

MOORPARK COLLEGE
Facilities/Technology – Committee on Accreditation and Planning
(FT-CAP)
MEETING AGENDA
 Wednesday, September 5, 2018 | 1:15-3:00 p.m., A-138

POSITION	NAME	ATTEND	DIVISION	FACULTY NAME	ATTEND
Co-Chair: Vice President, Business Services	Silvia Barajas		Languages & Learning Resources	VACANT	
				VACANT	
				VACANT	
Co-Chair: Academic Senate Representative	Erik Reese		Business, CD & Student Engagement	Lydia Basmajian	
				Ed Garcia	
				VACANT	
Academic Senate President, Ex Officio	Nenagh Brown		EATM, Life & Health Sciences	Jeny Joy	
Dean	Carol Higashida			Audrey Chen	
	Jane Morgan			Michlyn Hines	
Business Services	Michele Perry			Mary Swenson (Alt)	
	Dan McMichael			Lan Nguyen (Alt)	
	John Sinutko			Andrew Kinkella (Alt)	
Associated Students Representative	Rahyen Heilmann		Physical Science & Career Education	VACANT	
				VACANT	
				VACANT	
Instructional Technologist	Tracie Bosket		Student Health, Athletics, Kinesiology, ACCESS, Math	Vance Manakas	
Student Services Council	Kim Korinke			Matt Spinneberg	
ACCESS	Matt Spinneberg			Kevin Balas	
Classified Staff	John Dobbins		Social & Behavioral Sciences	VACANT	
	VACANT			VACANT	
	VACANT			Richard Kemp	
Vice President, Ex Officio	Amanuel Gebru			Lee Ballestero (Alt)	
	Julius Sokenu		Arts, Media & Communication Studies	Steve Callis	
GUESTS	Cynthia Osuna			Gerry Zucca	
				Felix Masci	

TOPIC	ACTION
1. WELCOME and INTRODUCTION	
2. APPROVAL OF MINUTES: May 2, 2018	
3. INFORMATION/REPORTS <ul style="list-style-type: none"> ➤ IT UPDATE –Dan McMichael ➤ INSTRUCTIONAL TECHNOLOGY – Tracie Bosket ➤ FACILITIES PROJECTS UPDATE – John Sinutko 	

TOPIC	ACTION
4. Committee Orientation	
5. Review Committee membership and Committee Assignment (2017/18 Committee Assignments Listed Below)	
6. FRAWG/TRAWG/PAWG Projects approved and funded for 2018/19	
7. Establish 2018/19 Goals (goals from 2017/18 listed at the bottom of the agenda)	
8. 2017/18 Committee Evaluation Results	
9. ADJOURNMENT	

HANDOUTS	F-CAP/T-CAP 2017-18 MEETING CALENDAR, 1 st Wednesday at 1:15 p.m., A-138
F-CAP/T-CAP Agenda 09/05/2018 – MCSHare & Website	2018 09/05, 10/03, 11/07, 12/05
F-CAP/T-CAP Meeting Minutes 05/02/2018 – DRAFT	2018 02/06, 03/06, 04/03, 05/01
FRAWG/TRAWG/PAWG Approved Items	
Committee Survey Results	
Committee Accomplishments 2017-18	
F-CAP/T-CAP Charge/Membership – Included on Agenda, Website	

Facilities and Technology - Committee on Accreditation and Planning

- The Facilities and Technology Committee on Accreditation and Planning makes recommendations on college-wide planning and accreditation issues related to facilities for educational programs and student service and those related to campus instructional and administrative digital technology. Monitors the implementation of Standard 3B & 3C of the self-study relative to facilities.

RECOMMENDING STRUCTURE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
<p>FACILITIES AND TECHNOLOGY– Committee on Accreditation and Planning (F-CAP/Tech-CAP)</p> <p><i>Committee of Academic Senate</i></p>	<p>The committee recommends funding for technology based on a general allocation guideline that assumes budget stability or growth. As a rule of thumb, the committee recommends an allocation of a minimum of 30% of the college's total instructional equipment funding assigned each year to technology equipment, software, and hardware. The accreditation component under the purview of the Facilities and Technology Committee on Accreditation and Planning is the development of plans to address any self-study advisement or visiting team recommendation that refer to facilities and/ or the needs of digital technology for students, faculty, and staff.</p>	<p>Co-Chairs</p> <ul style="list-style-type: none"> Vice President of Business Services Faculty member appointed by the Academic Senate Council and is, therefore, a member of the Academic Senate Council <p>Members</p> <ul style="list-style-type: none"> Three faculty members from each Student Learning Division appointed by the Academic Senate Council Two Deans selected by the Executive Vice President Three Business Service representatives selected by the Vice President of Business Services One student appointed by Associated Students
FRAWG Members	TRAWG Members	PAWG Members
<ul style="list-style-type: none"> Jane Morgan Michael Walegur John Sinutko Vance Manakas Gerry Zucca Mickey Howell Brenda Woodhouse 	<ul style="list-style-type: none"> Norman Marten Dan McMichael Kevin Balas Tracie Bosket John Dobbins Erik Reese Andrew Kinkella 	<ul style="list-style-type: none"> Silvia Barajas Nenagh Brown John Sinutko Faten Habib Gerry Zucca Erik Reese

<ul style="list-style-type: none"> Felix Masci Kim Korinke 	<ul style="list-style-type: none"> Lydia Basmajian Steve Callis Michele Perry 	
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Draft Goals 2018/19	Date of Action/Completion
1. Develop a more effective prioritization process for FRAWG, TRAWG, and PAWG requests.	
2. Review and update the facility, technology and planning prioritization processes in regards to General Funds and Categorical Funds.	
3. Discuss campus wide Way-Finding Project.	
4. Continue to provide a report on completion of requested resources and communication out to the campus constituents.	
5. Make recommendations for updating the Information Technology Operations Plan.	
6. Explore options for faculty webpages.	