

Moorpark College Academic Senate Meeting Minutes

Tuesday, August 29th, 2017, 2:30 – 4:00pm in Admin 138

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES, 2016-17						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Nenagh Brown	X	Health Sciences	Michelle Dieterich / Dalila Sankaran	DS	Gary Quire (CTE Faculty Liaison) Rex Edwards Josepha Baca
ASC V.P.	Nathan Bowen	X	Kinesiology/HED	Remy McCarthy	X	
ASC Secretary	Erik Reese	X	Library	Mary LaBarge	X	
ASC Treasurer	Renee Butler	X	Life Sciences	Jazmir Hernandez / Carrie Geisbauer	JH	
ACCESS	Jolie Bernal / Silva Arzunyan	JB	Mathematics	Vahe Khachadorian / Rena Petrello	VK	
Athletics	Vance Manakas	X	Music/Dance	Brandon Elliot / James Song	BE	
Behavioral Sciences	Dani Vieira / Kari Meyers	DV	Physics/Astronomy/Engineering/CS	Ronald Wallingford / Scarlet Relle	RW	
Business Administration	Reet Sumal / Ruth Bennington	RS / RB	Social Sciences	Hugo Hernandez / Susan Kinkella	HH	
Chemistry/Earth Sciences	Tiffany Pawluk / Deanna Franke	DF	Student Health Center	Sharon Manakas		
Child Development	Cindy Sheaks-McGowan	X	Visual & Applied Arts/Media Arts	Mike Hoffman	X	
Comm Studies/Theater Arts/FTVM	John Loprieno	X	World Languages	Raquel Olivera	X	
Counseling	Traci Allen		Curriculum Chair (non-voting)	Jerry Mansfield		
English/ ESL	Sydney Sims / Jerry Mansfield	SS	<i>Student Liaison</i>			
EATM	Gary Wilson / Cindy Wilson					

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

I) Public Comments

- i) Mike Hoffman—50th anniversary books available at the student business office for \$50 (works out to be \$1/year!)
- ii) Nathan Bowen—Gala was great! Thanks to all concerned and would also like to compliment John Loprieno on being an awesome master of ceremonies
- iii) Vance Manakas—homecoming football game this weekend versus LA Pierce on Saturday 6:00pm and a post-game party at Custom Pie starting at 9:00pm
- iv) Brandon Elliot & Nathan Bowen—Moorpark Panda express fundraiser on Thursday for choral program, 20% of proceeds go to the choral program
- v) Nenagh Brown – handed round thank you letters from two students who had received Senate scholarships last year

II) Approval of Minutes

- a) August 11th, 2017 AS General Meeting—approved with Vahe Khachadorian and Deanna Franke abstaining
- b) August 15th, 2017—approved with Vahe Khachadorian and Deanna Franke abstaining

III) Reports

- a) Committees—written format
 - i) CurCom
 - ii) Fac/Tech
 - iii) ProfDev

Travel funds are available for full-time and part-time faculty (max of \$500 for all this year). Go to PD website for forms and full instructions: <http://www.moorparkcollege.edu/faculty-and-staff/professional-development/faculty-development-forms>

- iv) Fiscal
- v) SLO
- vi) EdCAP
- vii) SS&E
 - (1) Committee unanimously approved Committee Membership and Charter which the Senate improved over the summer
 - (2) Drafted committee goals for 17-18 which tentatively included:
 - (3) Integrated Plan is in draft form, timeline to include presentation to shared governance committees in Sept and Oct to meet Board presentation deadlines in Nov
 - (a) To complete the Integrated Plan and submit to Chancellor's Office by Dec. 15th deadline
 - (b) To develop a metrics for data review which will be used to initiate strategies for improvement
 - (c) To clarify and streamline the process of budgetary requests for SSSP, BSI, and Equity funding
 - (d) To support OER and make sure that students have access to programs with little or no costs
 - (e) To evaluate guided pathways at MC
 - (f) To increase communication to faculty of SSSP, BSI, and Equity best practice

viii) DE

- b) Officer Reports
 - i) Treasurer
 - ii) Secretary
 - iii) Vice President
 - (1) Heard back from the 4 that went to the Great Teachers and wanted to express their gratitude to the senate
 - (a) Lee Ballestero, Lydia Etman, Ashley Vaughan, & Tammy Coleman
 - iv) President
 - (1) Hiring BP/APs 2431 and 7120A were unexpectedly placed on the agenda of the Board Policy Committee this month, still giving automatic 2nd interviews for interims at the chancellor, vice-chancellor, and president positions. Upon request of the AS president it was moved to the October agenda to allow Moorpark representation for the discussions
 - (1) Chancellor Greg Gillespie froze the hiring for the Vice-Chancellor for Education Services position for one year in response to demands on the DAC budget.

IV) Old Business

- a) Updates to Standing Committee Membership for 2017-18
 - i) Division pages are ready for use but the committee membership pages still require some work
 - ii) Approval placed on hold until next meeting

V) New Business

- a) The Academic Senate Purview
 - i) AB 1725 1998 bill split community colleges from K-12 and created the legal status of the Academic Senates in academic and professional matters
 - ii) Ed Code is the details of the law carrying out the intent of AB 1725
 - (1) California legislative information: <http://leginfo.legislature.ca.gov/>
 - iii) Title V codifies the rules and regulations to implement the Ed Code
 - (1) "mutually agree" rather unique to VCCCD, most districts use the "rely primarily" model
 - (2) California Code of Regulations – Title V website: [https://govt.westlaw.com/calregs/Browse/Home/California/CaliforniaCodeofRegulations?guid=I836118C0D47E11DEBC02831C6D6C108E&originationContext=documenttoc&transitionType=Default&contextData=\(sc.Default\)&bhcp=1](https://govt.westlaw.com/calregs/Browse/Home/California/CaliforniaCodeofRegulations?guid=I836118C0D47E11DEBC02831C6D6C108E&originationContext=documenttoc&transitionType=Default&contextData=(sc.Default)&bhcp=1)
- b) The Partnership Resource Team: Co-presented by Nenagh Brown and Julius Sokenu, VP of Academic Affairs
 - i) There were a number of colleges on sanction, etc. from ACCJC 4-5 years ago during their accreditation process
 - ii) This spawned the Institutional Effectiveness Partnership Initiative (IEPI) to support the colleges
 - iii) Partnership Resource Team (PRT) is one aspect of the IEPI
 - (1) Collegial visit of peers to help support colleges on specific areas of their choosing
 - (2) Moorpark College—chosen areas of focus
 - (a) Integrated planning
 - (i) How to effectively plan, budget, and implement given both general and categorical funds?
 - (ii) How to integrate program plans more fully into our over-arching college plans?
 - (b) Development of institutional advancement plan
 - (i) How to effectively establish a grants office to take advantage of the increasing categorical and grant opportunities?
 - (ii) How to make an in-house grants office sustainable?
 - (iii) How to establish a self-sustaining foundation?
 - (iv) How to integrate grants office and foundation into over-arching college plans and effectively use those resources?
 - (v) Will be hiring an Institutional Advancement and Marketing person in the very near future
 - (c) Institutional research (IR)
 - (i) How to properly fund and support a full IR office and what that entails?

- (ii) How to fully integrate the IR office into the college itself and college planning?
- (3) Comments/Questions
 - (a) Question: From where did these 3 areas of focus come?
 - (i) Quality Focus Essay (QFE) from accreditation self-study was main source of information
 - (b) Comment: Can we add sustainability to our areas of focus? Want something that works long-term.
- (4) There will be 3 visits
 - (a) First visit is information gathering—Oct 12
 - (i) Will meet with various groups, such as faculty, and ask questions
 - (ii) Please participate fully so that we can take best advantage of this opportunity
 - (b) Second visit involves a menu of potential options and discussion on how to proceed—Nov 9
 - (i) Make recommendations of best practices, models from other colleges, potential purchases of software or other items to help implement suggestions
 - (c) Third visit will enable us to show progress in our three chosen areas of focus
 - (d) There is \$200,000 of seed money to make progress on these areas, ideally, before the third visit
- (5) Town Hall meeting on September 20th, 1:30pm-2:30pm in CCCR
 - (a) PRT and Guided Pathways discussions—bring your questions
- c) Academic Senate Goals and Achievements for 2016-17
 - i) [Approved with Sydney Sims and Jolie Bernal abstaining](#)
 - (1) [These will be forwarded to the college president](#)
- d) Academic Senate Goals for 2017-18
 - i) Results of the survey of 2017-18 goals—top 3
 - (1) Ensure the needs of Moorpark College are fully represented during the 2018-19 allocation model discussions
 - (2) Ensure faculty leadership in the college's Guided Pathways exploration
 - (3) Strengthen participatory governance processes for grant and categorical funding
 - ii) [Approved unanimously with no abstentions](#)
 - (1) [All ten goals will be forwarded to the college president, showing the prioritization of these top three](#)
- e) Moorpark College Strategic Plan, 2016-19
 - i) Fall Fling collected ideas, processed by EdCAP, and made into the plan which was recommended for approval by Council in Feb
 - ii) Strategic planning retreat in April focused on goals to pursue for 2017-18 and metrics to use to determine progress/success
 - (1) No addition to the 5 strategic directions or the 16 goals
 - (2) New additions—big updates from Lisa Putnam
 - (a) Definitions of metrics for measuring institutional effectiveness
 - (b) Summarizes metrics to use, where we are, and goals for which to aim
 - (c) Work plan summary for 2017-18 with key programs and people responsible
 - iii) [Moorpark College Strategic Plan, 2016-19 approved unanimously with no abstentions](#)
 - (1) [The AS Council's recommendation for adoption will be forwarded to the president](#)

VI) Announcements

- a) September 11: 50th anniversary of MC's opening day
- b) October 14: ASCCC Area C Meeting (held at MC)
- c) November 3: Project ALAS Summit at Moorpark College