletics	Vance Manakas	X	Music/Dance	James Song	X	
Behavioral Sciences	Dani Vieira / Kari Meyers	X	Physics/Astronomy/Engineering/CS	Ronald Wallingford / Scarlet Relle		
Business	Reet Sumal / Ruth Bennington	X	Social Sciences	Hugo Hernandez (F) / Susan Kinkella / Rex Edwards	HH	
Chemistry/Earth Sciences	Deanna Franke	X	Student Health Center	Sharon Manakas	X	
Child Development	Cindy Sheaks-McGowan	X	Visual & Applied Arts/Media Arts	Mike Hoffman	X	
Comm Studies/Theater Arts/FTVM	John Loprieno		World Languages	Raquel Olivera	X	
Counseling	Traci Allen	X	Curriculum Chair (non-voting)	Jerry Mansfield		
English/ ESL	Sydney Sims	X	<i>Student Liaison</i>	Teresita Rios		
EATM	Gary Wilson	X				

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

## I) Public Comments (Those wishing to make public comments must be in attendance before 2:30pm)

- i) Vance Manakas:  
Saturday Moorpark College is hosting a football game against Cerritos College in honor of veterans  
There is also a Foundation fundraiser beforehand: Bowling for Scholars
- ii) Mike Hoffman: Eleven Moorpark College journalism students attended the Southern California competition and conference for the Journalism Association of Community Colleges. The team returned with seven awards, including General Excellence for the Student Voice website, a third place and an honorable mention in opinion writing, a third place in news photo, a fourth place and honorable mention in copy editing, and an honorable mention in news writing.
- iii) Melanie Masters: There has been a motion circulating lately to take min quals out of all DSPS positions and we are strongly opposed
  - i) These positions require specific skills and training in the area of disabilities and removing the min quals would open them up to candidates without the proper skills or experience
  - ii) It is not clear where this push originated, especially considering the min quals were just instituted last year
  - iii) Such positions are part of Title V positions that are driven by the state
- iv) James Song: 25<sup>th</sup> anniversary of MC's orchestra was celebrated over the weekend with a wonderful concert

## II) Approval of Minutes

- i) October 4<sup>th</sup>, 2016 – tabled for next meeting
- ii) October 18<sup>th</sup>, 2016 – approved with Sharon Manakas abstaining

## III) Reports

- i) Committees  
CurCom, Fac/Tech, Prof Dev, Fiscal, SLO, SS&E, EdCAP, DE  
No reports given due to time constraints
- ii) Officer Reports
  - i) Treasurer

- (1) Coffers remain at same level with no new expenditures: \$4285
- (2) Presentation of form for automatic deduction of senate dues and additional contributions
  - (a) December 1<sup>st</sup> deadline to get the deduction requests to district in time to get it through the system for next year
- ii) Secretary
- iii) Vice President
  - (1) Today is the sabbatical deadline for proposals
  - (2) Committee with 11 members is ready to go
- iv) President
  - (1) The Chancellors contract is expected to be extended to June 30, 2017 at next BoT meeting
  - (2) There is discussion of hiring a second assistant to the chancellor
  - (3) The Union is providing vigorous opposition to these moves

#### IV) Old Business

- i) Administrative Reorganization—President Luis Sanchez & EVP Julius Sokenu
  - i) A restructuring is being recommended in order to alleviate some of the workload from the EVP, Deans, and Chairs
    - (1) Some important areas of the college do not get the attention they deserve in the current EVP model, such as Student Services
    - (2) The goal is to not increase the total number of administrators in the restructuring
  - ii) As a compromise between Moorpark College and the district, the 2 Vice President model is being adopted
    - (1) President→Vice President of Instruction & Vice President of Student Services→7 Deans
    - (2) Most deans will officially report to the VP of Instruction with the remaining reporting to the VP of Student Services, although in practice all deans will still have both instruction and student service responsibilities and will work together in Deans Council under both VPs
    - (3) Many details are still being discussed and worked out
      - (a) One idea has many of the Title IX responsibilities farmed out to a law firm
      - (b) Another to hire a coordinator of CTE and Basic Skills from grants
    - (4) There is a concerted effort to continue Moorpark’s integration of instruction and student services, both at Deans Council and within the divisions
    - (5) Comments:
      - (a) There was much concern and discussion from faculty about the continuation of our integration of instruction and student services, something that Moorpark prides itself on and is emphasized in our mission statement
      - (b) A number of programs straddle instruction and student services, such as the library, and there is concern about managing these units under the new structure
  - ii) Elections Committee Report
    - i) Nominations are due Monday Nov 7<sup>th</sup>
    - ii) Thus far the committee has received 3 nominations, please encourage more submissions
    - iii) Elections begin Nov 16<sup>th</sup> and end on the 23<sup>rd</sup> with reporting of results on the Nov 29<sup>th</sup> senate meeting for senate approval
  - iii) Workgroup on Senate “bricks” (Tabled)

#### V) New Business

- i) Distance Education Committee Recommendation on Canvas Certification
  - i) Online education initiative selected Canvas and will be provided by the state for the time being
  - ii) All 3 colleges voted to move to Canvas—at a \$173,000 per year savings for the district
  - iii) Certification
    - (1) Online, Hybrid, and Online courses with onsite testing all require Canvas Training
    - (2) Cannot teach online unless certified
    - (3) Training set up district-wide to be eligible to teach Canvas online
    - (4) If trained at another college (outside of district) then DE Certification Workgroup will take a close look to see if the training can be accepted within our district
      - (a) Once a program is accepted then other faculty going through the same course will also automatically be approved when requested
      - (b) Decision to accept other trainings is based on specific elements that must have been covered in the training
    - (5) All faculty will have a Canvas shell
    - (6) For those with web-enhanced classes, self-paced training and/or workshops covering the 10 “most important” tools (classroom faculty) are recommended
  - iv) Awaiting Senate approval to advertise training options more widely—focus will be on training current online faculty
  - v) By July 1<sup>st</sup> we will be fully Canvas’ed
    - (1) Faculty will have access to former D2L shells to import content into new Canvas shells
    - (2) The four week summer session will still have D2L shells as an option, but everything from the second summer session will be using Canvas
  - vi) [Unanimous approval of DE recommendation with no abstentions](#)
- ii) Review of Hiring BPs and APs
  - BP/AP 2431: CEO Selection
  - BP/AP 7120: A-D: Recruitment and Hiring
    - i) D is full-time hiring—recommended reading!
    - ii) Recommendation made for AS President to forward D to all hiring committees

- iii) AP 7120 E: Recruitment and Hiring of Part Time Faculty – new draft
  - i) Emergency hiring process has been included in the official AP
  - ii) Suggested wording to allow PT faculty to be hired across district without going through full hiring process at each college
- iv) AP 5055: Enrollment Priorities
  - i) First year experience students would be added to priority 2
- v) Report and Feedback from Faculty Prioritization
- vi) AP 7211: Minimum Qualifications and Equivalencies

**VI) Announcements**

- i) Nov 3-5<sup>th</sup> – ASCCC Fall Plenary
- ii) Nov 9<sup>th</sup> – Board of Trustees meeting