

Moorpark College Academic Senate Council Minutes Approved

Tuesday, September 3, 2019, 2:30 – 4:00 PM in CCCR

Mission Statement: With a “students first” philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES 2019 – 2020 (from May 7, 2019)

| POSITION | NAME | Present | POSITION | NAME | Present |
|--------------------------------|--|---------|----------------------------------|--|---------|
| ASC President | Nenagh Brown | NB | Phys / Ast / Engr / CS | Ronald Wallingford Scarlet Relle | RW |
| ASC Vice President | Erik Reese | ER | Social Sciences | Matthew Morgan Susan Kinkella / Rex Edwards | MM/RE |
| ASC Secretary | Renée Butler | DRB | Student Health Center | Sharon Manakas Silva Arzunyan | |
| ASC Treasurer | Ruth Bennington | | World Languages | Helga Winkler Alejandra Valenzuela | |
| ACCESS | Jolie Herzig Silva Arzunyan | JH | | | |
| Behavioral Sciences | Dani Vieira / Kari Meyers | | Athletics | Vance Manakas / Mike Stuart | VM |
| Business Admin | Reet Sumal | | Library | Mary LaBarge | ML |
| Chemistry/Earth Sci | Tiffany Pawluk Deanna Franke | TP/DF | | | |
| Child Development | Cindy Sheaks-McGowan Shannon Coulter | CSM | Part-Time Rep | Dan Darby | DD |
| Counseling | Chuck Brinkman | CB | | | |
| EATM | Gary Wilson / Cindy Wilson | GW | AFT Rep (non-voting) | Hugo Hernandez | |
| English/ ESL | Sydney Sims / Jerry Mansfield | SS | | | |
| EOPS | Marnie Melendez Angie Rodriguez | MM | CTE Liaison (non-voting) | Josepha Baca | |
| Fine & Performing Arts | John Loprieno Cynthia Minet | JL | GP Liaison (non-voting) | Beth Miller | BM |
| Health Education / Kinesiology | Remy McCarthy Adam Black | RM | Committee co-chairs (non-voting) | Trulie Thompson | TT |
| Health Sciences | Michelle Dieterich Dalila Sankaran | DS | | | |
| Life Sciences | Jazmir Hernandez Yana Bernatavichute | JH | | | |
| Mathematics | Chris Copeland Curtis Paul | CC | | | |
| Media Arts and Comm Studies | Jenna Patronete Svetlana Kasalovic | JP/SK | Student Liaison (non-voting) | Cecilia Nguyen | CN |
| Guests: | James Pollock, Noah Van Fleet, Sally Ponce-O'Rourke, Felix Masci | | | | |

This attendance was used from the beginning of the meeting up to and including **III) A. 3) Voted to approve the AS Council and Standing Committee membership list**

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES 2019 – 2020 (voted on Sept 3, 2019)

| POSITION | NAME | Present | POSITION | NAME | Present |
|-----------------------------------|---|---------|--------------------------------------|---|---------|
| ASC President | Nenagh Brown | NB | Library | Mary LaBarge | ML |
| ASC Vice President | Erik Reese | ER | Life Sciences | Jazmir Hernandez Audrey Chen | JH |
| ASC Secretary | Renée Butler | DRB | Mathematics | Chris Copeland Curtis Paul | CC |
| ASC Treasurer | Ruth Bennington | | Media Art / Comm Studies | Jenna Patronete Nicole Block | JP |
| ACCESS | Jolie Herzig Silva Arzunyan | JH | Performing Arts | John Loprieno Nathan Bowen | JL |
| Athletics | Vance Manakas Mike Stuart | VM | Physics / Ast / Engr / CS | Ronald Wallingford Scarlet Relle | RW |
| Behavioral Sciences | Dani Vieira Kari Meyers | | Social Sciences | Matthew Morgan Susan Kinkella Rex Edwards | MM/RE |
| Business Administration | Josepha Baca Reet Sumal | | Student Health Center | Sharon Manakas Silva Arzunyan | |
| Chemistry / Earth Sciences | Tiffany Pawluk Deanna Franke | TP/DF | Visual Arts | Svetlana Kasalovic Cynthia Minet | SK |
| Child Development | Cindy Sheaks-McGowan Shannon Coulter | CSM | World Languages | Helga Winkler Alejandra Valenzuela | |
| Counseling | Chuck Brinkman Jodi Dickey | CB | Part-time Faculty Representative | Felix Masci Dan Darby | FM/DD |
| EATM | Gary Wilson Cindy Wilson | GW | AFT Representative (non-voting) | Hugo Hernandez | |
| English / ESL | Sydney Sims Jerry Mansfield | SS | CTE Liaison (non-voting) | Josepha Baca | |
| EOPS | Marnie Melendez Angie Rodriguez | MM | GP Liaison (non-voting) | Beth Miller | BM |
| Health Education / Kinesiology | Remy McCarthy Adam Black | RM | Student Liaison (non-voting) | Cecilia Nguyen | CN |
| Health Sciences | Michelle Dieterich Dalila Sankaran | DS | Committee Co- Chairs (non-voting) | Trulie Thompson | TT |
| Guests: | James Pollock, Noah Van Fleet, Sally Ponce-O'Rourke | | | | |

This attendance was used after III) A. 3) Voted to approve the AS Council and Standing Committee membership list, and starting with III) B. Moorpark College Equity Plan, 2019 – 2022

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate council will record the votes of all members as follows:

- (1) Members recorded as absent are presumed not to have voted;
- (2) The names of members voting in the minority or abstaining are recorded;
- (3) All other members are presumed to have voted in the majority.

I) Public Comments

There were none

II) Approval of Minutes

A. August 15, 2019

- 1) **Motion to approve the minutes made by Chuck Brinkman and seconded by Ron Wallingford**
- 2) **Voted to approve the minutes with Sydney Sims, Tiffany Pawluk, and Jazmir Hernandez abstaining**

B. August 16, 2019

- 1) **Motion to approve the minutes made by Ron Wallingford and seconded by Chuck Brinkman**
- 2) **Voted to approve the minutes unanimously**

III) Unfinished Business

A. AS Council and Standing Committee membership updates – Renée Butler

1) The AS Council and Standing Committee membership list was presented, looked over and checked, and had a few alterations corrected as follows:

- i) Academic Senate – Jazmir Hernandez representative; Audrey Chen alternate
- ii) F/T-CAP – Armine Torabyan representative, not alternate
- iii) Professional Development – Perry Martin representative; Ray Zang alternate
- iv) Academic Senate – Jodie Dickey alternate
- v) Ed CAP – Angie Rodriguez representative

2) **Motion to approve the AS Council and Standing Committee list made by Jolie Herzig and seconded by Gary Wilson**

3) **Voted to approve the AS Council and Standing Committee membership list with Renée Butler abstaining**

B. Moorpark College Equity Plan, 2019 – 2022

1) Trulie Thompson

- a) Thank you for your questions and support at the last Council meeting, May 7.
- b) The Equity Plan Committee unanimously voted to approve this plan
- c) Also voted to keep the current Equity Plan budget in the Plan as it is useful to see where the money is going

2) Sydney Sims – Does this document go from us directly to the Board of Trustees?

3) Nenagh Brown

- a) On September 10 the Board will discuss it
- b) Then it gets attached to the Nova submission to the Chancellor's Office (CO) as the Executive Summary
- c) The Executive Summary is what we will use for our Equity Plan statement for our college. There is a lot included in this Summary that was not requested by the CO; this was added over the summer and forms much of the strength of this document
- d) The document needs to be approved by two committees by September 30, the SEA Committee and then the Academic Senate; the Classified Senate and the Associated Students are two other groups who will be discussing it

4) **Motion to approve the Moorpark College Equity Plan made by Chuck Brinkman and seconded by Vance Manakas**

5) **Voted to approve the Moorpark College Equity Plan with Nenagh Brown abstaining**

6) Thank you to Trulie Thompson for her work on this

C. Academic Senate Goals, 2019 – 2020 – Nenagh Brown

- 1) Sydney Sims – Concern about the campus environment
- 2) Continue on Campus Safety
- 3) Nenagh Brown – Summer inclusion of data for faculty prioritization concern has been taken care of
- 4) FON – Faculty Obligation Number: ratio of full-time to part-time faculty
 - a) Matthew Morgan – Silence can be confused with consent
 - b) Deanna Franke– We need to hire more full-time faculty; the other two colleges keep hiring full-time faculty; balance the proportion
 - c) Nenagh Brown – MC is the lowest in full-time to part-time faculty in our district
- 5) Nenagh Brown suggested rewording the integration of planning as follows: “Continue and complete integration of planning.” Nathan Bowen wanted to make sure that this gets addressed
- 6) Compressed calendar – Nenagh Brown
 - a) Last year Academic Senate Council voted on a resolution to further investigate having two 16-week semesters with a winter intersession. Nenagh went to the Chancellor and he formed a work group that Nenagh chaired; this met with members from all three colleges over seven months. The data showed that this calendar is overall significantly better for student success
 - b) Do we want to continue this work? The change has not happened yet. There is a new work group being formed to put this on the calendar
 - c) Vance Manakas – Yes, we should continue to pursue this
 - d) Dalia Sankaran – Concern about 12 to 13 hours per day for the nursing program
 - e) Gary Wilson – EATM has a similar problem with the zoo
 - f) Nenagh Brown – We will need to look at the practices of the other colleges that are on this “compressed calendar”
 - g) Vance Manakas – Did it increase the area of athletics? Nenagh Brown – It did not
 - h) Marnie Melendez– What is the date this could happen? Nenagh Brown – The earliest possible date is 2021-2022.
- 7) Enrollment management – Nenagh Brown
 - a) Our FTES are dropping
 - b) There is a real push now for creating an enrollment management planning.
 - c) Faculty input? Yes
- 8) Guided Pathways (GP) – Marnie Melendez
 - a) This coming year is the year of implementation
 - b) GP is the way we do business
 - c) “Implementation and development of”
- 9) A survey will come out from Renée Butler to prioritize this list
- 10) Nenagh Brown – As president I can use this list of prioritized AS Goals to strengthen our case in meetings
- 11) This will be an action item on the next agenda

IV) New Business

A. Update from Associated Students

- 1) James Pollock, Director of Sustainability for ASMC
 - a) An update on the recycling initiative was presented
 - b) Associated Students is now working on the labelling to go on the recycling bins; there is a concern about what is appropriate for recycling

- c) Svetlana Kasalovic offered to help with the signs
- d) There is a concern about China not taking U.S. recycling, but it should not affect us
- e) We are hoping to start next week; an email will be sent out
- 2) Noah VanFleet, VP of Spectrum Club
 - a) “All gender” bathrooms are now in the AC building, 2nd floor (decided not to mark it “gender neutral”)
 - b) Serves many communities: parents with young children, persons who may require the accompaniment of an attendant of a different gender, transgender, and gender-nonconforming individuals
 - c) Safe and inclusive campus for everyone
 - d) Please communicate this to your students; we cannot email all students
 - e) Dalila Sankaran – Are there other All gender bathrooms on campus? Yes, there are 13 single stalls on campus
 - f) Future plans are to have the 2nd floor of the Library be All gender as well
- 3) Clean Air day in October, sustainability month; will have an informational campaign
- B. Sabbatical leave process update – Erik Reese
 - 1) Made one basic change: removed the option for proposers to give presentations to the Sabbatical Leave Committee because it has not been used in quite a few years
 - i) Deanna Franke – Annoying on both sides to have to present and it is hard to find a time for everyone to meet together for this
 - 2) Included the new contract language as well
 - 3) Motion to approve the Sabbatical leave process update made by Sydney Sims and seconded by Ron Wallingford**
 - 4) Voted to approve the Sabbatical leave process with Erik Reese abstaining**
 - 5) During a flex activity for people to present, Cynthia Minet and Audrey Chen both gave presentations. Cynthia has a short, amazing video that describes one aspect of her sabbatical work. [Click here](#) to view this video
 - 6) Svetlana Kasalovic – the repository of sabbatical reports on the district website has not been updated; some reports are very inspiring. [Click here](#) to view the Sabbatical Leave Proposals and Final Reports on the district’s web page.
 - a) Erik Reese
 - i) There are a few years that are entirely absent and a few missing here and there
 - ii) We do our best to encourage the district to update the website
 - b) Nenagh Brown – The district is in charge of that website
- C. Distinguished Faculty Chair (DFC) award process update – Erik Reese
 - 1) Very similar process with only minor updates as the committee did not have any process suggestions
 - 2) Wording around possible participation at graduation and the dates of the call were updated
 - 3) Sydney Sims – Last year there was not a speech at graduation by the DFC award recipient
 - 4) Nenagh Brown – There was a decision made last year by the Associated Students to reduce the agenda on behalf of the graduates by cutting speeches; she agreed to reduce the AS to one speech, as the AS president determined; she reported back to Council without opposition
 - 5) DFC presentation returned to the morning slot on Convocation Day this academic year
 - 6) Motion to approve the Distinguished Faculty Chair (DFC) award process update made by Ron Wallingford and seconded by Chuck Brinkman**
 - 7) Voted to approve the Distinguished Faculty Chair (DFC) award process update with Erik Reese abstaining**

D. Projected AS Budget for 2019 – 2020

Postponed for next meeting

E. Moorpark College 2018-19 Work Plan: End-of-Year Status Report – Nenagh Brown

- 1) Ed CAP votes on the proposed Work Plan for the following year, forwarding it to the AS Council; this then brings it back full cycle at the end of the year
- 2) Fifty-nine and six tenths % of the goals in the workplan are complete; Oleg would be worried if it is 10% complete or if it is 100% complete; this is a good balance
- 3) MC always tries to do so much, so it will be a lower percentage as we do not get it all done
- 4) The MC 2019- 2020 Work Plan will be brought to Council once it is finalized and voted on by Ed CAP committee yet

V) Reports

See handouts on [AS website](#)

A. Officer Reports

1) President Nenagh Brown

- a) The Modern Think survey was carried out last March across the district – all three colleges and the DAC. The results are very detailed compared with previous district-wide surveys and allow areas of comparison to be identified, both within the district and with our colleges across the nation, and then these areas to be discussed for improvement.
- b) Town Hall meeting– save the date: Tuesday, September 10, 2019, at 2:00 PM in the CCCR We should attend; surprising trends
 - i) MC does better across almost all areas than the other colleges in our district.
 - ii) “Opportunities” (weaknesses): lack of resources including facilities, salaries, full-time to part-time ratio, etc.; perception of effectiveness of senior management (President and VPs within colleges and at the DAC)
 - iii) MC is highest with this last metric but overall in the district it is low compared with other districts in the state
 - iv) Communication and commitment to our mission are our strengths
 - v) Sydney Sims– Julius Sokenu said they are disaggregating answers. How will this data be disaggregated and to what aim?
 - a. Nenagh Brown – The disaggregation is full-time and part-time faculty
 - b. Nenagh Brown will see if it is within specific departments
 - c. Full time faculty satisfaction is higher than part time faculty satisfaction
 - d. Nenagh Brown will get back regarding in what ways the data can be disaggregated

2) Vice President Erik Reese – no report

3) Secretary Renée Butler – Trying to make agendas and minutes ADA compliant, so that is why they have a different look and larger font size

4) Treasurer Ruth Bennington – absent due to illness

B. Faculty Liaison Reports

1) Beth Miller – Guided Pathways

- a) Searching for a Faculty lead for dual enrollment; position posting closes this Friday
- b) Will receive release time or professional work time

C. Co-Chair Reports

- 1) Reports were written and put on the AS website. These can be read [here on the AS web site](#)

VI) Announcements

A. Board of Trustees meeting: September 10, 6:00 PM

- B. Academic Senate Area C meeting: October 12, 9:00 AM – 3:00 PM, Rio Hondo College
We travel together in a car pool. It is like a mini-plenary. The President or VP for ASCCC gives an update. Then we go through proposed resolutions.
- C. Academic Senate Plenary: November 7th – 9th, Newport Beach
The Academic Senate has some money in the budget for some Council members to come as well as the officers. There is also a scholarship that can be used as another source of funding. See how the senate is part of all of California. Let Nenagh Brown know if you would like to attend.

VII) Adjournment

At 3:55 PM