

Moorpark College Academic Senate Meeting Minutes

Tuesday, May 1st, 2018, 2:30 – 4:00pm in Admin 138

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES, 2017-18						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Nenagh Brown	X	Health Sciences	Michelle Dieterich / Dalila Sankaran		Rex Edwards Marnie Melendez
ASC V.P.	Nathan Bowen	X	Kinesiology/HED	Remy McCarthy		
ASC Secretary	Erik Reese	X	Library	Mary LaBarge	X	
ASC Treasurer	Renee Butler	X	Life Sciences	Jazmir Hernandez / Carrie Geisbauer		
ACCESS	Jolie Herzig / Silva Arzunyan	JH	Mathematics	Vahe Khachadorian / Rena Petrello		
Athletics	Vance Manakas	VM	Music/Dance	Brandon Elliott / James Song	BE	
Behavioral Sciences	Dani Vieira / Kari Meyers	DV	Physics/Astronomy/Engineering/CS	Ronald Wallingford / Scarlet Relle	RW	
Business Administration	Reet Sumal / Ruth Bennington	RB	Social Sciences	Hugo Hernandez / Susan Kinkella	HH	
Chemistry/Earth Sciences	Tiffany Pawluk / Deanna Franke	TP	Student Health Center	Sharon Manakas / Silva Arzunyan	SM	
Child Development	Cindy Sheaks-McGowan		Visual & Applied Arts/Media Arts	Mike Hoffman	X	
Comm Studies/Theater Arts/FTVM	John Loprieno		World Languages	Helga Winkler / Alejandra Valenzuela	HW	
Counseling	Chuck Brinkman / Traci Allen	CB	Curriculum Chair (non-voting)	Jerry Mansfield		
English/ ESL	Sydney Sims / Jerry Mansfield	SS	<i>Student Liaison</i>	Cassi Cardoza		
EATM	Gary Wilson / Cindy Wilson					

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

I) Public Comments

- a) Renee Butler—Multicultural Day
 - i) Multicultural day had only about 10 key people to do all of the work but really need of order 20 or more, as in the past, for it to run smoothly and continue
 - ii) Please encourage people to participate so that we can continue this important Moorpark College tradition
- b) Mary LaBarge—Library will be open 20 hours more than usual during finals, opening an hour earlier every day at 7am with additional hours 12-5pm on Saturday
- c) Mike Hoffman—Makerspace
 - i) Successful Maker's Faire with all sorts of creating and making, with approximately 350 ice cream cones dispersed
 - ii) Also attended a regional event at College of the Canyons and ran out of little 3D printed critters that were given out
- d) Ruth Bennington—Business expo at EATM auditorium 4:30pm-7:00pm today, please support it
- e) Brandon Elliott—Performances on Fri and Sat of Beethoven and Mozart by the Orchestra and Choir
- f) Nathan Bowen—Wind ensemble performs on Sun at 2pm: Music for a Sunday Afternoon
- g) Vance Manakas—baseball team made the playoffs and will be hosting El Camino College this weekend
- h) Jolie Herzig—new autism specialist in ACCESS to work with both students and faculty

II) Approval of Minutes

- a) April 17, 2018—Chuck Brinkman motioned to approve the minutes and Ron Wallingford seconded the motion
 - i) Voted to approve with no abstentions

III) Old Business

- a) Senate Budget Update
 - i) Current senate account balance is \$7177.72
 - ii) Our account is in flux due to the end of year brunch and scholarship expenses; final year-end account given at the start of next semester
- b) AS Goals & Accomplishments, 2017-18
 - i) Nathan Bowen—this is an awesome document, showing how much the senate actually does
 - ii) Nenagh Brown—taking a moment of privilege...
 - (1) Do you want to be remembered as somebody who fears change or somebody who builds?
 - (2) This year lots of change at Moorpark, the District, and the State, but our Academic Senate has built
 - (3) Have not achieved all of our lofty goals, but did quite a bit this year!
 - iii) [Motion to approve by Chuck Brinkman with Vance Manakas seconding](#)
 - iv) [Voted to approve with no abstentions](#)
- c) Strong Workforce Budget 2018-19
 - i) Previous discussion led to senate recommending removing one CTE faculty from Strong Workforce funds to general funds but that endeavor has failed at this point
 - ii) Everybody is awaiting the May revise of the budget before even considering use of general funds
 - iii) There will be no change to this draft budget until the May revise
 - iv) Have a choice to make
 - (1) Could put it aside and get a report when we start the Fall semester
 - (2) Could make a recommendation that would be our thoughts for management to consider over the summer
 - v) Sydney Sims—this will not interfere with the current ongoing hires, correct? Correct.
 - vi) Ruth Bennington—do we know where we are with the current hires?
 - (1) English, the 6th position, is still subject to funding and other 5 are funded and going through the hiring process
 - vii) Mary LaBarge—are these Strong Workforce positions going around our process?
 - viii) Nenagh Brown—the 3 CTE faculty recommendations taken from the AS/Deans Council prioritization list for that year
 - (1) Erik Reese—Indeed this partially circumvents the usual process which impacts future hires
 - ix) New funding model proposed by the state
 - (1) Nathan Bowen
 - (a) Performance-based funding is part of the new funding model
 - (b) There was a strong reaction against this idea at the ASCCC Spring 2018 Plenary
 - (2) Nenagh Brown
 - (a) Best guess is that the new funding model as proposed will not happen this year, very tough time frame, but could come back for consideration next year
 - (b) Town Hall on the Thursday of finals week, May 17th, that will address the May revise
 - x) Jolie Herzig—one counselor is not tenure track and not sure if this could help remedy that situation
 - (1) Nenagh Brown—In the past, if prioritized a new tenure track position would be created and then all can apply, including the current non-tenure track counselor
 - xi) Tiffany Pawluk—just to support what we previously decided, supporting faculty on categorical funds is a risky proposition as there is no guarantee for them to continue
 - xii) Helga Winkler—Are these CTE hires hired as tenure-track? Yes, at least for these three faculty positions
 - (1) Non-tenure track positions are hired as such and will not likely be able to directly convert them to tenure positions
 - xiii) Mike Hoffman
 - (1) We already made a decision on this matter and ought to reinforce our previous statement
 - xiv) Nathan Bowen
 - (1) Agree that we ought to voice our opinion so that when things happen over the summer will still have our “voice” at least at some level
 - (2) Knew from the start that these Strong Workforce faculty positions would have to be moved to general funds eventually
 - xv) [“The Academic Senate reaffirms its recommendation that one of the Full-Time faculty positions funded by the Strong Workforce grant be moved to general funds at the earliest expedient opportunity”](#)
 - (1) [Mike Hoffman moves to approve the above senate statement and Tiffany Pawluk seconds](#)
 - (2) [Voted for the recommendation without any abstentions](#)
- d) Academic Senate Council membership
 - i) Nenagh Brown—First want to thank the workgroup for their very hard work, especially considering the recommendations were met with some resistance
 - ii) Recommendations:
 - (1) One senate representative for each “department” as defined by the Academic Senate: fixed as during the 2016-17 academic year for the following academic year (2018-19)
 - (a) Removed the department definition as defined by the contract with the intention to discuss this further next academic year
 - (2) One senate representative for each faculty service area as defined by the Academic Senate: Library, ACCESS, Student Health Center, and EOPS
 - (a) Brandon Elliott—how do we define “service area”?
 - (i) A case could be made for PAC being defined as a service area
 - (b) Ruth Bennington—are service areas defined in the contract?
 - (c) Mary LaBarge—these areas do not have classes but have faculty members
 - (d) Vance Manakas—athletics could be considered a service area as well but focuses on the academics

- (3) One part-time faculty senate representative
 - (a) Two-year position
- (4) The CTE Faculty Liaison and the Guided Pathways Liaison will be ex-officio non-voting senate members
 - (a) Currently both of these are not elected positions so decided non-voting to start
 - (b) Even when and if they become elected positions, they will not automatically become voting members, but may come back up for discussion
- iii) Vote to by-laws requires a 2/3 vote instead of a simple majority
- iv) [Motion to approve the updated by-laws by Hugo Hernandez and seconded by Sydney Sims](#)
 - (1) [Voted to approve the updated by-laws for senate membership with Nathan Bowen abstaining](#)
- e) Academic Senate Annual Awards – ratification of results
 - i) Thank you for voting on such short notice so that we were able to make the timeline for approval at today’s Senate meeting
 - ii) The recipients for the annual awards are:
 - (1) Classified: Tracie Bosket
 - (2) Manager: Jennifer Kalfsbeek-Goetz
 - (3) Adjunct Faculty: Brian Burns
 - (4) Full-Time Faculty: Jeremy Kaye
 - iii) [Motion to ratify the election results by Chuck Brinkman and Mary LaBarge seconds the motion](#)
 - iv) [Voted to ratify the AS annual awards with no abstentions](#)
- f) Academic Senate Scholarships
 - i) Had a great pool of applicants and a great workgroup team. Thank you!
 - ii) Recipients:
 - (1) Sara Abou Karroum
 - (2) Minh Chau “Michelle” Vo
 - (3) Elizabeth Seacord
 - iii) They will be honored at the scholarship reception on Saturday May 12th at 9am with ceremony starting at 10am at the Campus Center
 - iv) [Motion to ratify the AS scholarship recipients by Mary LaBarge and seconded by Chuck Brinkman](#)
 - v) [Voted to ratify the AS scholarship recipients with no abstentions](#)
- g) EdCAP Program Plan Recommendations
 - i) Opt-in question led to a change in wording: “programs may opt-in for full review ... during an off year for that program by notifying the department chair and dean in writing by Sept 15”
 - ii) With this change the department may decide to opt-in rather than requiring a request from the chair or dean
 - iii) [Motion to approve by Chuck Brinkman and second by Ruth Bennington](#)
 - iv) [Voted to approve the program review recommendation with no abstentions](#)
- h) Academic Senate Council Assessment
 - i) There were 14 responses which means only about half-way there
 - ii) Please do take the few minutes to complete the survey

IV) Consent Calendar

- a) Updated Professional Development Travel Funds Request Forms
 - i) Improvements to the documents for clarity
 - ii) The \$500 maximum amount is unchanged
- b) ACCJC Institution-Set Standards
 - i) College itself decided how to set the standards
 - ii) Accreditation mentioned that our chosen set standards were low compared to our current performance
 - iii) Decided to leave as is since new simplified metrics will be coming from the state soon
- c) Academic Senate Summer Business
 - i) AS President will represent the senate’s interest over the summer break
- d) [Motion to approve consent calendar by Chuck Brinkman and second by Ruth Bennington](#)
- e) [Voted to approve with no abstentions](#)

V) New Business

- a) DE Committee Recommendation on Charge of Districtwide DE Advisory Committee
 - i) A district DE group has been active as an informal organization for some years now
 - ii) There is a need for more structure and organization for transparency and governance purposes
 - iii) The charter and charge as written seems to imply that the District DE Advisory Committee can make decisions for the colleges rather than giving colleges autonomy, as well as not emphasizing the purview of faculty over academic and professional matters
 - iv) “The Moorpark College DE Committee welcomes the creation of the Districtwide DE Advisory Committee and recommends that at its first meeting its membership reworks the draft charter to ensure it reflects both college authority and faculty purview in all academic and professional matters.”
 - v) [Motion to approve the recommendation by the Moorpark College Distance Education Committee regarding the Districtwide DE Advisory Committee by Sharon Manakas and seconded by Jolie Herzig](#)
 - vi) [Voted to approve the recommendation with Hugo Hernandez voting no and no abstentions](#)

VI) Reports

- a) Committees—written format as meeting attachment
 - i) CurCom
 - ii) Fac/Tech
 - iii) ProfDev
 - iv) Fiscal
 - v) SLO
 - vi) EdCAP
 - vii) SS&E
 - viii) DE
- b) CTE Report
- c) Officer Reports
 - i) Treasurer
 - (1) End of year breakfast
 - (a) Please sign-up to help out
 - (b) Nenagh Brown—if anybody would like to sponsor classified please let us know
 - (c) Question (Tiffany Pawluk)—if not paying for classified then are we making money this year?
 - (i) We had a loss of about \$500 last year
 - (ii) The cost of the food per person is about the cost of a ticket so break even if all tickets are sold
 - (iii) The Foundation contribution of \$500 for non-food expenses covers such things as decorations, water, candy, guests, etc.
 - (iv) In the end ought to break even this year if all goes well
 - ii) Secretary
 - (1) Summary of resolutions from the ASCCC Spring 2018 Plenary is posted for interested parties
 - iii) Vice President
 - (1) Study Abroad Advisory Group has met and discussed the 2 applications, which will be forwarded to the VPAA for approval
 - (a) Requested more information from one of the applications but both moved forward
 - (b) Ruth Bennington—when receive a good application please make it available, sans redacted information, as an example for others to use
 - (c) Chuck Brinkman—a study abroad tech review might be good, analogous to the sabbatical tech review
 - (2) Distinguished Faculty Chair (DFC)—convened and decision was made to be revealed on Fall mandatory FLEX day
 - (a) Discussion about how much supporting documentation ought to be submitted/allowed for each candidate
 - (b) Suggested setting the amount to 5 supporting documents
 - iv) President
 - (1) Each committee is working on accomplishments and will bring them all to Senate at the start of the next academic year
 - (2) Moorpark College has been accepted into the Online Education Initiative Consortium
 - (3) Professional Development session during the Fall FLEX week will be the senate's Council's next formal meeting

VII) Announcements

- a) May 16: Academic Senate Year-End Brunch