

Moorpark College Academic Senate Meeting Minutes

Tuesday, January 17th, 2017, 2:30-4:00pm in Admin 138

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	Rex Edwards
ASC Pres	Nenagh Brown	X	Health Sciences	Michelle Dieterich	X	
ASC V.P.	Nathan Bowen	X	Kinesiology/HED	Remy McCarthy	X	
ASC Secretary	Erik Reese	X	Library	Mary LaBarge	X	
ASC Treasurer	Renee Butler	X	Life Sciences	Jazmir Hernandez / Carrie Geisbauer		
ACCESS	Melanie Masters	X	Mathematics	Vacant		
Athletics	Vance Manakas	X	Music/Dance	James Song	X	
Behavioral Sciences	Dani Vieira / Kari Meyers	DV	Physics/Astronomy/Engineering/CS	Ronald Wallingford / Scarlet Relle	RW	
Business	Reet Sumal / Ruth Bennington	RS	Social Sciences	Hugo Hernandez (F) / Susan Kinkella / Rex Edwards	SK	
Chemistry/Earth Sciences	Deanna Franke	X	Student Health Center	Sharon Manakas	X	
Child Development	Cindy Sheaks-McGowan	X	Visual & Applied Arts/Media Arts	Mike Hoffman	X	
Comm Studies/Theater Arts/FTVM	John Loprieno		World Languages	Raquel Olivera	X	
Counseling	Traci Allen	X	Curriculum Chair (non-voting)	Jerry Mansfield	X	
English/ ESL	Sydney Sims	X	<i>Student Liaison</i>	Teresita Rios		
EATM	Gary Wilson / Cindy Wilson	CW				

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

I) Public Comments (Those wishing to make public comments must be in attendance before 2:30pm)

- a) Cindy Wilson—Feb 4th is Ira's 3rd birthday. Come and celebrate with EATM.
- b) The college and administration are looking for ideas for grants.
- c) Remy McCarthy—Men's and Women's basketball play tomorrow: Men's at 5pm, women's following
- d) Vance Manakas—Volleyball tomorrow at 5pm

II) Approval of Minutes

- a) [December 6th, 2016 – approved with James Song, Cindy Wilson, and Susan Kinkella abstaining](#)

III) Reports

- a) Committees
 - i) CurCom
 - (1) Discussed CTE and enhanced non-credit possibilities for new certificates, awards, and courses
 - (2) Want to be sure that the curriculum for these new initiatives is warranted and not just for funding's sake
 - ii) Fac/Tech
 - iii) ProfDev
 - iv) Fiscal
 - v) SLO
 - (1) Disaggregation of SLO data is being suggested by the state and expected to be part of our accreditation report
 - vi) EdCAP
 - vii) SS&E
 - viii) DE
- b) Officer Reports
 - i) Treasurer
 - (1) 14 new annual contributors and 12 checks

- (2) Contributions will be pulled in January this year and then back to November in future years
- (3) AS Scholarships—do not fit into the new online system so must decide how and if to proceed
- ii) Secretary
 - (1) The current list of representatives has been posted on the AS web site: <http://www.moorparkcollege.edu/faculty-and-staff/academic-senate/committee-representatives-lists>. This will be updated as Council ratifies any changes to be the “official” record of faculty membership of Moorpark’s standing committees.
- iii) Vice President
 - (1) Sabbaticals
 - (a) BoT meeting includes sabbatical proposals tonight
 - (b) 6 from MC were submitted: Kara Lybarger-Monson, Cynthia Stringfield, Cynthia Minet, Letrisha Mai, Curtis Paul, Svetlana Kasalovic
 - (c) Number has increased to 13 sabbaticals for the district with all the new hires
 - (2) Study Abroad Program—includes MUS M08 Music Appreciation and THA M02A Acting I
 - (a) Must be signed up by March 1st to reach the goal of 20 people
 - (b) Please help spread the word about the program and information sessions
 - (i) Tue Jan 24th 2:00pm HSS-104
 - (ii) Thu Jan 19 & 26 2:30pm HSS-104
 - (c) There are opportunities for other programs as well
 - (3) Nathan Bowan is now the official AS representative for the 50th celebration committee
 - (4) Distinguished Faculty Chair will be happening this semester
 - (a) Calls will be coming to your inbox soon
 - (b) Documentation is on the AS web site
- iv) President
 - (1) Approval for and hiring of two Vice-Presidents for our new model is now underway
 - (a) 8 divisions will be reduced back to 7
 - (b) Details of this division reorg are still being decided
 - (2) Post-Election Forum
 - (a) Collected ideas from the students and most suggestions were largely for general improvements on campus and not directly related to the presidential election
 - (b) Idea is to find ways to support students outside of the classroom
 - (3) ACCJC Accreditation report ought to be out momentarily
 - (4) Planning
 - (a) A major focus of the college this semester will be on planning and how to integrate all our work: we are about to produce our new Strategic Plan; our Making Decisions Document is due to be revised; we have the new Strong Work Force grant; we need to combine our Equity, 3SP, and Basic Skills plans into one for state reporting; our Enrollment Management Plan is also due to be revised
 - (5) Chancellor hiring process is ongoing.

IV) Old Business

- a) Ratification of new standing committee members
 - i) [Ratified current committee membership with Sydney Sims abstaining](#)
 - b) Feedback from Faculty Prioritization
 - i) Residual question as to what to do about emergencies when members may not be able to attend faculty prioritization
 - (1) In general, alternates are voting members and may fill in but not all positions have alternate members
 - (2) Sharon Manakas has no other faculty member in her department so that there is no possible alternate
 - (a) Ideally voters are prepared ahead of time through research
 - (b) One idea is an absentee ballot (maybe only for those without a possible alternate)
 - (c) Could also assign an alternate from another department in this singular exceptional case—must be careful of other departments now advocating for themselves as well
 - (i) A classified person from student health center is another option but are not faculty
 - (d) Emergency situation could warrant an absentee ballot
 - (e) Note that any decision on procedure would then also apply to deans and other administrators involved in the process
 - (f) Floating representative that could fill in for any emergencies
- Final consensus was to continue encouraging all departments who could to have alternates, but also allow an absentee ballot to be counted in last-minute emergency situations. To be recommended in next year’s AS procedures for faculty prioritization.
- c) BP/AP 7211: Minimum Qualifications and Equivalencies
 - i) Has been considerably altered
 - ii) Current equivalency committees (DWEC) consist of one discipline faculty from each campus facilitated by an AS President
 - iii) New idea is to establish a permanent district wide DWEC committee meeting monthly
 - (1) 10 permanent members: 3 AS Presidents, 2 faculty from each campus
 - (2) Would still receive discipline input but specific discipline faculty will not be part of the committee
 - (3) Two thirds majority for acceptance instead of unanimous
 - (4) Comments & Concerns:

- (a) Non-discipline faculty making decisions is cause for concern
 - (b) Consistency would be a step forward
 - (c) Two thirds versus unanimous is a change; all colleges must abide by decisions in allowing applicants into their pools
 - (d) Could potentially solve the equivalency “after hire” issue if this new committee meets regularly and often
 - (e) Important to remember that equivalency only dictates who should be in the pool for consideration, NOT who should be hired by a college
- iv) New draft for next meeting for a close read and further discussion
- d) Workgroup on Senate “bricks”
 - i) Preliminary draft of the process is ready for review by the “bricks” workgroup
 - ii) Will be brought to senate after the workgroup updates the process

V) Information Items

- a) BP/AP 2710: Conflict of Interest
- b) BP/AP 3410: Nondiscrimination

VI) New Business

- a) AS Council communications
 - i) Suggestions for the AS executives
 - ii) Discussion of representatives interacting and disseminating information to their constituents in their departments
 - iii) Request from the Math Department to start committee meetings after 3:30pm
Discussion to be continued next meeting.
- b) BP/AP 2431: CEO Selection
 - BP 7120: Recruitment and Hiring
 - AP 7120-A: Recruitment and Hiring – Vice Chancellor(s)
 - AP 7120-B: Recruitment and Hiring – College President
 - i) Each AP has had added the following sentence: “Applicants serving in the position on an acting or interim basis shall be granted an interview”, referring to the final interview
 - ii) This had been brought forward earlier in the semester but believed to have been withdrawn from consideration because of the many objections raised at the district level, both legal and otherwise
 - iii) But it is back on the agenda
 - iv) Motion to remove the phrase “Applicants serving in the position on an acting or interim basis shall be granted an interview” from BP/AP’s 2431, 7120, 7120-A, & 7120-B so that all candidates go through the full interview process
(1) Motion passed unanimously

VII) Announcements

- a) Feb 21st Board of Trustees Meeting
- b) April 11th: Multicultural Day
- c) April 14th: Moorpark College Planning Retreat
- d) April 20th & 21st: self-assigned FLEX days (no classes!)