

Moorpark College Academic Senate Meeting Minutes

Tuesday, August 21st, 2018, 2:30 – 4:00pm in Admin 138

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES, 2018-19						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Nenagh Brown	X	Health Sciences	Michelle Dieterich / Dalila Sankaran	DS	VPAA Julius Sokenu VPSS Amanuel Gebru Danita Redd Jennifer Lawler Trulie Thompson Eddie Beltran Yana Bernatavichut Chris Copeland Cynthia Minet Dean Oleg Bepalov Ashley Avakian (student)
ASC V.P.	Nathan Bowen	X	Kinesiology/HED	Remy McCarthy	X	
ASC Secretary	Erik Reese	X	Library	Mary LaBarge	X	
ASC Treasurer	Renee Butler	X	Life Sciences	Jazmir Hernandez / Carrie Geisbauer	JH	
ACCESS	Jolie Herzig / Silva Arzunyan	JH / SA	Mathematics	Vahe Khachadorian / Rena Petrello		
Athletics	Vance Manakas	X	Music/Dance	Brandon Elliott / James Song	BE	
Behavioral Sciences	Dani Vieira / Kari Meyers	DV	Physics/Astronomy/Engineering/CS	Ronald Wallingford / Scarlet Relle	RW	
Business Administration	Reet Sumal / Ruth Bennington	RS / RB	Social Sciences	Hugo Hernandez / Susan Kinkella	HH	
Chemistry/Earth Sciences	Tiffany Pawluk / Deanna Franke	TP	Student Health Center	Sharon Manakas / Silva Arzunyan	SM	
Child Development	Cindy Sheaks-McGowan	X	Visual & Applied Arts/Media Arts	Mike Hoffman	X	
Comm Studies/Theater Arts/FTVM	John Loprieno	X	World Languages	Helga Winkler / Alejandra Valenzuela	HW	
Counseling	Chuck Brinkman / Traci Allen	CB	Curriculum Chair (non-voting)	Jerry Mansfield		
English/ ESL	Sydney Sims / Jerry Mansfield	SS	CTE Liaison (non-voting)	Josepha Baca	X	
EATM	Gary Wilson / Cindy Wilson	GW	GP Liaison (non-voting)			
EOPS	Marnie Melendez	X	Student Liaison	Cassie Cardoza		
Part-Time Rep						

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

I) Public Comments

- a) Danita Redd
 - i) What role has faculty played in recent decisions?
 - (1) New Faculty Orientation (NFO) will not be led by faculty this year
 - (2) Leadership in the Career Transfer Center (CTC)
 - (a) The CTC has been separated from the other counselors and put under the leadership of a different dean
 - (3) Placement of the Distinguished Faculty Chair (DFC) lecture after lunch
 - (a) Traditionally classified also attend the DFC lecture but many were unable to attend due to being back at work during the late time this year
- b) Renee Butler
 - i) End of year brunch was a huge success last year
 - ii) Thank you to Ruth Bennington, Chuck Brinkman, Leanne Butler, Brandon Elliott, Hugo Hernandez, Jolie Herzig, Mike Hoffman, Mary LaBarge, Cindy Sheaks-McGowan, Sydney Sims, Reet Sumal, and Ron Wallingford
- c) Remy McCarthy
 - i) Alpha student athletes may act "alpha" in class which is unacceptable
 - ii) Call Vance Manakas and he will talk to the students to be sure they follow the normal class rules and policies
- d) Please pass this information on to your fellow department members
- e) Renee Butler & John Loprieno
 - i) Clue was awesome and a huge success

- ii) Costumes, make-up, and set were all designed by students
- f) Tiffany Pawluk—Service Awards “Bricks” for 25 years
 - i) Summer chemistry class figured out how best to clean the bricks
 - ii) Bricks will all be polished and shiny soon
- g) Trulie Thompson
 - i) Transfer day is Thu Aug 30 please spread the word
 - ii) Wear your school paraphernalia

II) Approval of Minutes

- a) May 1st, 2018
 - i) Jolie Herzig motioned to approve the minutes and Vance Manakas seconded the motion
 - ii) Voted to approve with Remy McCarthy, Jazmir Hernandez, Gary Wilson, and Reet Sumal abstaining
- b) August 15th, 2018
 - i) Mike Hoffman motioned to approve the minutes and Dani Vieira seconded the motion
 - ii) Voted to approve with Jazmir Hernandez, Gary Wilson, Sharon Manakas, Brandon Elliott, Reet Sumal, and Tiffany Pawluk abstaining

III) New Business

- a) Division Reorganization—Presented by Vice Presidents Amanuel Gebru and Julius Sokenu
 - i) Vice President of Academic Affairs Julius Sokenu
 - (1) Sent out a summary email regarding the division reorganization
 - (2) Hired two new deans, including a dean of institutional effectiveness
 - (a) Oleg Bepalov (Dean of Institutional Effectiveness) introduced himself and summarized his many responsibilities in his new role
 - (3) Department organization remains the same this year, seems to be working well from the previous reorganization
 - (4) Wanted to streamline the work of the deans
 - (a) Faculty requested more time with deans
 - (b) Math, Physical Sciences, and all of CTE was a single division
 - (i) Wanted to look at Career Education in more depth
 - (ii) Took Math piece out to enable more focus on Career Education and related efforts
 - (iii) Career Transfer Center (CTC) also moved to this division for synergy on the career component
 - (c) Dean of Institutional Effectiveness with an Institutional Effectiveness (IE) division
 - (i) Focus is on research and planning
 - (ii) Data required on an increasing number of documents, reports, grants, etc.
 - (5) Mindful of keeping integration of instruction and services during the reorganization
 - (6) Talked to department chairs, faculty, and Academic Senate President as part of the process
 - ii) Vice President of Student Services Amanuel Gebru
 - (1) Moorpark has a unique culture due to the ‘Dean of Student Learning’ job titles and requires a multitude of skills in its deans
 - (2) Had to look at overall fit to Moorpark in the long-term in addition to expertise on department/discipline areas when considering placement of deans
 - (3) Want to keep things as stable as possible and make sure the transition would be smooth
 - (a) For example, Dean Lisa Putnam was moved to a new area so that Dean Mary Rees could focus more on Career Education
 - (4) Dean of Institutional Research will support the entire college and enable us to reach our research goals
 - iii) Hugo Hernandez—In the interest of stability, will we skip next year’s reorganization?
 - (1) Amanuel Gebru: That is the goal but there might be some tweaks to take advantage of the administrators’ individual strengths
 - iv) Brandon Elliott—How do we determine if things are or are not working?
 - (1) Julius Sokenu:
 - (a) Solicit feedback from academic and classified senate presidents along with department chairs to gauge the pulse of the campus
 - (b) Much of the reason for reorganizations was with people leaving, promotions, retirements, etc. that lead to flux
- b) AS Council and standing committee membership updates
 - i) Many updates requested from those present in addition to those sent via email
 - ii) Motion to approve the membership updates to the Academic Senate Council and the standing committee memberships made by Gary Wilson and seconded by Ron Wallingford
 - iii) Voted unanimously to approve the senate and standing committee memberships
- c) Academic Senate Budget 2017-18—Renee Butler
 - i) 2016-17 ended with \$6915.86
 - ii) 2017-18 ended with \$7938.07
 - (1) Foundation support of \$1000
 - (2) Will be sending reminders about automatic donations
 - (3) Actually made money on the Brunch in May: \$414.21, a significant amount and we need to decide and vote on what to do with it

- iii) Think about what we want to do with senate money, especially the extra funds
 - iv) [Motion to approve the 2017-18 Academic Senate Budget by Cynthia Minet and seconded by Hugo Hernandez](#)
 - v) [Voted to approve unanimously](#)
- d) Academic Senate Council Membership
- i) With the significant reorganization of departments and divisions that happened just before the start of last year, froze senate membership to the 2016-17 membership
 - (1) Significant changes included making large departments, such as fine & performing arts and athletics/kinesiology
 - ii) Workgroup came back with suggestions but council decided to make only a few small changes rather than sweeping changes
 - (1) Added EOPS and Part-time representatives
 - (2) Added CTE liaison and GP liaison positions both as non-voting members
 - iii) Will form another workgroup to review and present suggestions this semester
 - iv) Report back recommendation on Sept 18
 - v) Looking for volunteers to work on senate council membership workgroup
 - (1) Remy McCarthy, John Loprieno, Brandon Elliott, Marnie Melendez, Sharon Manakas, Mary LaBarge, Ruth Bennington, Cindy Sheaks-McGowen, Rolland Petrello, Cynthia Minet
- e) AS Council Goals, 2018-19
- i) Discussed potential goals at the planning meeting
 - ii) A few more points were raised during the general meeting
 - iii) Tried to make goals that reflected the comments, noting that many overlapped
 - iv) Read the [potential goals](#)
 - v) Steps
 - (1) Finalize possible goals
 - (2) Senate members will vote electronically
 - (3) Will rank the goals in order of vote to be adopted by the senate
 - vi) Brandon Elliott—number 9: what does “reassess the process” mean for faculty prioritization?
 - (1) Suggests “change the process”
 - (2) Nenagh Brown
 - (a) Council would like President Sanchez to talk to us before the prioritization to discuss any considerations that ought to be considered during faculty prioritization
 - (b) Dean Oleg Bespalov has ideas about useful data for this process as well
 - (3) Hugo Hernandez
 - (a) Should we also consider effects of enlarged senate membership on faculty prioritization with dean’s council?
 - (4) Tiffany Pawluk
 - (a) Is number 9 regular business?
 - (b) If regular business anyway then why vote for it?
 - vii) Current list will be sent out for vote with results to be presented at the next senate meeting
- f) Academic Senate Council Assessment Report
- i) Credit Lisa Branton in Institutional Effectiveness for working on this to make it meaningful
 - (1) Results from all standing committees will be sent to co-chairs soon
 - ii) The highest scores were from academic senate
 - iii) Had 20 responders (highest of all committees)
 - iv) Comments were rather insightful as well
 - v) As the document was late being posted it was suggested to postpone this item to the next meeting for further discussion
- g) Academic Senate Release Time
- i) Every year we receive 2.0 release time from the district (each college receives the same)
 - ii) Academic Senate President’s privilege to allocate that release time; this is not included in any way in our documents currently
 - iii) Officers would like to the release time process to be formally acknowledged in some way within the bylaws; also would like to discuss how the release time would best be allocated
 - iv) The current release time is:

(1) President	1.0
(2) Vice President	0.3
(3) Secretary	0.2
(4) Treasurer	0.1
(5) Curriculum co-chair	0.4
 - v) Previously the release time was (order: President, Vice-President, Secretary, Treasurer, Curriculum co-chair):
 - (1) Last year and some years before: 1.0, 0.4, 0.2, 0.0, 0.4
 - (2) Previously: 1.0, 0.2, 0.2 0.2, 0.4
 - (3) There is 10+ years of history of release time available through Banner; will be brought to next meeting for information
 - vi) Dalila Sankaran—How do our sister colleges allocate release time?

- (1) Renee Butler—Ventura College
 - (a) Senate votes on the allocation before each election as per their by-laws
 - (b) Circa 2008, the senate president received 1.0 release and other officers received 0.2 release time
 - (2) Nenagh Brown—Oxnard College
 - (a) Senate president receives 1.0 release time and other senate executive council members each receive 0.2
 - (b) The curriculum co-chair receives 0.2, past president also receives 0.2 for one semester with this 0.2 potentially allocated to a faculty member for a project related to 10+1 and benefiting the college community after this one semester
 - (3) Will bring examples of how other colleges handle release time in their by-laws to next meeting.
 - vii) Dalila Sankaran—During a recession the college president may lower total release time
 - viii) Dani Vieira—What does a 0.1 release time mean?
 - (1) Erik Reese—Simply adds to the faculty's full-time/part-time load and is equivalent to a 1.5 unit class
 - ix) Yana Bernatavichut
 - (1) Stronger when it is in part of the contract and less susceptible to reduction
 - x) Marnie Melendez
 - (1) Can we look at the duties of the officers?
 - (2) Release time should be based on the extent of the duties of the office
 - xi) Remy McCarthy
 - (1) Should not base decision on the possibility that release time may get cut in the future
 - (2) Anybody that sits though district meetings ought to get full release time
 - xii) Nenagh Brown—note that the main duties of each office are laid out in bylaws; other duties were chosen based on release time
 - xiii) Sharon Manakas
 - (1) Throughout the years things might change and require adjustment by the president
 - (2) E.g., 0.1 in reserve for the president to decide
 - xiv) Hugo Hernandez
 - (1) Can we get more total load from the district?
 - xv) Nenagh Brown
 - (1) Contract negotiations at our district do not include the Academic Senates and thus Senate presidents do not want to see AS release time in the contract at the moment
 - xvi) Note: Seems to be general agreement to stay away from contract for now
 - xvii) Dalila Sankaran
 - (1) Why can we not continue with total release time as is and ask for more release time for the future?
 - xviii) Will be brought to Council as action item next meeting.
- h) New Faculty Orientation—not being run by faculty this academic year
 - i) Patty Colman will come to next meeting to talk to council
 - ii) Rumor has it that no faculty were prepared to take over these roles but that is not true
 - iii) Will be discussed in more detail next council meeting
 - i) District Grade Policy Concerning Plus and Minus
 - i) To be addressed at next meeting

IV) Reports

- a) Officer Reports
 - i) Treasurer
 - (1) Think about how you want to use the budget for this coming year
 - (2) Will be promoting donations for the senate work
 - (3) Scholarship workgroup
 - (a) Must form early as the campus-wide scholarship process will start and end much earlier this year
 - (b) Will be able to contribute to the questions for scholarships working with the scholarship office and align them with the Academic Senate Scholarship questions
 - (c) Volunteers: Sydney Sims, Remy McCarthy, and Vance Manakas
 - ii) Secretary
 - (1) Voted for a new Part-Time Faculty Senate Representative and would like blessing of the senate to move forward in carrying out the elections
 - iii) Vice President
 - (1) Sabbatical information session coming forth about the process with details coming next senate meeting
 - iv) President
 - (1) Hiring
 - (a) COM STUDIES, ENGL/ESL, PHYS, ENGR have hired
 - (b) Math had a failed search for 2 hires
 - (c) Math will be working on Spring hires
 - (d) Health sciences coordinator
 - (i) No longer have a health sciences coordinator now that Carol Higashida is a dean
 - (ii) Christina Lee does not want to continue in this role
 - (iii) Mandated position for accreditation for health science programs

- (iv) Will come out of this current year's (2018-19) hiring allocation
- (2) Welcome to our new student representative Ashley Avakian
- (3) Aug 28 Fiscal 1pm in the CCCR—new student centered funding formula will be discussed
- (4) Education master plan first meeting mid-to-end of September

V) Announcements