**Mission Statement**

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

**EdCAP Committee Charter**

*The Education Committee on Accreditation and Planning makes recommendations on college-wide planning and accreditation issues related to educational programs and services.*

*The planning component under the purview of EdCAP includes:*

* *Program Plans: Evaluate the program planning process and recommend modifications as needed*
* *Educational Master Plan: Define the format of the Educational Master Plan, establishing and monitoring the timeline, and recommend approval of the final document*

*The accreditation component under the purview of EdCAP includes:*

* *Monitoring and reviewing the preparation of the Self-Evaluation reports required by ACCJC*
* *Monitoring/evaluating/documenting progress on self-evaluation plans developed by the college as well as recommendations from the ACCJC*

**(Tentative) Goals for 2017-18:**

(1) Continue to review the institutional effectiveness goals; (2)Establish and record a process for setting the annual institutional effectiveness goals; (3) Continue to review the program planning process and get feedback on the changes to TracDat

**Membership / Attendance**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Position** | **Name** | **Present** |  | **Position** | **Name** | **Present** |  | **Position** | **Name** | **Present** |
| Co-Chairs | Jennifer Kalfsbeek-Goetz |  | Associated Students Rep | Jennifer Pezzuto |  | Media Arts & Comm Studies | Rolland Petrello |  |
| Nathan Bowen |  | ACCESS | Silva Arzunyan |  | Physics/Ast/Engn | Erik Reese |  |
| VP Academic Affairs\* | Julius Sokenu |  | Animal Sci/EATM | Cynthia Stringfield |  | Social Sciences | Lee Ballestero/Susan Kinkella |  |
| VP Business Services\* | Silvia Barajas |  | Athletics | Remy McCarthy |  | World Languages/Library | Jerry Mansfield |  |
| VP of Student Support\* | Amanuel Gebru |  | Behavioral Sci | Dani Vieira |  | Health Center | Sharon Manakas |  |
| Academic Senate Pres. | Nenagh Brown |  | Business | Reet Sumal |  | Student Activities | Kristen Robinson |  |
| Dean | Howard Davis |  | Chemistry/Earth Sci | Rob Keil |  | Student Success | Jesus Vega |  |
| Dean | Carol Higashida |  | Child Dev | Cindy Sheaks-Mcgown |  |  |  |  |
| Dean | Norm Marten |  | Counseling | Trulie Thompson |  |  |  |  |
| Dean | Jane Morgan |  | English/ESL | Sydney Sims |  | **Guests** |  |  |
| Dean | Mary Rees |  | Fine/Perf Arts | John Loprieno |  |  |
| Dean | Lisa Putnam |  | Health Sciences | Christina Lee |  |
| Dean | Karen Rothstein |  | Life Science | Andrew Kinkella |  |
| M&O Representative | John Sinutko |  | Mathematics | Phil Abramoff |  |

\* Ex-offcio, non-voting member

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| **Today’s Handouts** |
| Goals |

|  |  |  |
| --- | --- | --- |
| **AGENDA ITEM** | **DISCUSSION NOTES** | **ACTION** |
| **CALL TO ORDER AND READING OF MINUTES** |  |  |
| Call to order; Public commentsApproval of minutes: January 23 2018 |  |  |
| **NEW BUSINESS** |  |  |
| 1. Program Plan review report back
2. IEPI indicators of institutional effectiveness & KPI indicators for guided pathways
 |  |  |
| **PREVIOUS BUSINESS** |  |  |
| 1. PRT Visit Planning & QFE
2. TracDat workgroup status update
3. Strategic Planning, report back and 2018 retreat input
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| **ANNOUNCEMENTS** |  |  |
|  |  |  |
| **NEXT MEETINGS** |  |  |
| Recommendation: March 20th or April 3rd from 1-2:30pm |  |  |
| **Adjournment** |  |  |