

Moorpark College Academic Senate Meeting Minutes

Tuesday, November 15th, 2016, 2:30-4:00pm in Admin 138

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres (Acting)	Nenagh Brown	X	Health Sciences	Michelle Dieterich	X	Rex Edwards Trulie Thompson Marnie Melendez Donny Munshower
ASC V.P. (Acting)	Nathan Bowen	X	Kinesiology/HED	Remy McCarthy	X	
ASC Secretary (Acting)	Erik Reese	X	Library	Mary LaBarge	X	
ASC Treasurer	Renee Butler	X	Life Sciences	Jazmir Hernandez / Carrie Geisbauer		
ACCESS	Melanie Masters	X	Mathematics	Tom Ogimachi		
Athletics	Vance Manakas	X	Music/Dance	James Song		
Behavioral Sciences	Dani Vieira / Kari Meyers	X	Physics/Astronomy/Engineering/CS	Ronald Wallingford / Scarlet Relle	RW	
Business	Reet Sumal / Ruth Bennington	X	Social Sciences	Hugo Hernandez (F) / Susan Kinkella / Rex Edwards	HH	
Chemistry/Earth Sciences	Deanna Franke	X	Student Health Center	Sharon Manakas		
Child Development	Cindy Sheaks-McGowan	X	Visual & Applied Arts/Media Arts	Mike Hoffman	X	
Comm Studies/Theater Arts/FTVM	John Loprieno	X	World Languages	Raquel Olivera	X	
Counseling	Traci Allen	X	Curriculum Chair (non-voting)	Jerry Mansfield		
English/ ESL	Sydney Sims	X	<i>Student Liaison</i>	Teresita Rios		
EATM	Gary Wilson	X				

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

I) Public Comments (Those wishing to make public comments must be in attendance before 2:30pm)

- i) Marnie Melendez: Adopt an angel through the EOPS office—gifts for children in need complete with age and gift recommendation
- ii) Vance Manakas: Last year there were 25 Student Athletes with a 4.0 GPA during their sport season and 163 earning a 3.0 GPA or better. Last spring the Scholar Athlete teams were Softball with a 3.12 team GPA, Men's Volleyball with a 3.04 team GPA, and Men's Track with a 3.29 team GPA.

II) Approval of Minutes

- i) October 4th, 2016 – approved with no abstentions
- ii) November 1st, 2016 – approved with no abstentions

III) Reports

- i) Committees
 - CurCom,
 - Fac/Tech – reviewing facilities and technology requests from program plans
 - Prof Dev—set themes for Spring FLEX days and booking keynote speakers:
 - January 6: student retention and success
 - April 20 and 21: planning for 2017-18 academic year
 - Fiscal—reviewing and prioritizing requests for classified staff from program plans
 - SLO, SS&E,
 - EdCAP – refining Strategic Plan from Planning Retreat
 - DE – first requests for equivalent CANVAS training being processed according to its recommendations approved by ASC
- ii) Officer Reports
 - i) Treasurer—kindly fill out the senate donations form that is all of your boxes and inbox and place in the Treasurer's mail box by the December 1st deadline

- ii) Secretary
- iii) Vice President
 - (1) Sabbatical committee meets in December
 - (2) All members have received the proposals and the process is progressing smoothly
- iv) President
 - (1) FT faculty hires for 2017: it is being discussed whether any new positions can now come from the Strong Workforce grant as originally suggested as there is some question about the economic outlook for FY 18
 - (2) Hiring BP/APs 2431 and 7120-A & B: Just updated by BofT in August; brought back to DCHR for reconsideration last week with the addition of one sentence to each:
 - (a) “Applicants serving in the position on an acting or interim basis shall be granted an interview” (for the final interview, omitting the paper application process, screening of applications, first interview, and possibly the background check)
 - (b) Unanimous opposition from DCHR
 - (c) This suggested addition originated from the Chancellor’s office
 - (d) Two current interims in these positions: the Interim Chancellor and the Interim VP for Academic Affairs

IV) Old Business

- i) Elections Committee report
 - i) Nominations:
 - (1) President: Nenagh Brown
 - (2) Vice President: Nathan Bowen
 - (3) Secretary: Erik Reese
 - (4) Treasurer: Renee Butler
 - ii) Using Google docs for the elections
 - (1) Simple form for voting including the 900 number
 - (2) Graphical summary of results
 - iii) Question whether we allow write-in candidates for the election
 - (1) Comment: If not in by-laws then leave it off
 - (2) Comment: If 50% of voters do not vote for a candidate then will consider how to proceed
 - iv) [Using google docs for elections approved unanimously with Nenagh Brown, Nathan Bowen, Erik Reese, and Renee Butler abstaining](#)
- ii) Workgroup on Senate “bricks” (Tabled)
- iii) AP 5055: Enrollment Priorities—second reading
 - i) Priority 1 enrollment given to homeless students as mandated by the state
 - ii) Recommendation to add first year experience students to category 2
 - iii) Suggestion: Multi-pass enrollment for these growing groups. Say six units with each pass, 1st pass, 2nd pass, and 3rd pass.
 - iv) Comment: Priority enrollment is the main carrot for the first year experience; allows them to complete English and math classes their first year
 - v) [Motion to include first year experience students to priority 2 enrollment approved with no abstentions](#)

V) Information Items

- i) AP 7120 E: Recruitment and Hiring of Part Time Faculty
 - i) This draft has been approved by BofT, with more flexible provisions for exigent and emergency hires
 - ii) Other suggestions had been made, such as sharing of part-time faculty between colleges within the district; however this is currently (and curiously) too much paperwork for HR
 - iii) This idea will now be pursued through the AFT negotiation process
 - iv) Final version of the AP will be posted on AS website soon, for information of all hiring part-time faculty
- ii) BP/AP 3715: Intellectual Property – drafts
 - i) Pulled from information items; please read for discussion at next ASC meeting

VI) New Business

- i) Proposed resolution regarding full-time non-tenure track (temporary) faculty
Presented by Trulie Thompson and Traci Allen
 - i) All 3 district counseling departments had an in service 1.5 months ago and began the discussion of full-time non-tenure track faculty
 - ii) Two counselors and one biology position in our district are non-tenure
 - iii) Majority of the non-tenure positions are counselors via categorical funds in the state
 - iv) Non-tenure positions are increasing across the state
 - v) Non-tenure positions were effectively by-passing the tenure process in our district
 - vi) Want to advocate for tenure-track faculty to keep the rigor of our programs and process
 - vii) Resolutions:
 - (1) Resolved, that the Academic Senate recommend that faculty positions be hired as FT tenure track if funding is permanent and ongoing (i.e. SSSP).
 - (2) Resolved, that any FT, Non-tenure track positions are to be converted to tenured positions if their funding source is permanent and ongoing (i.e. SSSP).

- (3) Resolved, that the Academic Senate recommend that FT Non-tenure track positions have the same evaluation process as FT tenure track faculty.

viii) Discussion:

- (1) Seems like many “temporary” funds such as CTE related grants are ongoing so why not just hire full-time?
- (2) Non-tenure and tenure track positions in same department create an odd dynamic
- (3) Is this even a senate issue? Or simply a union issue?
- (4) Move of lots of funds to categorical with a trend to circumvent tenure track jobs

- ix) Proposed resolution will be brought back next ASC meeting for a second reading and vote.

ii) Report and feedback from Faculty Prioritization

- i) Will look for natural breaks for reporting purposes in the future (not automatic cut-off at top 20 positions)

ii) Suggestions to consider for next year

- (1) Do not comment on other programs, including endorsements (add to protocols)
- (2) What do we do in emergency situations?
 - (a) Every person should have an alternate
 - (b) One position has no alternate faculty, but maybe a related faculty could serve as an alternate
- (3) Shall outside speakers for disciplines be invited to speak (but not to vote)? Consensus was “yes”
- (4) Suggestion:
 - (a) Absentee ballot in emergency situations for every member

iii) Discussion to continue at next meeting

iii) ASCCC (Academic Senate for California Community Colleges) Plenary report

Presented by Nenagh Brown

- i) Recommendations from all CA CC senates for how our state reps use their time

- ii) See AS Handout for details concerning the Workforce Taskforce Grant, Common Assessment, Dual Enrollment, AD-Ts, Pathways, Disciplines List, and a few specifics for certain disciplines

iv) Nominations for Faculty Co-Chairs

- i) Call is out for the 7 Faculty Co-Chair positions
- ii) Vote performed by the academic senate council on December 6
- iii) Elected co-chairs shadow in the Spring and start in official capacity in Fall, 17
- iv) Currently running 3 days short according to the by-laws but will enable us to finish the elections by the end of the Fall semester if continue this course of action
- v) Second call will go out with dates for the process
- vi) Co-chairs may stand for up to 3 terms of 2 years each
- v) AP 7211: Minimum Qualifications and Equivalencies

VII) Announcements

- i) Dec 13th – Board of Trustees meeting