

Moorpark College Academic Senate Meeting Minutes

Tuesday, November 20th, 2018, 2:30 – 4:00pm in Admin 138

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES, 2018-19						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Nenagh Brown	X	Health Sciences	Michelle Dieterich / Dalila Sankaran	MD	Rex Edwards Beth Miller Beth Megill
ASC V.P.	Nathan Bowen	X	Kinesiology/HED	Remy McCarthy / Adam Black	RM	
ASC Secretary	Erik Reese	X	Library	Mary LaBarge	X	
ASC Treasurer	Renée Butler	X	Life Sciences	Jazmir Hernandez / Yana Bernatavichute	YB	
ACCESS	Jolie Herzig / Silva Arzunyan	JH	Mathematics	Chris Copeland / Vahe Khachadorian		
Athletics	Vance Manakas / Mike Stuart	VM	Music/Dance	Brandon Elliott / James Song	BE	
Behavioral Sciences	Dani Vieira / Kari Meyers	DV	Astronomy / Physics / Engineering / Computer Science	Ronald Wallingford / Scarlet Relle	RW	
Business Administration	Reet Sumal / Ruth Bennington		Social Sciences	Hugo Hernandez / Susan Kinkella / Rex Edwards	HH	
Chemistry/Earth Sciences	Tiffany Pawluk / Deanna Franke	TP	Student Health Center	Sharon Manakas / Silva Arzunyan	SM	
Child Development	Cindy Sheaks-McGowan		Visual & Applied Arts/Media Arts	Cynthia Minet	X	
Comm Studies/Theater Arts/FTVM	John Loprieno / Rolland Petrello		World Languages	Helga Winkler / Alejandra Valenzuela	HW	
Counseling	Chuck Brinkman / Traci Allen		Curriculum Chair (non-voting)	Jerry Mansfield	X	
English/ ESL	Sydney Sims / Jerry Mansfield	SS	CTE Liaison (non-voting)	Josepha Baca	X	
EATM	Gary Wilson / Cindy Wilson		GP Liaison (non-voting)			
EOPS	Marnie Melendez / Angie Rodriguez	MM	Student Liaison (non-voting)	Ashley Avakian	X	
Part-Time Rep	Jennifer Lawler / Felix Masci	JL / FM				

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

I) Public Comments

- a) Marnie Melendez
 - i) Brought angels that you can adopt
 - ii) Put name and contact information on the angel to sponsor a child in need from the EOPS program
- b) Remy McCarthy
 - i) Fires presented major problem for sports teams and facilities in the area
 - ii) Moorpark athletics accommodated one area team and were met with resistance by the administration
 - iii) It is truly embarrassing that we did not open our facilities to aid local teams
 - (1) Coaches volunteered to take the time to stay during practice and met resistance so were unable to help in the end
 - (2) Why would students come to Moorpark College when we did not help their high school in their time of need?
- c) Vance Manakas
 - i) The Athletics food drive has been postponed until Spring so that it will not interfere with other food drives already in place
 - ii) Jennifer Lawler
 - (1) The Circle K Club put out wooden hexagonal bins for donations of cans, food, etc.

- (2) Donation drive will continue until mid-December
- iii) Tiffany Pawluk
 - (1) Already collected for athletics but have collected more in our area
 - (2) Can we have somebody come and collect the newer items?
- d) Josepha Baca
 - i) ACUE Course in Effective Teaching Practices with a career focus will be held in Spring 2019 and Fall 2019 as an online training
 - ii) Geared to all faculty to provide more information to help guide students
- e) Brandon Elliott
 - i) Music lost a student, Noel Sparks, and had a memorial yesterday. Thank you Cynthia Minet for organizing the memorial.
 - ii) Fine and Performing Arts department has Holiday Spectacular shows on Dec 14, 15, & 16; a huge bonanza event (double shows on 14 & 15)
 - iii) Breaking news: Dynamix, the student a cappella club, made it to the semi-quarterfinals for the International Championship for Collegiate Acappella (ICCA)
 - (1) One of only four community college groups to make it this far
 - (2) Next round of competition takes place in February at the Fox Theater in Redwood City
- f) Beth Megill
 - i) You will be voting on by-laws today and I have spoken in concern in how the outline was weighted
 - ii) I feel like a cognitive minority
 - (1) Groups sometimes make poor decisions
 - (2) Better decisions could be made if pooled info from individuals instead the group as a whole
 - iii) According to the current rules we, the performing arts, are perpetually a square peg trying to fit in a round hole
 - iv) There is something to be said in the value of community
 - v) I understand that this is an imperfect system but wanted to share my views and perspective
- g) Erik Reese
 - i) Thank you to Sharon Manakas for providing information and support for the faculty that enabled us to better have the difficult conversations with our classes after the shooting in Thousand Oaks and the fires
 - ii) Thank you also to Mary Rees and Nenagh Brown for walking around campus, checking up on all of us to be sure that we were all okay
- h) Felix Masci
 - i) Jennifer Kalfsbeek-Goetz reached out to all in the distance education (DE) community as well

II) Approval of Minutes

- a) October 30th, 2018
 - i) [Motion to approve minutes by Ron Wallingford and seconded by Dani Vieira](#)
 - ii) [Motion passed with Vance Manakas and Marnie Melendez abstaining](#)
- b) November 6th, 2018
 - i) [Motion to approve minutes by Ron Wallingford and seconded by Dani Vieira](#)
 - ii) [Motion passed with Brandon Elliott and Cynthia Minet abstaining](#)

III) Unfinished Business

- a) Urgent agenda item motion: AS scholarships
 - i) Jolie Herzig—New information discovered and any changes must be decided now to make the deadline for the online scholarship process to happen this year
 - ii) Nenagh Brown—A two-thirds vote is required to add the agenda item and have the discussion with our regular senate business
 - iii) [Motion to add an urgent agenda item about senate scholarships to the agenda by Jolie Herzig and seconded by Tiffany Pawluk](#)
 - iv) [Motion passed with 20 yes votes and Nenagh Brown abstaining](#)
- b) Elections Committee report and recommendations—Dani Vieira & Tiffany Pawluk
 - i) Handout shows pie charts with the vote breakdown for the 58 responses, 50 of which were received on the first day of the elections
 - ii) Results:
 - (1) Academic Senate President: Nenagh Brown
 - (2) Vice-President: Erik Reese
 - (3) Secretary: Renée Butler
 - (4) Treasurer: Ruth Bennington
 - iii) Recommendations
 - (1) Will present something written at a future meeting but please consider the following
 - (a) In the by-laws there is nothing about write-in candidates
 - (b) And no directions for running election for unopposed candidates
 - (2) More direction should be made by the senate as to how the elections should be run
 - (3) Tiffany Pawluk
 - (a) Questions arose about sharing knowledge about who is running, confidentiality of candidates, & confidentiality of votes
 - (4) There ought to be more direction in the by-laws as to the details of the elections and how they are run

- iv) Nenagh Brown
 - (1) Useful conversation for the co-chair elections as well since these rules could apply to both elections and both elections share many similar issues
- v) Beth Megill—Read book *Wiser* (by Cass Sunstein and Reid Hastie) about the social value about how reputation plays a large role in the decision making process
- vi) Nathan Bowen—Ratification of the elections results
 - (1) Motion to ratify election results by Nathan Bowen and seconded by Jolie Herzig
 - (2) Motion passes with Nenagh Brown, Renée Butler, Tiffany Pawluk, Erik Reese, and Dani Vieira abstaining
- vii) Ron Wallingford—When do they take office?
 - (1) Nenagh Brown—The newly elected shadow the current officers in the spring and take office in Fall 2019
- c) Academic Senate Council Membership
 - i) Nenagh Brown
 - (1) Council came up with final draft of by-laws that was sent out with two weeks notice according to our by-laws
 - (2) Approval by the Senate Council requires a two-thirds vote in order to change our by-laws
 - ii) [Motion to vote on approval of by-laws Section C by Sydney Sims and seconded by Vance Manakas](#)
 - (1) Brandon Elliott—Asked what “unique” means in section “b”
 - (a) Nenagh Brown
 - (i) It was updated to “insufficiently represented by faculty or service area”
 - (ii) The onus would be on the department to provide evidence and bring to council for consideration
 - (2) Sydney Sims—The process of how to be added to section “b” is unclear in that section
 - (a) Nenagh Brown—
 - (i) Article IX of the Constitution has rules for amending the by-laws
 - (ii) If alter the wording now then cannot complete the final vote for the by-laws
 - (3) Hugo Hernandez
 - (a) Decided 10 min before deadline about the AFT rep and submitted proposal
 - (b) If for instance PAC sees itself as a separate unit, the current by-laws wording allows more opportunity for creativity
 - (c) Then up to senate to consider justification and deliberate
 - (4) Nenagh Brown
 - (a) Call went out twice for areas to put forwards proposals under section “b”
 - (b) Clarity between admin determined
 - (5) Yana
 - (a) Clarification about this vote
 - (b) If update the by-laws then stays this way forever unless a change is proposed via putting on agenda and then for vote
 - (c) It is unclear that this can be changed
 - (6) Cynthia Minet
 - (a) Anyone in the area in question could ask to be put on the agenda?
 - (b) Public comments are one way to be put on the agenda
 - (c) Also each area has an official representative that could request an item be included on the agenda
 - iii) [Motion to vote on approval of by-laws Section C by Sydney Sims and seconded by Vance Manakas](#)
 - iv) [Motion passes and by-laws are approved: 15 voted in favor; Michelle Dieterich, Brandon Elliott, Tiffany Pawluk, and Helga Winkler voted against; and Nathan Bowen & Nenagh Brown abstained](#)
 - v) [Motion to vote to accept the release time addition to the by-laws by Jolie Herzig and seconded by Mary LaBarge](#)
 - vi) [Motion passed with 17 yays, Hugo Hernandez & Tiffany Pawluk voting nay, and Nenagh Brown & Renée Butler abstaining](#)
 - vii) No motion on the wordsmithing of the updated date and “academic and professional matters”
 - viii) With the approval of the by-laws they are immediately in effect so would like new membership for the Spring 2019 semester
 - ix) If new membership representatives could be completed before Dec 4th then could ratify the new members so that they are able to vote during the first senate meeting in January
 - x) Cynthia Minet
 - (1) Svetlana Kasalovic will be the rep and Cynthia Minet will be the alternate
 - (2) Question about process of electing representatives:
 - (a) Nenagh Brown—Page 4 of by-laws: Election/appointment of representatives (Article VI, Section C, 3 a)
 - (i) “The method of electing a representative shall be determined by the members of each department or faculty service area and shall include open nominations and elections in a process that allows any within the department to serve. A department or faculty service area may also elect an alternate representative to serve in the case of the absence of the primary representative.”
 - xi) [Motion that senate membership stays as is throughout the semester to enable transition made by Nathan Bowen and seconded by Marnie Melendez](#)
 - xii) [Motion passes to maintain membership for this semester with Brandon Elliott abstaining](#)
 - d) Guided Pathways Program Mapping—Beth Miller
 - i) Plan
 - (1) Teams will include at least 1 discipline faculty and 1 counseling faculty
 - (2) Counseling faculty will do initial work
 - (3) Discipline faculty will meet for ~2 hours with counseling faculty to start the mapping worksheet

- (4) Either the discipline faculty or counseling faculty will complete the mapping
- ii) Mapping for a program could be upwards of 20 hours
- iii) There is compensation for “professional expertise”, likely to be 2 hours for counselors and 4 hours for discipline faculty
 - (1) Hugo Hernandez-How is the compensation determined?
 - (2) Beth Miller & Josepha Baca
 - (a) There is a rate/stipend that is set that does not count towards benefits or salary
- iv) Thank you to music and theater for participating in the pilot mapping process
- v) Will ask which departments are interested for the next round of program mapping
- vi) Goal is to develop a tool useful for the students
- vii) Hugo Hernandez—how is this different from degree plans?
 - (1) Jolie Herzig
 - (a) Degree plans do not sequence the courses and do not offer general education course suggestions
 - (b) Will try to align these mappings with other colleges and universities

IV) New Business

- a) Academic Senate Scholarships
 - i) Jolie Herzig
 - (1) There was a miscommunication and the senate scholarships can be offered online with the faculty still nominating the students
 - (2) By using the online system, nominated students have the opportunity of applying for all scholarships for which they are eligible
 - ii) Sydney Sims—We are interested in the academics and community service and not in the finances of the students
 - iii) Erik Reese
 - (1) We have two questions before us:
 - (a) Include the AS scholarship in the online system or not; and
 - (b) Whether to use the general essay of the online system or our own essay
 - iv) Vance Manakas—Could receive extra material in which we are not interested by using the general essay
 - v) Tiffany Pawluk—It is so much better for the students to apply online
 - vi) Mary LaBarge
 - (1) There are two different systems:
 - (a) One where I apply for what I want; and
 - (b) One where student is nominated
 - (2) Great to enable the students to be able to apply for a range of scholarships
 - vii) [Motion to include the senate scholarships in the online system this year and for the updated senate documents to be brought to the next senate meeting made by Nenagh Brown and seconded by Nathan Bowen](#)
 - viii) [Motion passed with 17 for and Nenagh Brown & Sydney Sims abstaining](#)
- b) Monthly AS budget update—Renée Butler
 - i) Will place monthly budget updates on future agendas
 - ii) Currently have \$7505.47, including \$210 one-time donations
 - iii) Since last month we have had an expense of \$104.25 for the annual awards
 - iv) Senate donations
 - (1) Four new contributors this year for the annual donations
 - (2) Please talk to people about the annual donations
 - (3) Have senate forms to pass out and to be turned in before mid-December for the January contributions from paychecks
- c) Faculty prioritization: assessment—Nenagh Brown
 - i) Draft updates were made to the faculty prioritization assumptions based on feedback on the process
 - ii) Three main updates:
 - (1) Time for each discussion included in ballot;
 - (2) Must be present for all discussions to be eligible to vote; and
 - (3) Names included on the ballot
 - iii) Names to be included to be compliant with the Brown Act and to stop block voting
 - iv) These are currently presented for food for thought and will be brought back for consideration next year when we evaluate the process documents before faculty prioritization
 - v) Sydney Sims—How do you prove block voting?
 - vi) Brandon Elliott—Could make rules such as not being able to bring in prefilled ballot
 - vii) Mary LaBarge
 - (1) Like to bring my ballot and have a draft ranking after preparing with the prioritization data and other materials
 - (2) Then adjust votes during the meeting based on the discussions
 - viii) Tiffany Pawluk
 - (1) The whole process is ridiculous in the end since the college president has the final say
 - (2) It does not even matter how we vote
 - ix) Remy McCarthy
 - (1) I disagree that our votes do not matter
 - (2) While sometimes we have administrators that do not have the heart in the right place, it does make a difference what we think and the president cares what we think

- (3) Information exchange is important. For example, Andrew Kinkella requested a need for biology instructors which I would not have been aware of otherwise and which affects my department.
- x) Nenagh Brown
 - (1) Oleg Bepalov looked at it from an IR perspective and has suggestions for potentially more useful data to aid in the discussions of faculty prioritization
 - (a) Full-Time ratio
 - (i) Currently do not account for release time, sabbaticals, etc
 - (ii) Easy for him to account for this to make a more meaningful comparison
 - (2) The 525 productivity number not such a good indicator and could provide other data such as class fill rates
 - (3) Numbers of majors currently is not useful data
- xi) Cynthia Minet
 - (1) There are so many disciplines within some departments now
 - (2) There should be rep from every discipline on campus only for the prioritization process
- xii) Brandon Elliott
 - (1) If the way data is being viewed is different how does that get communicated to the faculty?
 - (2) And how does this affect the program plans?
- xiii) Vance Manakas—We should all have the same data for a more equitable comparison
- xiv) Marnie Melendez
 - (1) My data were incorrect and therefore useless
 - (2) Want accurate data
- xv) Nenagh Brown—Categorical positions will continue to happen and we ought to have a discussion about the process for these positions: to vote or not vote?
- d) District grade policy concerning plus and minus
 - i) Postponed to a future senate meeting
- e) ASCCC Fall 2018 Plenary resolutions summary
 - i) Postponed to a future senate meeting
- f) Full-time faculty hiring process restructure
 - i) Postponed to a future senate meeting

V) Reports

- a) Officer Reports
 - i) Treasurer
 - ii) Secretary
 - iii) Vice President
 - iv) President
- b) CTE report

VI) Announcements

- a) none