# Committee on Accreditation and Planning - Education

Responsible to plan, monitor and evaluate the college-wide educational master planning process:

Annual Program Planning ~ Educational Master Plan ~Accreditation Self-Study Process Implementation

**Agenda**

**February 23, 2016**

**2:30 PM – 4:00 PM, CCCR**

|  |
| --- |
| **Campus Community** |
| **Position** | | **Name** | **Present** |  | **Coord. & Dept. Chairs** | **Name** | **Present** | **Guests** |
| Ed CAP Co-Chairs | | Lisa Putnam |  | ACCESS | Sherry D’Attile |  |  |
| Lee Ballistero |  | Music/Dance | Robert Salas |  |
| Exec Vice Pres  VP Business Services | | Lori Bennett  Sylvia Barajas |  | Theatre/Comm Studies | Jill McCall |  |
| Acad Senate Rep | | Nenagh Brown |  | Counseling | Trulie ThompsonLydia Basmajian |  |
| M&O Rep | | John Sinutko |  | EOPS | Marnie Melendez |  |
| Assoc Students Rep | |  |  | Student Activities | Sharon Miller |  |
| Student Service Council Reps. (2) | |  |  | Student Health Ctr Coordinator | Sharon Manakas |  |
|  |
| Dean | | Amanuel Gebru |  | Accounting / Business | Reet Sumal |  |
| Dean | | Norm Martin |  | English/Humanities | Sydney Sims |  |
| Dean | | Inajane Nicklas |  | World Languages/ESL | Helga Winkler |  |
| Dean | | Lisa Putnam |  | Library Services | Faten Habib |  |
| Dean | | Julius Sokenu |  | Kinesiology/Health Ed | Remy McCarthy |  |
| Dean (Interim) | | John Loprieno |  |  |  |  |
| Dean (Interim) | | Howard Davis |  | CIS/CNSE | Vacant |  |
|  | | | | Visual and Applied Arts | Lydia Etman |  |
| EATM/Animal Sciences | Cynthia Stringfield |  |
| Life Sciences | Andrew Kinkella |  |
| Health Sciences Coordinator | Carol Higashida |  |
| Chemistry/Earth Science | Rob Keil |  |
| Mathematics | Chris Cole |  |
| Physics/Astronomy/Engineering/CS | Ron Wallingford |  |
| Behavioral Science | Dan Vieira |  |
| Child Development Center |  |  |
| Social Sciences | Lee Ballestero |  |
| Institutional Researcher | VACANT |  |
| Guest | Mary Rees - Academic Senate |  |
|  | | | | Guest |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TODAY’S HANDOUTS** | **Future Fall Meetings and Topics** | | **Future Spring Meetings and Topics** | |
| None |  |  | ~~1/12~~ | ~~Self Evaluation Review Continued~~ |
|  |  | 1/26 | ~~Quality Focused Essay~~ Strategic Planning Activities |
|  |  | 2/23 | Evaluate Program Planning Process |
|  |  | March | Inst.Set Standards; Self Evaluation; QFE |
|  |  | 4/26 |  |

Agenda

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item #** | **Agenda Item** | **Discussion Notes** | **Lead By** | **Action / Next Steps** |
| 1 | Minutes |  |  |  |
| 2 | Program Planning Needs:  -- Technology Changes  (a) Web Page  (b) Data Wishlist (Tableau Workbooks)  -- Program Plan Improvement Ideas  (a) Questions to ask; what do we need to keep  (b) Flow of questions  -- Wishlist for Program Review Data |  |  |  |
| 3 | March Meeting Date: Tentative 3/29  Topics:  Review Institutional Set Standard  Recommendations  Draft of ACCJC Self Eval  QFE Update |  |  |  |