

Moorpark College Academic Senate Meeting Minutes

Tuesday, April 30th, 2019, 2:30 – 4:00pm in Campus Center Conference Room

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES, 2018-19						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Nenagh Brown	X	Physics / Astronomy / Engineering / Computer Science	Ronald Wallingford / Scarlet Relle	RW	Johnny Conley Mike Hoffman Ashley Lajoie Rachel Messinger Ben Sampson
ASC V.P.	Nathan Bowen	X	Social Sciences	Hugo Hernandez / Susan Kinkella / Rex Edwards	HH / RE	
ASC Secretary	Erik Reese	X	Student Health Center	Sharon Manakas / Silva Arzunyan		
ASC Treasurer	Renée Butler	X	World Languages	Helga Winkler / Alejandra Valenzuela	HW	
ACCESS	Jolie Herzig / Silva Arzunyan	JH				
Behavioral Sciences	Dani Vieira / Kari Meyers	DV	Athletics	Vance Manakas / Mike Stuart	VM	
Business Administration	Reet Sumal / Ruth Bennington	RS / RB	Library	Mary LaBarge	X	
Chemistry/Earth Sciences	Tiffany Pawluk / Deanna Franke					
Child Development	Cindy Sheaks-McGowan / Shannon Coulter	CS	Part-Time Rep	Dan Darby	X	
Counseling	Chuck Brinkman	X				
EATM	Gary Wilson / Cindy Wilson	GW	AFT Rep (non-voting)			
English/ ESL	Sydney Sims / Jerry Mansfield	SS				
EOPS	Marnie Melendez / Angie Rodriguez	MM	CTE Liaison (non-voting)	Josepha Baca	X	
Fine & Performing Arts	John Loprieno / Cynthia Minet		GP Liaison (non-voting)	Beth Miller	X	
Health Education / Kinesiology	Remy McCarthy / Adam Black	RM	Committee co-chairs (non-voting)			
Health Sciences	Michelle Dieterich / Dalila Sankaran	MD				
Life Sciences	Jazmir Hernandez / Yana Bernatavichute					
Mathematics	Chris Copeland / Vahe Khachadoorian					
Media Arts and Comm Studies	Jenna Patronete / Svetlana Kasalovic	JP	Student Liaison (non-voting)	Shida Delgosha		

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

I) Public Comments

- a) Rachel Messinger
 - i) CVC-OEI (California Virtual Campus-Online Education Initiative) grant concern is that neither the Distance Education (DE) Committee nor the program faculty were consulted on any meaningful level
 - ii) For example, faculty think that "track 1" was possibly more appropriate than "track 3"
 - iii) This grant was on the DE Committee agenda but members were simply informed at the meeting as administration did not honor participatory governance in this process
- b) Dani Vieira
 - i) Would like to point out the bizarre hiring practices at Ventura College

- ii) In sociology, the current 76% of classes taught by full-time faculty will become 97% when they replace a retiree compared to 31% taught by full-time faculty at Moorpark College
- iii) Hiring practices between colleges is unfair
- c) Ron Wallingford
 - i) Counseling is having a “University Transfer Pre-orientation” for those transferring to a 4 year school on May 2nd 8:30am-12:00pm in the CCCCR
 - ii) Fri May 3rd 4-6pm in EATM 208 there is a presentation entitled “Why You Suck at Studying, and How to Fix It”
 - iii) Please encourage students to attend
- d) Renée Butler
 - i) Breakfast is in 2 weeks, please sign up to help out
 - ii) The breakfast theme is “a brunch feast at the round tables” to go along with Spamalot
 - iii) Nenagh Brown: If you wish to pay for individuals, please make sure they are included as one of the attendees when turning in the RSVP form
 - (1) If you wish to sponsor somebody from Maintenance & Operations, we will match those coming with the donors
- e) Mary LaBarge—Library is offering extended hours and will be open on Fri until 5pm and 12pm-5pm the Sat before finals week
- f) Marnie Melendez—EOPS achievement luncheon this year will honor an EOPS ally: Ed Garcia

II) Approval of Minutes

- a) April 16, 2019
 - i) Motion to approve the minutes as amended made by Chuck Brinkman and seconded by Dani Vieira
 - ii) Voted to approve with Gary Wilson abstaining

III) Unfinished Business

- a) Elections Committee recommendations
 - i) To be discussed at a future meeting
- b) Moorpark College Mission, Vision, and Values
 - i) Nathan Bowen
 - (1) Quite a bit of input has been incorporated from all over campus at all levels
 - (2) The mission, vision, and values have been approved in EdCAP as a recommendation to Senate for final approval
 - ii) Motion to approve the mission, vision, and values made by Nathan Bowen and seconded by Chuck Brinkman
 - iii) Voted to approve the mission, vision, and values with Vance Manakas abstaining

IV) Information Item

- a) CBT Report on the VCCCD—Nenagh Brown
 - i) Jolie Herzig—The report includes more district positions. What is the total number of new positions and what about the funding of them?
 - ii) Nenagh Brown
 - (1) The report recommends a number of new district positions, most of which probably also require admins
 - (2) Total number of faculty is fixed and then each college has final say in how allocation is used
 - (3) Great disparity in allocation of positions across the three colleges
 - (4) Centralized and decentralized models—currently on the decentralized end of the spectrum
 - (5) Report recommends a more centralized system
 - iii) Ruth Bennington—When the Chancellor talked about initiatives, Guided Pathways and others, I asked what other campuses are doing and the answer was “I do not know”
 - iv) Nenagh Brown—This report is timely and ties into the update of the district educational master plan next year

V) New Business

- a) ‘Improving Online CTE Pathways’ grant—Mike Hoffman
 - i) Now the Full-Time CTE grant coordinator for the college
 - ii) Quick summary of a large grant for which the college is applying in 2 areas: CTE and online
 - iii) College has prepared a \$500,000 grant application with two tracks
 - (1) Create new certificates and courses
 - (2) And enhance existing programs
 - iv) There is a component to help faculty search for Zero Textbook Cost (ZTC) Open Education Resources (OER) materials
 - v) Identified 4 disciplines and worked with faculty to help outline the uses of funding
 - (1) Business/Accounting:
 - (a) Bus Admin Certificate and will improve online courses so that they align with the Online Education Initiative (OEI) Exchange
 - (b) Will also move one on-ground course online with compensation for faculty who do that work
 - (2) Hospitality Management—Will have a completely online curriculum
 - (3) Child Development—Will improve existing online courses to align with the OEI Exchange
 - (4) Journalism
 - (a) New certificate for public relations
 - (b) Create curriculum, including a social media course
 - (5) Support
 - (a) Second instructional technologist/designer
 - (b) Release time for a DE coordinator and a Zero Textbook Cost coordinator
 - vi) Faculty participation was included from each of the 4 disciplines

- vii) Ron Wallingford—Noticed that ZTC was only listed for hospitality and child development
 - (1) Mike Hoffman—Those are the only 2 disciplines that opted to go in that direction
- viii) Vance Manakas—Would like to meet to discuss ideas for the social media class
- ix) Sydney Sims—Is the instructional technologist a 1 year position since it is a 1 year grant?
 - (1) Mike Hoffman—Absolutely right, this is just a one year grant
- x) Jolie Herzig—Submit grant and these positions would start in the Fall if it is approved
- xi) Ruth Bennington
 - (1) The grant was presented as already completed and brought to the DE committee and to the chosen disciplines in that way
 - (2) Business, Accounting, and Hospitality did not have a choice on which track was chosen
 - (3) Theoretically there is money to improve any DE course
- xii) Josepha Baca
 - (1) Because tracks already chosen we had limited input
 - (2) Dean Mary Rees was a champion of the faculty
 - (a) For example, Business feels it requires a textbook after much searching for viable OER
 - (b) Enabled us to communicate our needs forward
 - (3) Understand that grants are often on very short timelines which played a role in pushing it forward
- xiii) Cindy Sheaks-McGowan
 - (1) Extra support to move courses online is helpful as is the ZTC component
 - (2) Reinforces directions already headed
- xiv) Hugo Hernandez—Will these classes be for our students or for the online college?
 - (1) Nenagh Brown—The OEI Exchange and the 115th college are different
 - (2) Ruth Bennington—No requirement that they go to the OEI Exchange but best practices is to bring standards up to OEI quality and we have been told that CTE courses may be included in the Exchange next year.
 - (3) Josepha—Goal is to bring standards up to OEI level for quality to create the best possible experience for the students
- xv) Nenagh Brown—Academic Senate President signature is on the front of the application
 - (1) Not an action item and only the first reading
 - (2) Normally something like this goes to the expert committee, DE in this case, that recommends to the senate and we have the final approval
 - (3) General but not unanimous consensus on signing off on the grant and writing a letter about process and shared governance
- xvi) Cindy Sheaks-McGowan and Josepha Baca
 - (1) There was a workgroup formed last year to consider grants that are available but did not continue
 - (2) It planned to have rapid response team for grants since the grant timescales are often short
 - (3) Need to communicate more effectively between faculty and administration
 - (4) Nathan Bowen
 - (a) There was much discussion in EdCAP for a larger planning group merging Fiscal in some ways with EdCAP, but it ultimately never coalesced
 - (b) As a default when there are grant opportunities, please report them to EdCAP to broadcast as soon as possible
 - (5) Nenagh Brown
 - (a) At the very least, even the hint of a grant could be mentioned at the weekly consultation council meeting
 - (b) Perhaps this could be part of our goals next year, especially considering it is our decision making handbook review year
 - (6) Ron Wallingford—Does some oversight committee look at and review the grants after the fact?
 - (a) Nenagh Brown—There is a piece in the Ed Master Plan about sustainability, post grant
- b) Moorpark College Educational Master Plan, 2019 – 2029—Nenagh Brown
 - i) Ed Master Plan will guide the college for the next 10 years and came from EdCAP
 - ii) First set of goals brainstormed by EdCAP and Fiscal
 - iii) EdCAP suggested that the initial process was not how Moorpark College does business
 - iv) Feedback February then elicited input from across campus
 - v) Some metrics have been updated to reflect the DI groups from the state chancellor’s office from the last draft, otherwise pretty much the same with some relatively minor updates from the strategic planning retreat
 - vi) Nathan Bowen—There is no metric for “improvement” of CTE for the “create and improve” update that was suggested in EdCAP
 - (1) Nenagh Brown—No good metric for “improve” was conceived so will revisit this idea next year
 - (2) Might be worthwhile to hear what the 5 loose ends are
 - (3) Nenagh Brown
 - (a) Beth McGill and Cynthia Minet gave impassioned speeches about promoting creativity in the mission, vision, & values and in the Ed Master Plan
 - (i) Department came up with a metric: number of faculty that are not accustomed to this type of creative assignment trained in creative assignments via professional development
 - (b) Did not include facilities and technology brainstormed ideas in this plan but they will be incorporated into the Facilities Plan and Technology Plan
 - (i) Suggestions will be brought to the 1 year work plan workgroup as well
 - (c) Sustainability—A metric was added to include statements on employee, financial, and facility resources needed for new initiatives and the possibility or not of continued funding after categorical funding ends

- (d) Counseling—Jodi Dickey suggested a metric to increase counseling hours but it was cut
 - (i) Jolie Herzig—Metric in the end is about more Ed plans, without mentioning increased hours required to actually reach this goal
- vii) Nenagh Brown—There is an annual operational work plan that is created based on the Ed Master Plan; in future it is planned to be produced before the summer so it can come through academic senate for a vote before faculty leave
- viii) Hugo Hernandez
 - (1) President’s message at the beginning of the Ed Master Plan is “If ain’t broke then break it and make it better”
 - (2) Nice to hear about the annual work plan that includes participatory governance
- ix) Jolie Herzig
 - (1) Counselors are pushing for more hours since the department experienced a 4000 hour cut
 - (2) FTES are still down and so are counseling hours but there is no recognition that they are related
- c) Spring 2019 ASCCC Plenary summary—Erik Reese
 - i) This Plenary was themed around the 50th anniversary of the Academic Senate with many presentations and much information about its history
 - ii) There has been improvement in relations with the Chancellor’s Office but challenges still remain as reflected in a few resolutions
 - iii) There were multiple resolutions in the following areas:
 - (1) Relations with the Chancellor’s Office
 - (2) Guided Pathways
 - (3) Open Educational Resources
 - (4) Legislation
 - iv) Debate was stirred over definitions of a proposed 3 types of online classes and exploring the possibility of adding a 6-semester unit requirement in US history, constitution, and American ideals to the California community college associate’s degree
 - v) More details may be found in the [resolutions summary document](#) on the senate site
- d) Academic Senate Annual Awards—Nathan Bowen
 - i) A poll was sent to all senators along with nomination letters so that you can review the letters and vote
 - ii) Please vote within the week so that we can have everything ready for next meeting
 - iii) Deadline to vote is midnight of next Monday (May 6th) so that the results may be ratified during the next Senate Council meeting next week
- e) Academic Senate Council accomplishments, 2018-19
 - i) Not discussed—postponed to a future Council meeting
- f) Guided Pathways update on meta-majors—Ashley Lajoie
 - i) Meta-majors are now called “Areas of Interest”
 - ii) First draft of areas of interest introduced last fall and then updated with feedback from students and faculty, via department chairs
 - iii) These are now Areas of Interest version 1.0
 - iv) Ruth Bennington—Some majors such as computer science are not actually there
 - (1) Ashley Lajoie—only majors with degrees or certificates have been included on this summary list
 - v) Short timescale for implementing this for the students
 - vi) Nenagh Brown
 - (1) Fall will be about how to promote it to students and will roll out in Spring 2020 for registration
 - (2) Thank you Ashley for leading this discussion and working on this challenge
- g) Moorpark College Equity Plan—Johnny Conley
 - i) In January, the template of the Equity Plan in NOVA was finally released
 - ii) State was going back and forth with data and finally received the data the day of our retreat, April 5, so do not have the luxury of time
 - iii) \$850,000 attached to this plan annually, of which only \$150,000 is not hardcoded (fixed salaries)
 - iv) Discussed what we accomplished with the integrated plan and used that to inform the current Equity Plan
 - v) There is an executive summary along with the 12-page Student Equity Plan
 - vi) Thank you to Dean Oleg Bepalov and his office for the data and metrics as defined by the state (pp 4-7)
 - vii) Received a list of demographics with gender groups defined only as male and female by the state
 - (1) When pointed out the limitations of that binary choice the state replied it will try and do better next year
 - viii) The main activities are focused on mental health awareness, tutoring and course embedded tutoring in math and English, professional development for faculty and staff, equity-related counseling, outreach and in-reach services, Teaching Men of Color Advocates (TMOCA) trainings and support, and the equity in the classroom initiative
 - ix) For example, equity-related counseling with specific disproportionately impacted (DI) groups including one-on-one advising, small group workshops, and connecting students to additional resources on and off campus
 - x) Will convene an emergency Student Equity and Achievement Committee meeting tomorrow to forward the Equity Plan so that it can be approved by senate and then sent to the Board for the June meeting
 - xi) Nenagh Brown—Thank you to all, Johnny Conley, the Institutional Effectiveness office, SEA members, and all for working on the Equity Plan under difficult conditions
 - (1) Will go through this plan in detail tomorrow with SEA with the idea to have it ready for senate approval at next week’s senate council meeting
 - (2) The senate president does not sign this document unless it has the senate approval and note that not signing will not affect the funding

- (3) Please have a good look so that you know if you are comfortable with signing off on the Student Equity Plan at the next senate council meeting next week

VI) Reports

- a) Officer Reports
 - i) Treasurer
 - ii) Secretary
 - iii) Vice President
 - iv) President
- b) GP Liaison—Beth Miller
- c) CTE Liaison—Joseph Baca

VII) Announcements

- a) May 14 8am-10am: Year-End Brunch