

# Moorpark College Academic Senate Meeting Minutes

Tuesday, March 20<sup>th</sup>, 2018, 2:30 – 4:00pm in Admin 138

## Mission Statement

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES, 2016-17						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Nenagh Brown	X	Health Sciences	Michelle Dieterich / Dalila Sankaran	DS	Rex Edwards Josepha Baca Shannon Macias Marnie Melendez
ASC V.P.	Nathan Bowen	X	Kinesiology/HED	Remy McCarthy		
ASC Secretary	Erik Reese	X	Library	Mary LaBarge	X	
ASC Treasurer	Renee Butler	X	Life Sciences	Jazmir Hernandez / Carrie Geisbauer		
ACCESS	Jolie Herzig / Silva Arzunyan		Mathematics	Vahe Khachadorian / Rena Petrello	VK	
Athletics	Vance Manakas		Music/Dance	Brandon Elliott / James Song		
Behavioral Sciences	Dani Vieira / Kari Meyers	DV	Physics/Astronomy/Engineering/CS	Ronald Wallingford / Scarlet Relle	RW	
Business Administration	Reet Sumal / Ruth Bennington	RB	Social Sciences	Hugo Hernandez / Susan Kinkella	HH	
Chemistry/Earth Sciences	Tiffany Pawluk / Deanna Franke	TP	Student Health Center	Sharon Manakas / Silva Arzunyan	SM	
Child Development	Cindy Sheaks-McGowan		Visual & Applied Arts/Media Arts	Mike Hoffman		
Comm Studies/Theater Arts/FTVM	John Loprieno		World Languages	Helga Winkler / Alejandra Valenzuela	HW	
Counseling	Chuck Brinkman / Traci Allen	CB / TA	Curriculum Chair (non-voting)	Jerry Mansfield		
English/ ESL	Sydney Sims / Jerry Mansfield	SS	<i>Student Liaison</i>	Cassi Cardoza		
EATM	Gary Wilson / Cindy Wilson					

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

## D) Public Comments

- a) Introducing Shannon Macias, new full-time accounting faculty
- b) Nathan Bowen—This Fri and Sat music has 2 productions at the PAC—ton of work going into these events and they are great
  - i) Fri 7:30pm—Vocal Showcase
  - ii) Sat 7:30pm—Moorpark College Symphony Orchestra Chamber Music Series VI
  - iii) Starting a new student internship program for behind the scenes support roles of music and vocal programs
- c) Tiffany Pawluk—hosted 2<sup>nd</sup> annual collaborative conference for chemistry teachers in our area
  - i) Middle school, high school, four year university participants
- d) Final weekend of Spring Spectacular at EATM
- e) Sydney Sims—comedy of errors was great and was funnier and funnier as it continued its limited run
- f) Nathan Bowen—Spring Festival was very successful and really reached the community
- g) Mary LaBarge—April 27<sup>th</sup> workshop entitled “Literacy 101” at Oxnard college through the ALAS group is sponsored by the librarians at the participant schools (Moorpark, Oxnard, Ventura, Santa Barbara, and CSUCI)
- h) Raising Gun Awareness: An opportunity to Listen and Share Event-Thursdays March 22
  - i) Julie Campbell organized this event for Thursday 10am-2pm along Raiders walk (Campus Center if raining)
  - ii) Students encouraged to make posters
  - iii) Comment: some students thought it was a silent event and that dissenting voices are not allowed
- i) Forum on how to handle all of the recent (and not so recent) school shootings on Apr 5<sup>th</sup> 1pm-2:15pm Fountain Hall

## II) Approval of Minutes

- a) [March 6, 2018—approved with Vahe Khachadorian & Dalila Sankaran abstaining](#)

## III) Old Business

- a) Academic Senate Council membership—report from the workgroup with discussion led by Nathan Bowen
    - i) Did a scan of 10 different colleges to see their membership and process
    - ii) Discussed merits of adopting one model or another
    - iii) Many colleges base their system on their very stable college division structures
    - iv) Difficult to base the senate membership structure on Moorpark divisions as we know they are going to change with the addition of a new dean in the Fall
    - v) Starting point was the way the departments are currently structured
    - vi) Recommendations
      - (1) One FT Faculty member from each “department” (as documented on spreadsheet)
        - (a) Current list made from scratch to make an accurate count of Full-time and Part-time faculty members to see how we are currently organized
          - (i) Full-time faculty numbers are solid
          - (ii) Part-time faculty numbers are more difficult as numbers change each semester and some teach in multiple disciplines
        - (b) 22 departments with this scheme, with a resulting 22 senate members
      - (2) In addition to the 22 senators from departments, recommend one member from each division with faculty
        - (a) Creates flexibility in representation
        - (b) Some colleges alternated election of division and department reps so that there is some consistency
          - (i) This would require 2 year terms
      - (3) One or Two adjunct senators voted on by the adjunct faculty
      - (4) Final number of senators will be, 22 (departments) + 7 (divisions) + 2 (part-time faculty) + 4 (officers) =35, compared to the current membership of 25 senators
      - (5) Comments/Questions:
        - (a) CTE liaison is not a voting member in this scheme
          - (i) Ought to have a spot but whether a vote or ex-officio?
          - (ii) Josepha Baca—could be helpful to have the CTE vote as there are a lot of nuances for CTE related activities
        - (b) Two part-time representatives is a good thing
        - (c) Any thoughts on ability to reach quorum with a larger membership?
          - (i) Committee is always so exciting and have not had trouble making quorum in the past
          - (ii) Faculty prioritization is a big draw but only guarantees attendance on one day
        - (d) Currently do not distinguish between full and part-time faculty
          - (i) Only part-time members may serve as part-time positions to represent part-timers as a whole
          - (ii) Could consider whether the other positions can be held by both full and part-time faculty or only full-time faculty
        - (e) Note that Moorpark currently has 16 departments that do not quite match with what is in the spreadsheet
      - (6) Nathan Bowen—Thank you to the workgroup for all of the hard work
        - (a) And it was a lot of work with much research and fruitful discussion
- b) Guided Pathways Plan
  - i) There was a discrepancy in the 50% and 20% dean salary, which was updated and should now be accurate and scale appropriately
  - ii) Student success coaches
    - (1) Question as to how many students each is in charge of—40 students per coach at absolute max based on the current coaches
  - iii) Question about being in debt by \$270k at the end of 5 years
    - (1) Budget will be re-visited every year
    - (2) Certainly funds must come from somewhere
    - (3) Note that the 5 year plan is rather speculative and will be updated annually to reflect the directions that the college decides to take within the Guided Pathways framework
  - iv) Comment:
    - (1) Chuck Brinkman
      - (a) Hard to predict the full 5 years
      - (b) Look at the first few years and will re-visit regularly
    - (2) Helga Winkler
      - (a) Where will the money come from to cover the extra expenses?
      - (b) Would like to know what will be cut and where the money will come from
      - (c) Nenagh: We have a role in constructing the GP budget but no say/role in outside monies but can ask questions when discussing with the administration
        - (i) Infrastructure money (money at end of year) is source of funds where college decides where to spend
        - (ii) Note that the state has a history of paying us for things after they are done, thus complicating fiscal matters

- (3) Hugo Hernandez—money comes directly to the college and not through the district allocation model
  - v) Senate sign off for this year's plan (and budget) but not sure if senate will have a signature going forward
  - vi) Voted to approve the Guided Pathways plan with a nay from Dalila Sankaran and an abstention from Helga Winkler
- c) Study Abroad Advisory Committee—presented by Nathan Bowen
- i) Devoted last committee meeting to hashing out a process that would enable programs to start advertising before the end of the year and so that all have equal opportunity to propose a study abroad program
  - ii) Met with VPAA Julius Sokenu and received feedback from him
    - (1) VPAA Julius Sokenu has final say on these matters and the study abroad advisory committee reports to the VPAA and not to senate directly
  - iii) Would like the senate's blessing to be sure that this process accurately and fairly represents faculty interests
  - iv) Want a robust process to get the call out in time to meet in April in order to go through the proposals and decide on programs that meet the criteria
  - v) Idea is to facilitate as many study abroad opportunities for students as possible, being inclusive and supportive
    - (1) Can start the process early, for example, 3 years before the actual trip so have plenty time to plan, recruit, etc.
    - (2) A year is really not enough time to perform all of the work and finish off all the details such programs entail
  - vi) Will also create a vision statement for the committee
  - vii) Must solidify the rubric and vision statement before VPAA approval
  - viii) Comment:
    - (1) Sydney Sims—Could we send out a preliminary email promoting that this opportunity is coming?
      - (a) Yes, and will certainly send that out
    - (2) Helga Winkler
      - (a) Is there any discussion on the minimum number of enrolled students for these programs and on-ground versus online?
      - (b) For semesters abroad, has there been discussion as to how an instructor will teach a full load?
      - (c) Answers:
        - (i) 15 students is not sustainable in the long run
        - (ii) Summer works well since do not have to have a full load
        - (iii) Application includes more options than just summer (including full load or not)
    - (3) Question: Some companies offer comp positions and who will they go to after the primary instructor?
      - (a) Typically semester study abroad monies are distributed equally among the participants
    - (4) Nenagh Brown
      - (a) No hope for stipends or release time for facilitators at the moment
      - (b) One issue with previous system was the questions as to why some programs were allowed to run but others told no
        - (i) A robust process will ideally solve this particular issue
    - (5) Dalila Sankaran—should collect feedback from participants
    - (6) Hugo Hernandez
      - (a) What about non-credit courses?
      - (b) Also, students that are asked will not necessarily be the ones that actually participate
  - ix) Next step is to wait for the call from the student abroad advisory committee

#### IV) New Business

- a) Great Teachers Seminar
  - i) Montecito location is not available after 39 years and will be held in Monterey this year
  - ii) It is the 40<sup>th</sup> anniversary of the Great Teachers Seminar and past attendees are encouraged to attend
  - iii) Our process for prioritization (all first applied-first prioritized):
    - (1) Full-time faculty that have not attended
      - (a) Full-time faculty in tenure review for at least 1 year that have not previously attended
      - (b) Other Full-time faculty that have not previously attended
    - (2) Adjunct faculty that have not previously attended
    - (3) Other faculty that have previously attended
  - iv) Likely have funds to send 3 participants to the Aug 6-10 seminar
  - v) Renee Butler motions to change the prioritization to prioritize re-training of faculty to enable previous attendees an opportunity, consistent with the Great Teachers Seminar 40<sup>th</sup> anniversary plans
    - (1) Motion to send 2 previous attendees and 1 faculty member undergoing the tenure-review process
    - (2) After discussion, seems like consensus is to vote on a change in policy for this year only and revert back to regular process the following year, subject to our annual approval as always
    - (3) Vote for 2 positions for previous attendees and 1 for a full-time faculty member under tenure review for this year's Great Teachers seminar
      - (a) Vote ends in a tie with Renee B, DV, ML, VK, SM voting for and ER & SS abstaining
      - (b) Nenagh Brown casts the tie breaking vote against this motion
  - vi) Motion for the 40<sup>th</sup> anniversary year for 1 position given to a previous attendee and 1 full-time faculty member under tenure review
    - (1) Comments: There is a large group of faculty in the tenure process that would benefit from this experience

- (2) Question: Was there anybody that made it to prioritization group 3 in the past (other faculty that have previously attended)?
    - (a) Answer: Not as far as we know
  - (3) [Vote for 1 position for a previous attendee and 2 for those undergoing tenure review for this year's Great Teachers seminar](#)
    - (a) [Motion carries with a simple majority approving this motion with Ruth B voting against and ER, TP, SS, and SM abstaining](#)
- b) Distance Education Committee recommendation on OEI Rubric
- i) To be discussed at the next senate meeting

**V) Reports**

- a) Committees—written format as meeting attachment
  - i) CurCom
  - ii) Fac/Tech
  - iii) ProfDev
  - iv) Fiscal
  - v) SLO
  - vi) EdCAP
  - vii) SS&E
  - viii) DE
- b) CTE Report
- c) Officer Reports
  - i) Treasurer
  - ii) Secretary
  - iii) Vice President
  - iv) President

**VI) Announcements**

- a) March 21: Deadline for Distinguished Faculty Chair nominations
- b) March 24: ASCCC Area C Meeting
- c) April 12-14: ASCCC Plenary
- d) April 20: Moorpark College Planning Retreat
- e) May 16: Academic Senate Year-End Brunch