

I. CATALOG INFORMATION

- A. Discipline: TECHNICAL THEATRE
- B. Subject Code and Number: TTHA M903
- C. Course Title: Applied Practices for Theatrical Stage Management

- D. Credit Course units:
 - Units: _____
 - Lecture Hours per week: 0 _____
 - Lab Hours per week : 6 – 9 _____
 - Variable Units : No _____

- E. Student Learning Hours:
 - Lecture Hours:
 - Classroom hours: 0 - 0 _____
 - Laboratory/Activity Hours:
 - Laboratory/Activity Hours 105 - 157.5 _____
 - Total Combined Hours** in a 17.5 week term: 105 - 157.5 _____

- F. Non-Credit Course hours per week _____

- G. May be taken a total of: 1 2 3 4 time(s) for credit

- H. Is the course co-designated (same as) another course: No Yes
 If YES, designate course Subject Code & Number: _____

- I. Course Description:

Offers methodologies for stage management of a theatrical production. Covers blocking notation, prompt book assembly, and best practices for universal communication in a theatrical production.

- J. Entrance Skills

*Prerequisite: No Yes Course(s) _____

*Corequisite: No Yes Course(s) _____

Limitation on Enrollment: No Yes _____

Recommended Preparation: No Yes Course(s)
THA M20

Other: No Yes _____

- K. Other Catalog Information:

II. COURSE OBJECTIVES

Upon successful completion of the course, a student will be able to:

		Methods of evaluation will be consistent with, but not limited by, the following types or examples.
1	demonstrate the ability to perform the role of stage manager in the collaborative relationship of the director, designers, actors, and crew.	Quizzes and/or practical application of learned skills
2	apply communication skills, including conflict resolution.	Quizzes and/or practical application of learned skills
3	demonstrate scheduling and rehearsal time management abilities from auditions until final performance.	Quizzes and/or practical application of learned skills
4	organize and complete a rehearsal prompt book that tracks blocking, technical cues, and production notes.	Quizzes and/or practical application of learned skills
5	demonstrate an understanding of all safety and security protocols.	Quizzes and/or practical application of learned skills

III. COURSE CONTENT

Estimated %	Topic	Learning Outcomes
Lecture (must total 100%)		
Lab (must total 100%)		
20.00%	Effective Stage Management Skills - Written and verbal communication skills - Organizational skills including crew training and note taking - Collaboration/Conflict resolution	1, 2
20.00%	Listing Technical Requirements - Scenery and props - Lighting and sound - Costume and make-up	2, 4, 5
20.00%	Collaboration with the Production Team - Scheduling and conducting regular - Generating rehearsal reports - Understanding responsibilities and relationship of all departments of production	1, 2, 3, 4, 5
20.00%	Rehearsal/Pre-Production - Reading ground plan and taping the stage floor - Blocking notation - Managing rehearsal time	1, 2, 3, 4, 5

	- Preparing checklists, production forms and daily rehearsal reports - Additional requirements for musical theater	
20.00%	Technical Rehearsals/Production - Prompt book preparation with technical cues - Running technical rehearsals - Calling cues - Working with front-of-house staff - Develop strike schedule with technical director	1, 2, 3, 4, 5

IV. TYPICAL ASSIGNMENTS

A. Writing assignments

Writing assignments are required. Possible assignments may include, but are not limited to:	
1	generating daily rehearsal reports.
2	writing all blocking and cue notes into the prompt book.

B. Appropriate outside assignments

Appropriate outside assignments are required. Possible assignments may include, but are not limited to:	
1	attending a performance at another venue to observe a final production in action.
2	meeting with a professional stage manager to discuss best practices and develop appropriate production forms.

C. Critical thinking assignments

Critical thinking assignments are required. Possible assignments may include, but are not limited to:	
1	coordinating all crews and performers during the production of a show.
2	collaborating with designers, directors and performers to schedule pre-production schedules.

V. METHODS OF INSTRUCTION

Methods of instruction may include, but are not limited to:

- Distance Education – When any portion of class contact hours is replaced by distance education delivery mode (Complete DE Addendum, Section XV)
- Lecture/Discussion
- Laboratory/Activity
- Other (Specify) Examination of final prompt book.
- Optional Field Trips
- Required Field Trips

VI. METHODS OF EVALUATION

Methods of evaluation may include, but are not limited to:

- Essay Exam
- Classroom
- Skill Demonstration

- | | | | | | |
|-------------------------------------|----------------------|-------------------------------------|-------------------------|-------------------------------------|-----------------|
| <input type="checkbox"/> | | <input type="checkbox"/> | Discussion | <input type="checkbox"/> | |
| <input checked="" type="checkbox"/> | Problem Solving Exam | <input checked="" type="checkbox"/> | Reports/Papers/Journals | <input checked="" type="checkbox"/> | Participation |
| <input type="checkbox"/> | Objective Exams | <input checked="" type="checkbox"/> | Projects | <input checked="" type="checkbox"/> | Other (specify) |

Observation of cue calling during a live production.

VII. REPRESENTATIVE TEXTS AND OTHER COURSE MATERIALS

Stern, Lawrence, and Jill Gold. Stage Management. 11th ed. Focal, 2016.

Kincman, Laurie. The Stage Manager's Toolkit: Templates and Communication Techniques to Guide Your Theatre Production from First Meeting to Final Performance. Focal, 2013.

VIII. STUDENT MATERIALS FEES

No Yes

IX. PARALLEL COURSES

College	Course Number	Course Title	Units
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X. MINIMUM QUALIFICATIONS

Non-Credit Course:
Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.

XI. ARTICULATION INFORMATION

A. Title V Course Classification:

1. This course is designed to be taken either:

- Pass/No Pass only (no letter grade possible); or
 Letter grade (P/NP possible at student option)

2. Degree status:

Either Associate Degree Applicable; or Non-associate Degree Applicable

B. Moorpark College General Education:

1. Do you recommend this course for inclusion on the Associate Degree General Education list?

Yes: No: If YES, what section(s)?

- A1 - Natural Sciences - Biological Science
- A2 - Natural Sciences - Physical Science
- B1 - Social and Behavioral Sciences - American History/Institutions
- B2 - Social and Behavioral Sciences - Other Social Behavioral Science
- C1 - Humanities - Fine or Performing Arts
- C2 - Humanities - Other Humanities
- D1 - Language and Rationality - English Composition
- D2 - Language and Rationality - Communication and Analytical

Thinking

E1 - Health/Physical Education

E2 - PE or Dance

F - Ethnic/Gender Studies

C. California State University(CSU) Articulation:

1. Do you recommend this course for transfer credit to CSU? Yes: No:

2. If YES do you recommend this course for inclusion on the CSU General Education list?

Yes: No: If YES, which area(s)?

A1 A2 A3 B1 B2 B3 B4

C1 C2 D1 D2 D3 D4 D5

D6 D7 D8 D9 D10 E

D. University of California (UC) Articulation:

1. Do you recommend this course for transfer to the UC? Yes: No:

2. If YES do you recommend this course for the Intersegmental General Education Transfer Curriculum (IGETC)? Yes: No:

IGETC Area 1: English Communication

English Composition

Critical Thinking-English Composition

Oral Communication

IGETC Area 2: Mathematical Concepts and Quantitative Reasoning

Mathematical Concepts

IGETC Area 3: Arts and Humanities

Arts

Humanities

IGETC Area 4: Social and Behavioral Sciences

Anthropology and Archaeology

Economics

Ethnic Studies

Gender Studies

Geography

History

Interdisciplinary, Social & Behavioral Sciences

Political Science, Government & Legal Institutions

- Psychology
- Sociology & Criminology

IGETC Area 5: Physical and Biological Sciences (mark all that apply)

- Physical Science Lab or Physical Science Lab only (non-sequence)
- Physical Science Lecture only (non-sequence)
- Biological Science
- Physical Science Courses
- Physical Science Lab or Biological Science Lab Only (non-sequence)
- Biological Science Courses
- Biological Science Lab course
- First Science course in a Special sequence
- Second Science course in a Special Sequence
- Laboratory Activity
- Physical Sciences

IGETC Area 6: Language other than English

- Languages other than English (UC Requirement Only)
- U.S. History, Constitution, and American Ideals (CSU Requirement ONLY)
- U.S. History, Constitution, and American Ideals (CSU Requirement ONLY)

XII. REVIEW OF LIBRARY RESOURCES

- A. What planned assignment(s) will require library resources and use?

The following assignments require library resources:

Possible research, using the Library's print and online resources, in locating technical reviews of outside theatrical performances.

- B. Are the currently held library resources sufficient to support the course assignment?

YES: NO:

If NO, please list additional library resources needed to support this course.

XIII. PREREQUISITE AND/OR COREQUISITE JUSTIFICATION

TTHA M903: Not Applicable

XIV. WORKPLACE PREPARATION

Required for career technical courses only. A career technical course/program is one with the primary goal to prepare students for employment immediately upon course/program completion, and/or upgrading employment skills.

Detail how the course meets the Secretary of Labors Commission on the Achievement of Necessary Skills (SCANS) areas. (For a description of the competencies and skills with a

listing of what students should be able to do, go to:
<http://www.ncrel.org/sdrs/areas/issues/methods/assment/as7scans.htm>)

The course will address the SCANS competency areas:

1. Resources: the students will gather and setup all required rehearsal furniture.
2. Interpersonal: the students will coordinate with crew heads from multiple technical departments.
3. Information: the students will disseminate notes and instructions from the director to various departments and performers.
4. Systems: the students will call cues during a live performance that coordinates all elements of production.
5. Technology: the students will utilize a wireless intercom system to coordinate with all departments during a live production.

The course also addresses the SCANS skills and personal qualities:

1. Basic Skills: the students will write daily rehearsal reports and calculate rehearsal and production expenses.
2. Thinking Skills: the students will develop a comprehensive rehearsal and technical schedule that leads to production.
3. Personal Qualities: the students will collaborate with both production team and crews, employing conflict resolution where needed, to bring a show to production.

XV. DISTANCE LEARNING COURSE OUTLINE ADDENDUM

TTHA M903: Not Applicable

XVI. GENERAL EDUCATION COURSE OUTLINE ADDENDUM

TTHA M903: Not Applicable

XVII. STUDENT MATERIALS FEE ADDENDUM

TTHA M903: Not Applicable

XVIII. REPEATABILITY JUSTIFICATION TITLE 5, SECTION 55041

Please check all that apply:

1. This is a course in which the **content differs** each time the course is offered. For the course in which the content may change significantly after a period of time, there must be a mechanism for ensuring that when a student wants to re-enroll, the content is different from the last time the student took the course. Indicate in the course description the circumstances that would permit repetition.
2. This is an **activity course** where the student meets course objectives by repeating a similar primary educational activity and the student gains an expanded educational experience each time the course is repeated for the following reasons:

Skills or proficiencies are enhanced by supervised

repetition and practice within class periods; or

Active participatory experience in individual study for group assignments is the basic means by which learning objectives are obtained.

NOTE: Foreign language courses, for-credit ESL courses, and non-degree-applicable basic skills courses are NOT considered activity courses and therefore cannot be repeated.

3. This is a **physical education activity course**.

NOTE: Activity courses which involve the same primary educational activity (e.g., golf) or different levels of the same activity (e.g., beginning and intermediate golf), must combine all enrollments across all of these similar courses for purposes of the four enrollment repeatability limitation. In other words, a student may not enroll in beginning and intermediate golf four times each, but may enroll in these golf courses for a total of four times.

4. This is a **visual or performing arts courses** in music, fine arts, theater or dance.

NOTE: An exception is made for activity courses in the visual and performing arts in the same area (e.g., piano) that are a part of a transfer sequence (documentation maybe required). Students may repeat each level of each course (e.g., Piano 1, 2 and 3) up to three times for a total of four enrollments in each course.

XIX. CURRICULUM APPROVAL

Course Information:

Discipline: TECHNICAL THEATRE

Discipline Code and Number: TTHA M903

Course Revision Category: New Course

Course Proposed By:

Originating Faculty John Loprieno 02/20/2017

Faculty Peer: Brian Koehler 02/20/2017

Curriculum Rep: Candice Larson 02/23/2017

Department Chair: John Loprieno 02/20/2017

Division Dean: Helga Winkler 02/21/2017

Approved By:

Curriculum Chair: Jerry Mansfield 04/09/2017

Executive Vice President: _____

Articulation Officer: Letrisha Mai 04/20/2017

Librarian: Mary LaBarge 03/02/2017

Implementation Term and Year: Fall 2018

Approval Dates:

Approved by Moorpark College Curriculum Committee: 04/04/2017

Approved by Board of Trustees (if applicable): 05/09/2017

Approved by State (if applicable): 04/13/2018