**Mission Statement**

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

**EdCAP Committee Charter**

*The Education Committee on Accreditation and Planning makes recommendations on college-wide planning and accreditation issues related to educational programs and services.*

*The planning component under the purview of EdCAP includes:*

* *Program Plans: Evaluate the program planning process and recommend modifications as needed*
* *Educational Master Plan: Define the format of the Educational Master Plan, establishing and monitoring the timeline, and recommend approval of the final document*

*The accreditation component under the purview of EdCAP includes:*

* *Monitoring and reviewing the preparation of the Self-Evaluation reports required by ACCJC*
* *Monitoring/evaluating/documenting progress on self-evaluation plans developed by the college as well as recommendations from the ACCJC*

***Goals for 2019-20:***

Forthcoming

**Membership / Attendance**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Position** | **Name** | **Present** |  | **Position** | **Name** | **Present** |  | **Position** | **Name** | **Present** |
| Co-Chairs | Nenagh Brown |  | Department members: |  | Mathematics | Phil Abramoff |  |
|  | Oleg Bespalov |  | ACCESS | Silva Arzunyan |  |  | Media Arts & Comm Studies | Rolland Petrello |  |
| VP Academic Affairs\* | Mary Rees |  | EATM | Gary Wilson |  | Performing Arts | John Loprieno |  |
| VP Business Services\* | Silvia Barajas |  | Kin/Health/Athletics | Remy McCarthy |  | Physics/Ast/Engn/CS | Erik Reese |  |
| VP of Student Support\* | Amanuel Gebru |  | Behavioral Sciences | Chad Basile / Dani Vieira |  | Social Sciences | Chris Beam/Hugo Hernandez |  |
| Academic Senate Pres.\* | Nenagh Brown |  | Business  | Reet Sumal |  | World Languages |  |  |
| Dean members: | Oleg Bespalov |  | Chemistry/Earth Sci | Roger Putnam/Rob Keil |  | Student Health Center | Sharon Manakas |  |
|  | Howard Davis |  | Child Development | Cindy Sheaks-McGowen |  |  |  |  |
|  | Carol Higashida |  | Counseling | Jodi Dickey |  | \* Ex-officio, non-voting members |  |  |
|  | Matt Calfin |  | English/ESL | Sydney Sims |  |  |  |  |
|  | David Gatewood |  | EOPS | Angie Rodriguez |  |  |  |  |
|  | Khushnur Dadabhoy |  | Fine Arts | Erika Lizee |  | **Guests:** |
|  | Monica Garcia |  | Health Sciences | Christina Lee |  |  | Kristen Robinson |  |
|  | Sam Lingrosso |  | Library | Danielle Kaprelian |  |  |  |  |
| Ass. Students (advisory) | Kriss Hotchkiss |  | Life Sciences | Audrey Chen |  |  |  |  |

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| --- | --- |
| **Today’s Handouts** | **Future Meetings** |
| Minutes: August 27, 2019 - draftProgram Plan VP meeting schedule – finalEdCAP goals, 2019-20 - draftMoorpark College Annual Work Plan, 2019-20 – final draftEnrollment Management Plan, 2019-20 - draftMidterm Report timeline and leads – updated draft 2019-09-24ACCJC Quality Focused Essay | Fall semester: , 26 September, 22 October, 26 NovemberSpring semester:28 January; 25 February; 28 April |

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| **AGENDA ITEM** | **DISCUSSION NOTES** | **ACTION** |
| **CALL TO ORDER AND READING OF MINUTES** |  |  |
| Call to order; Public commentsApproval of minutes: August 27, 2019 |  |  |
| **PREVIOUS BUSINESS** |  |  |
| 1. Annual program plan progress
* Three year VP meeting schedule
* Workgroup for cross-program synergy
 |  |  |
| **NEW BUSINESS** |  |  |
| 1. EdCAP goals, 2019-20
2. Moorpark College Annual Work Plan, 2019-20
3. Enrollment Management Plan, 2019-20
4. ACCJC Midterm Report
* Revised timeline
* March 31 meeting?
* QFE Action Project 1 – gap analysis
* QFE Action Project 2 – gap analysis
* QFE workgroups
1. For the good of the accreditation and planning order
 |  |  |
| **ANNOUNCEMENTS** |  |  |
|  |  |  |
| **FUTURE AGENDA ITEMS** |  |  |
| 1. ACCJC Institution-set Standards
 |  |  |
| **Adjournment** |  |  |