# Committee on Accreditation and Planning - Education

Responsible to plan, monitor and evaluate the college-wide educational master planning process:

Annual Program Planning ~ Educational Master Plan ~Accreditation Self-Study Process Implementation

**Agenda**

**February 23, 2016**

**2:30 PM – 4:00 PM, CCCR**

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| **Campus Community** |
| **Position** | **Name** | **Present** |  | **Coord. & Dept. Chairs** | **Name** | **Present** | **Guests** |
| Ed CAP Co-Chairs | Lisa Putnam |  | ACCESS | Sherry D’Attile |  |  |
| Lee Ballistero |  | Music/Dance | Robert Salas |  |
| Exec Vice PresVP Business Services | Lori BennettSylvia Barajas |  | Theatre/Comm Studies | Jill McCall |  |
| Acad Senate Rep | Nenagh Brown |  | Counseling | Trulie ThompsonLydia Basmajian |  |
| M&O Rep | John Sinutko |  | EOPS | Marnie Melendez |  |
| Assoc Students Rep |  |  | Student Activities | Sharon Miller |  |
| Student Service Council Reps. (2) |  |  | Student Health Ctr Coordinator | Sharon Manakas |  |
|  |
| Dean | Amanuel Gebru |  | Accounting / Business | Reet Sumal |  |
| Dean | Norm Martin |  | English/Humanities | Sydney Sims |  |
| Dean | Inajane Nicklas |  | World Languages/ESL | Helga Winkler |  |
| Dean | Lisa Putnam |  | Library Services | Faten Habib |  |
| Dean | Julius Sokenu |  | Kinesiology/Health Ed | Remy McCarthy |  |
| Dean (Interim) | John Loprieno |  |  |  |  |
| Dean (Interim) | Howard Davis |  | CIS/CNSE | Vacant |  |
|  | Visual and Applied Arts | Lydia Etman |  |
| EATM/Animal Sciences | Cynthia Stringfield |  |
| Life Sciences | Andrew Kinkella |  |
| Health Sciences Coordinator | Carol Higashida |  |
| Chemistry/Earth Science | Rob Keil |  |
| Mathematics | Chris Cole |  |
| Physics/Astronomy/Engineering/CS | Ron Wallingford |  |
| Behavioral Science | Dan Vieira |  |
| Child Development Center |  |  |
| Social Sciences | Lee Ballestero |  |
| Institutional Researcher | VACANT |  |
| Guest | Mary Rees - Academic Senate |  |
|  | Guest |  |  |  |

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| **TODAY’S HANDOUTS** | **Future Fall Meetings and Topics** | **Future Spring Meetings and Topics** |
| None  |  |  | ~~1/12~~ | ~~Self Evaluation Review Continued~~ |
|  |  | 1/26 | ~~Quality Focused Essay~~ Strategic Planning Activities |
|  |  | 2/23 | Evaluate Program Planning Process |
|  |  | March | Inst.Set Standards; Self Evaluation; QFE |
|  |  | 4/26 |  |

Agenda

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| **Item #** | **Agenda Item** | **Discussion Notes** | **Lead By** | **Action / Next Steps** |
| 1 | Minutes |  |  |  |
| 2 | Program Planning Needs:-- Technology Changes(a) Web Page(b) Data Wishlist (Tableau Workbooks)-- Program Plan Improvement Ideas(a) Questions to ask; what do we need to keep(b) Flow of questions-- Wishlist for Program Review Data |  |  |  |
| 3 | March Meeting Date: Tentative 3/29Topics: Review Institutional Set StandardRecommendationsDraft of ACCJC Self EvalQFE Update |  |  |  |