

Moorpark College Academic Senate Meeting Minutes

Tuesday, April 17th, 2018, 2:30 – 4:00pm in Admin 138

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES, 2017-18						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Nenagh Brown	X	Health Sciences	Michelle Dieterich / Dalila Sankaran	MD	Rex Edwards Josepha Baca Marnie Melendez Beth McGill
ASC V.P.	Nathan Bowen	X	Kinesiology/HED	Remy McCarthy		
ASC Secretary	Erik Reese	X	Library	Mary LaBarge	X	
ASC Treasurer	Renee Butler	X	Life Sciences	Jazmir Hernandez / Carrie Geisbauer	JH	
ACCESS	Jolie Herzig / Silva Arzunyan	JH	Mathematics	Vahe Khachadorian / Rena Petrello	VK	
Athletics	Vance Manakas	X	Music/Dance	Brandon Elliott / James Song	BE	
Behavioral Sciences	Dani Vieira / Kari Meyers	DV	Physics/Astronomy/Engineering/CS	Ronald Wallingford / Scarlet Relle	RW	
Business Administration	Reet Sumal / Ruth Bennington	RS / RB	Social Sciences	Hugo Hernandez / Susan Kinkella	HH	
Chemistry/Earth Sciences	Tiffany Pawluk / Deanna Franke	TP	Student Health Center	Sharon Manakas / Silva Arzunyan	SM	
Child Development	Cindy Sheaks-McGowan	X	Visual & Applied Arts/Media Arts	Mike Hoffman	X	
Comm Studies/Theater Arts/FTVM	John Loprieno	X	World Languages	Helga Winkler / Alejandra Valenzuela	HW	
Counseling	Chuck Brinkman / Traci Allen	CB	Curriculum Chair (non-voting)	Jerry Mansfield		
English/ ESL	Sydney Sims / Jerry Mansfield	SS	<i>Student Liaison</i>	Cassi Cardoza		
EATM	Gary Wilson / Cindy Wilson					

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

I) Public Comments

- a) Beth McGill
 - i) Motion Flux dance concert this weekend Apr 19, 20, 21 at 8pm and April 22 at 2pm
 - ii) Comments on senate membership
 - (1) The current by-laws use the definition of department as determined by the administration but why? We have control over the senate membership
 - (2) Student services really need a stronger voice
 - (3) Performing arts could be considered a service of the college and then would have a senate seat
 - (4) What is our philosophy for representation? How do we represent domains of knowledge (referencing Bloom's taxonomy)?
 - (a) Arts continue to struggle in the current climate of the state as they are misunderstood by the state
- b) Vance Manakas
 - i) Athletics suffers from the same misunderstandings as the arts
 - ii) Remy McCarthy will be out for the rest of the semester
- c) Renee Butler
 - i) Multicultural day went very well
 - ii) Thank you for all of your hard work and participation
- d) Jolie Herzig
 - i) ACCESS numbers are very high this semester: 1020 in Spring, and 1345 unduplicated for the year
- e) Brandon Elliott
 - i) Songwriting certificate is moving on for state approval with a new songwriting course offered in the fall

II) Approval of Minutes

- a) March 20, 2018— Chuck Brinkman motioned to approve and Michael Hoffman seconded the motion
 - i) Vote to approve with Cindy Sheaks-McGowan, Reet Sumal, Vance Manakas, Brandon Elliott, Jazmir Hernandez, Jolie Herzig, Michelle Dieterich abstaining
- b) April 3, 2018— Chuck Brinkman motioned to approve and Dani Vieira seconded the motion
 - i) Vote to approve with Reet Sumal, Sharon Manakas, Tiffany Pawluk, and Jazmir Hernandez abstaining

III) Old Business

- a) Strong Workforce Budget 2018-19
 - i) Not discussed. Will come back for consideration at our May 1st meeting
- b) Academic Senate Council membership
 - i) Proposed membership
 - (1) Looked at departments, service areas, CTE liaison position, and division members in some detail
 - (a) Guided Pathways liaison was not considered for a position and is currently Nenagh Brown
 - (2) By-laws are an imperfect document
 - (a) Terms and voting have not been discussed or developed in detail as yet
 - ii) Repercussions for faculty prioritization
 - (1) When the numbers of our council change, that affects the numbers of the joint council meeting for faculty prioritization
 - (2) If our council size increases, then the faculty prioritization process would likely change as well
 - (3) Mary LaBarge
 - (a) Faculty prioritization is one event per year but we are talking about representing the faculty all year
 - (b) There was no intention of altering or skewing the faculty prioritization process when discussing the various membership options
 - (4) Cindy Sheaks-McGowan—numbers of administrators also change so how does that figure into things?
 - (5) Joint council prioritization is only a recommendation and the final decision is up to the president of the college
 - (6) Faculty prioritization is maybe 20% of the senate's work
 - iii) Renee Butler
 - (1) Math votes no for the division representative despite being a large department and therefore possibly receiving another seat via the division representative
 - (2) Better to have 1 representative per department if our goal is more fair representation
 - iv) Beth McGill
 - (1) We reorganize quite frequently so departments and divisions are likely to change
 - (2) Would like something that looks at the broader context and is less susceptible to future reorganizations
 - v) Discussion related to current structure of departments
 - (1) Brandon Elliott
 - (a) Many disciplines are housed within a single department
 - (b) How can each discipline be represented fairly?
 - (2) Beth McGill
 - (i) Smaller programs in these larger departments have so many individual needs, different facility needs, resource needs, etc.
 - (ii) Offer 40 different single section classes which changes the dynamic as opposed to larger departments that offer many sections of the same course
 - (3) Helga Winkler
 - (a) Small programs are easily lost
 - (i) Current department structure has the chair responsible for many programs and the chair is often unclear or not well informed on all of the disciplines within his/her department
 - (b) Term limits may help with influx of new ideas as new members join senate
 - vi) Straw poll for having division representatives: even split
 - vii) Whatever we do we have to be flexible and be willing to update and refine after trying our initial new membership
 - viii) Comments
 - (1) Chuck Brinkman—now have 16 departments from our previous 22
 - (a) So some departments were condensed with lost representation
 - (2) Mary LaBarge—can we simply go back to our previous 22 departments?
 - (3) Marnie Melendez
 - (a) EOPS has a vote at both Oxnard and Ventura colleges
 - (b) EOPS is seeking membership on senate for a voice
 - (4) Could have a single student services position shared between health center, EOPS, etc. but was not well received
 - (a) Each unit wants an independent voice
 - (5) Josepha Baca—CTE liaison seat discussion
 - (a) Voice is important but whether this position has a vote or not may not be as important
 - (b) Will become an elected position through the CTE workgroup
 - ix) Part-time position
 - (1) Representative must be a part-time faculty member but part-timers may also serve in the regular department positions
 - (a) Many schools have a restriction where most seats are full-time only and part-timers could only serve in the special part-time seat(s)

- (2) Shall we have one or two part-time positions?
 - (a) One part-time position is the consensus
- (3) How is the part-timer selected from the whole?
 - (a) Online poll for only part-time faculty
- (4) Proposed two year term for the part-time faculty representative
- x) Voting process and term limits
 - (1) Department and service group elections will be annual with no term limits
 - (2) Division representative will be elected by the division for a 2 year term and may not serve consecutive terms
 - (3) Comments
 - (a) Hard to rotate faculty for small groups that lack sufficient number of faculty to serve on senate
 - (b) Nice to have some history with continued service so this is for no term limits
 - (c) Like the two year cycle,
 - (i) first year learn, and second year active
 - (ii) Bring in new ideas with new people
- xi) Straw polls
 - (1) Current department representatives (16) plus services and new division members or keep current service areas (kind of same department structure) and no division reps?
 - (a) Strongly suggests that consensus is to keep current service areas with tweaks and no division reps
 - (2) CTE liaison as a voting member or non-voting member: even split
 - (3) Comment: how to fairly represent each individual discipline/program within each large department?
 - (4) Comments
 - (a) Nathan Bowen
 - (i) Thawed version of what we are doing now might lead to each individual program wanting a seat at senate
 - (ii) Consolidated out groups (like music/dance and kinesiology/athletics) feel it keenly but what about other groups that want representation?
 - (iii) If we significantly change the representative structure then we ought to have a full senate vote rather than simply a senate council vote
 - 1. Anthropology and biology currently share a senate seat but could split, for example
 - (b) Reet Sumal—We could determine the groupings of disciplines for senate ourselves
 - (c) Tiffany Pawluk—We could define logical, representative areas ourselves and it will not necessarily be our current structure
 - (d) Sharon Manakas—How are we going to make the decisions about representative groups?
- xii) Thank you to this workgroup for all of their hard work
- xiii) Nathan Bowen will come back to senate next time with updated by-laws reflecting our in-depth discussion
- xiv) Secretary's summary:
 - (1) The consensus seemed to be:
 - (a) Keep the 2016-2017 department structure for department seats (current model) and continue with no term limits and department elections
 - (b) Possibly add an ex-officio EOPS seat as a service area
 - (i) Note that the following service area senate seats already exist and will remain: ACCESS, Health Center, & Library
 - (c) Add one part-time faculty seat for two year terms voted with an online poll by part-time faculty
 - (d) Add the CTE liaison seat as an ex-officio possibly non-voting member
 - (e) Division representatives will not be added
- c) Study Abroad Advisory Committee
 - i) Discussed the process and the application form last time
 - ii) Nathan also brought a vision statement for the Study Abroad Advisory Committee and a rubric for evaluating proposed study abroad programs
 - iii) Would be nice to have the approval of senate though this is an advisory group that reports directly to the Vice President of Academic Affairs
 - iv) These are fluid documents that will be refined and we welcome input
 - v) What about long-term, such as semester-length, study abroad programs? (Jolie Herzig)
 - (1) Credit not possible in Title IX for community college students, unlike four year students
 - vi) Traveling ensembles would be allowed under the delightfully ambiguous language of the current documents
 - vii) [Chuck Brinkman motions to approve and Mary LaBarge seconds the motion](#)
 - viii) [Vote to approve amended vision statement and priority processes of the study abroad advisory committee with no abstentions](#)
 - ix) Thank you to those participating in this workgroup, Nathan Bowen, Renee Butler, Brandon Elliott, Sydney Sims, Reet Sumal, Lydia Etman, Beth Gillis-Smith, Helga Winkler, Maud Regier, Lisa Putnam, and Nick Pappas, among others.

IV) New Business

- a) ASCCC 2018 Spring Plenary Resolutions
 - i) Main theme was the breakdown of the relationship between the California Community Colleges Chancellor's Office (CCCCO) and Academic Senate for California Community Colleges (ASCCC)
 - ii) There were a number of resolutions against the proposed 115th fully online college
 - iii) There were a number of resolutions related to legislation, most notably AB 705

- b) EdCAP Program Plan Recommendations
 - i) Recommending a change in the Vice President and Academic Senate President program plan meeting to be only once every three years
 - (1) Increase time of each meeting to have more substantive meetings
 - (2) Will still allow programs to opt in and have a meeting every year if they wish
 - (3) Vice Presidents may elect to have meetings with specific programs as well
 - (4) “Strengthen the Program” can have two meanings and language will be added to reflect either see you in 3 years or recommend to see next year
 - (5) Program plans will still be submitted every year
 - (a) Critical for resource requests
 - (b) Could recycle large parts of previous program plan if still applicable
 - (6) Idea would enable longer term goals/thinking over a few years rather in only an annual cycle
 - (7) Want clarification on a number of areas
 - (a) If a program requests a meeting then it will be granted a meeting
 - ii) TracDat
 - (1) Goal is to align the program plans with the strategic plan
 - (2) Significant helpful information was added to the explanations of each section of the program plan that is to be filled
- c) Academic Senate council assessment
 - i) Will be sent out to the council and please do fill out the survey so that we are able to assess and ideally improve
- d) AS Goals/Accomplishments, 2017-2018
 - i) Please look over the accomplishments for this past academic year and bring suggestions/additions to the next council meeting

V) Reports

- a) Committees—written format as meeting attachment
 - i) CurCom
 - ii) Fac/Tech
 - iii) ProfDev
 - iv) Fiscal
 - v) SLO
 - vi) EdCAP
 - vii) SS&E
 - viii) DE
- b) CTE Report
- c) Officer Reports
 - i) Treasurer
 - (1) End of year brunch May 16th 9-11am
 - (a) Please sign-up to help out. A sign-up sheet is circulating with time slots on it.
 - (b) Also requesting aid for coming up with decorations and other ideas related to the theme of “summer bucket list”
 - (c) Not sponsoring classified this year as we simply cannot afford it: incurred a loss of \$500 last year
 - (d) Nenagh Brown is looking for contributions to help support classified attendance and faculty may always chose to pay for classified as a small token of appreciation for all that they do for us and the students
 - (e) Must go to the business office to purchase tickets so please be aware and cooperate with the new procedure
 - ii) Secretary
 - iii) Vice President
 - iv) President

VI) Announcements

- a) April 20: Moorpark College Planning Retreat
- b) May 16: Academic Senate Year-End Brunch